



## Legislation Text

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**File #:** Ord. 2020-29, **Version:** 1

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### **AGENDA CAPTION:**

Consider approval of Ordinance 2020-29, temporarily allowing alternative arrangements for the payment of food establishment permit fees under section 18.100 of the San Marcos City Code due to the COVID-19 pandemic; including procedural provisions; providing for adoption of this Ordinance as an emergency measure on only one reading; and providing an effective date.

**Meeting date:** May 5, 2020

**Department:** Neighborhood Enhancement

### **Amount & Source of Funding**

**Funds Required:** [Click or tap here to enter text.](#)

**Account Number:** [Click or tap here to enter text.](#)

**Funds Available:** [Click or tap here to enter text.](#)

**Account Name:** [Click or tap here to enter text.](#)

### **Fiscal Note:**

**Prior Council Action:** Received presentation on April 30, 2020

**City Council Strategic Initiative:** [Please select from the dropdown menu below]

Choose an item.

Choose an item.

Choose an item.

**Comprehensive Plan Element (s):** [Please select the Plan element(s) and Goal # from dropdown menu below]

☐ Economic Development - Choose an item.

☐ Environment & Resource Protection - Choose an item.

☐ Land Use - Choose an item.

☐ Neighborhoods & Housing - Choose an item.

☐ Parks, Public Spaces & Facilities - Choose an item.

☐ Transportation - Choose an item.

☒ Core Services

☐ Not Applicable

**Master Plan:** *[Please select the corresponding Master Plan from the dropdown menu below (if applicable)]*

Choose an item.

**Background Information:**

This issue was first addressed in a Special City Council meeting on April 16, 2020, and a presentation was received by City Council on April 30, 2020. Following direction from the City Council, staff is proposing an ordinance that provides temporary relief to food establishments regarding the payment of certain city fees.

The draft ordinance provides as follows:

- For 180 days after council approves this ordinance, a food establishment that has a fee due during such period may request that the fee be paid in four equal quarterly installments (based on a 12-month calendar year) rather than all at once.
- If the request is timely made during the 180-day period, the food establishment would be required to make the first quarterly payment by the original due date for the fee, plus the balance in three equal payments each due at the start of the remaining three quarters. Thus, the payments will extend beyond the 180-day period of the ordinance.
- The reason for requiring that the first payment be paid by the original due date of the fee is to prevent any current permit from lapsing. In addition, pushing back the payment dates would lead to final payment bumping up against any annual payment due for the next year.
- This ordinance is presented as an emergency measure for approval on one reading.

**Council Committee, Board/Commission Action:**

Click or tap here to enter text.

**Alternatives:**

Provide a different form of relief from payment.

**Recommendation:**

Approve the recommended ordinance on emergency.