



Legislation Text

File #: Res. 2023-87R, **Version:** 1

AGENDA CAPTION:

Consider approval of Resolution 2023-87R, authorizing Change in Services to agreements between the City and Atrium Real Estate Services, BBG, Inc., and the AEGIS Group, Inc. for the provision of additional on-call professional appraisal services in connection with the City's real estate projects; increasing the original contract amounts in each agreement from \$100,000.00 to \$300,000; authorizing the City Manager or her designee to execute the Changes in Services; and declaring an effective date.

Meeting date: May 16, 2023

Department: Engineering & CIP

Amount & Source of Funding

Funds Required: \$600,000

Account Number: Various, Project Specific

Funds Available: [Click or tap here to enter text.](#)

Account Name: [Click or tap here to enter text.](#)

Fiscal Note:

Prior Council Action: On January 19, 2019, City Council approved a list of qualified firms for the provision of On-Call Appraisal Services. This list is valid for a period of six years, through January 18, 2025.

City Council Strategic Initiative: [\[Please select from the dropdown menu below\]](#)

[Choose an item.](#)

[Choose an item.](#)

[Choose an item.](#)

Comprehensive Plan Element (s): [\[Please select the Plan element\(s\) and Goal # from dropdown menu below\]](#)

☐ Economic Development - [Choose an item.](#)

☐ Environment & Resource Protection - [Choose an item.](#)

☐ Land Use - [Choose an item.](#)

☐ Neighborhoods & Housing - [Choose an item.](#)

☐ Parks, Public Spaces & Facilities - [Choose an item.](#)

☐ Transportation - [Choose an item.](#)

- ☐ Core Services
- ☐ Not Applicable

Master Plan: *[Please select the corresponding Master Plan from the dropdown menu below (if applicable)]*

Choose an item.

Background Information:

The City respectfully requests City Council approval to increase the authorized contract amounts, in general, by \$200,000 for the On-Call Appraisal Services Master Agreements between the City of San Marcos and appraisal on-call contracts to Atrium Real Estate Services, BBG, Inc., and The Aegis Group, Inc., respectively. The original contracts were awarded following City Council approval of a list of qualified firms for the provision of On-Call Appraisal Services in January 2019, after the completion of a Request for Qualifications (RFQ) process. The current contract amount for each of the named master agreements is \$100,000; therefore, this contract increase will update the new contract amount to \$300,000 for each firm named.

Appraisal Reports are used to determine the market value of real estate or real estate rights for acquisitions, disposition, and property management, for City projects and City owned property. These contracts are set to expire in the next two years and are beginning to run low on funding. In some cases where consultants were used for large scope projects, contracts had to be increased by means of a smaller change in service in order to complete the current projects.

Generally, staff will rotate between the service providers based on their prior utilization. Payment for the work comes from the project requesting the service.

Council Committee, Board/Commission Action:

Click or tap here to enter text.

Alternatives:

Click or tap here to enter text.

Recommendation:

Staff recommends approval of the motion to increase the contract amount by \$200,000 for provision of on-call appraisal services as authorized through each master agreement with Atrium Real Estate Services, BBG, Inc., and The Aegis Group, Inc., respectively.

