



Legislation Text

File #: Res. 2020-189R, **Version:** 1

AGENDA CAPTION:

Consider approval of Resolution 2020-189R, authorizing a Change in Service to the agreement with Knight Office Solutions through a cooperative agreement with U.S. Communities Government Purchasing Alliance to extend the agreement for a one-year term in the estimated annual amount of \$100,550.00 for City-wide printer maintenance with three additional one-year term options for an estimated total contract amount of \$402,200.00; authorizing the City Manager or his designee to execute the appropriate documents necessary to implement the Change in Service; and declaring an effective date.

Meeting date: September 1, 2020

Department: Information Technology Department - Mike Sturm, Director (By Lynda Williams, Purchasing Manager)

Amount & Source of Funding

Funds Required: \$100,550 FY21, \$100,550 FY22, \$100,550 FY23, \$100,550 FY24

Account Number: 10001280.52395, 22006335.52395, 21006322.52395

Funds Available: [Click or tap here to enter text.](#)

Account Name: Software License and Maintenance

Fiscal Note:

Prior Council Action: September 17, 2019 Council approved contract #219-270 with Knight Office Solutions, located in San Antonio Texas in the estimated annual amount of \$100,550 for Printer Maintenance Services, Resolution 2019-173R.

City Council Strategic Initiative: [Please select from the dropdown menu below]

Choose an item.

Choose an item.

Choose an item.

Comprehensive Plan Element (s): [Please select the Plan element(s) and Goal # from dropdown menu below]

- ☐ Economic Development - Choose an item.
- ☐ Environment & Resource Protection - Choose an item.
- ☐ Land Use - Choose an item.
- ☐ Neighborhoods & Housing - Choose an item.
- ☐ Parks, Public Spaces & Facilities - Choose an item.
- ☐ Transportation - Choose an item.
- ☐ Core Services
- ☐ Not Applicable

Master Plan: *[Please select the corresponding Master Plan from the dropdown menu below (if applicable)]*

Choose an item.

Background Information:

Staff recommends renewal of annual contract 219-270 with Knight Office Solutions for city-wide printer maintenance through a cooperative agreement with U.S. Communities Government Purchasing Alliance contract #400003732. The City of San Marcos is authorized by Local Government Code Chapter 271 to participate in cooperative purchasing programs.

This renewal will be for one year in the estimated annual amount of \$100,550, with three additional one year term options for an estimated total amount of \$402,200. The annual contract renewals may be awarded administratively in the form of an Authorization of Change in Service.

Council Committee, Board/Commission Action:

Click or tap here to enter text.

Alternatives:

Click or tap here to enter text.

Recommendation:

Award renewal of contract 219-270 to Knight Office Solutions.

