



Legislation Text

File #: Res. 2020-249R, **Version:** 1

AGENDA CAPTION:

Consider approval of Resolution 2020-249R, approving a State Use Contract with Goodwill Temporary Services, Inc. through WorkQuest for the provision of janitorial services for the City of San Marcos in the estimated amount of \$634,925.55; authorizing the City Manager or his designee to execute this agreement on behalf of the City; and declaring an effective date.

Meeting date: November 17, 2020

Department: General Services - Lee Hitchcock, Director (By Lynda Williams, Purchasing Manager)

Amount & Source of Funding

Funds Required: \$529,104.63 FY2021; \$105,820.92 FY2020

Account Number: 10003180-52555

Funds Available: [Click or tap here to enter text.](#)

Account Name: Facilities Janitorial Services

Fiscal Note:

Prior Council Action: November 19, 2019: Council approved a one-year agreement with Goodwill-WorkQuest for \$535,928.51; Resolution 2019-242R.

City Council Strategic Initiative: [Please select from the dropdown menu below]

Choose an item.

Choose an item.

Choose an item.

Comprehensive Plan Element (s): [Please select the Plan element(s) and Goal # from dropdown menu below]

☐ Economic Development - Choose an item.

☐ Environment & Resource Protection - Choose an item.

☐ Land Use - Choose an item.

☐ Neighborhoods & Housing - Choose an item.

☐ Parks, Public Spaces & Facilities - Choose an item.

- ☐ Transportation - Choose an item.
- ☐ Core Services
- ☐ Not Applicable

Master Plan: *[Please select the corresponding Master Plan from the dropdown menu below (if applicable)]*

Choose an item.

Background Information:

This request is to approve an annual State Use Contract between the City of San Marcos and Goodwill Temporary Services, Inc. through WorkQuest (Human Resource Code, Section 122). This contract will include all labor, equipment, tools, materials, chemicals, janitorial supplies, supervision, and other items or services necessary to perform janitorial services for twenty-five (25) City facilities. In addition to regularly scheduled cleaning, in the event that a COVID-19 positive case is identified, and at the request of the Contract Administrator, the contractor will implement housekeeping and janitorial protocols for maintaining a healthy environment and inhibiting the spread of the contagion on facility premises. Detailed janitorial services are outlined in the agreement attached to this agenda item (51 pages).

The contract will be effective December 1, 2020, through November 30, 2021; therefore, it crosses two fiscal years. The total estimated amount of the contract is \$634,925.55, the estimated amount required for FY21 is \$529,104.63 and \$105,820.92 was funded from FY2020 funds. The total amount increased over last year (\$98,997.04) is due to enhanced COVID-19 cleaning and fair competitive market rates.

This price increase is in support of the retention of employees at fair competitive market rates and an increase in the cost of supplies and chemicals such as PPE, disinfectant chemicals, and sanitizers.

Council Committee, Board/Commission Action:

Click or tap here to enter text.

Alternatives:

Click or tap here to enter text.

Recommendation:

Approval of contract 220-250 with Goodwill Temporary Services - Central Texas certified through WorkQuest

for Janitorial Services in the amount of \$634,925.55.