



Legislation Text

File #: Res. 2020-221R, **Version:** 1

AGENDA CAPTION:

Consider approval of Resolution 2020-221R, authorizing a Change in Service to the agreements with the real estate appraisal firms previously selected to be on an on-call list to provide appraisal services for various City projects to increase each firm's contract amount from \$50,000.00 to \$100,000.00; authorizing the City Manager or his designee to execute the necessary documents to implement the Change in Service; and declaring an effective date.

Meeting date: October 20, 2020

Department: Engineering/CIP, Laurie Moyer, Director (by Lynda Williams, Purchasing Manager)

Amount & Source of Funding

Funds Required: \$250,000.00

Account Number: Determined as services are used

Funds Available: N/A

Account Name: N/A

Fiscal Note:

Prior Council Action: Res. 2019-04R, January 15, 2019 approval of On-Call Appraisal Contracts.

City Council Strategic Initiative: [Please select from the dropdown menu below]

N/A

N/A

N/A

Comprehensive Plan Element (s): [Please select the Plan element(s) and Goal # from dropdown menu below]

- ☐ Economic Development - Choose an item.
- ☒ Environment & Resource Protection - Choose an item.
- ☐ Land Use - Choose an item.
- ☒ Neighborhoods & Housing - Choose an item.
- ☐ Parks, Public Spaces & Facilities - Choose an item.
- ☐ Transportation - Choose an item.

☐ Not Applicable

Master Plan: *[Please select the corresponding Master Plan from the dropdown menu below (if applicable)]*

Stormwater Master Plan

Background Information:

The appraisal service on-call contracts were approved by City Council on January 15, 2019 for a total not to exceed amount of \$250,000; \$50,000 each.

This request is to increase the authorized contract amounts by \$50,000 for the on-call appraisal services contracts awarded in 2019:

- Allegiant Group, PLLC Increase to \$100,000
- Atrium Real Estate Services Increase to \$100,000
- BBG, Inc. Increase to \$100,000
- Eckman Groll, Inc. Increase to \$100,000
- The Aegis Group, Inc. Increase to \$100,000

Appraisal services are used to determine the accurate valuation of land and ownership and coordinating client contracting requirements, reporting needs, time schedules, project fees, information needed for assignment completion, and product delivery. Because of the significant number of projects underway in existing neighborhoods, these five (5) contracts have been used much more extensively than originally anticipated. This action will increase the contracts to a total not to exceed amount of \$500,000.

Generally, staff will rotate between the service providers based on their prior utilization. Payment for the work comes from the project requesting the service.

These firms were selected from a Request for Qualifications solicitation in late 2018.

Council Committee, Board/Commission Action:

Click or tap here to enter text.

Alternatives:

Click or tap here to enter text.

Recommendation:

Staff recommends approval of the motion to increase the Appraisal Service contracts