



Legislation Text

File #: Res. 2019-41R, **Version:** 1

AGENDA CAPTION:

Consider approval of Resolution 2019-41R, awarding an annual contract for lawn maintenance services to Landscape Commander, LLC in the estimated annual amount of \$60,450.00 for the Community Service Department, Parks and Recreation Division contingent upon the bidder's timely submission of sufficient insurance in accordance with the City's bid documents; authorizing the City Manager or his designee to execute the appropriate purchasing documents on behalf of the City; and declaring an effective date.

Meeting date: March 5, 2019

Department: Community Services Department - Drew Wells, Acting Executive Director of Community Services (by Lynda Williams, Purchasing Manager)

Amount & Source of Funding

Funds Required: \$60,450.00

Account Number: 10003180.52230

Funds Available: \$60,450

Account Name: Professional Services

Fiscal Note:

Prior Council Action: March 2015, Lawn Services Maintenance contract 215-014 was awarded to Rios Tree Services in the amount of \$68,544.00.

City Council Strategic Initiative: [Please select from the dropdown menu below]

City Facilities

Choose an item.

Choose an item.

Comprehensive Plan Element (s): [Please select the Plan element(s) and Goal # from dropdown menu below]

☐ Economic Development - Choose an item.

☐ Environment & Resource Protection - Choose an item.

☐ Land Use - Choose an item.

☐ Neighborhoods & Housing - Choose an item.

☒ Parks, Public Spaces & Facilities - Choose an item.

☐ Transportation - Choose an item.

☐ Not Applicable

Master Plan: *[Please select the corresponding Master Plan from the dropdown menu below (if applicable)]*

Choose an item.

Background Information:

The previous lawn maintenance contract expires March 2019. Solicitation #219-083 was issued for a new lawn maintenance contract and on January 24, 2019, ten (10) bids were received.

This recommended contract award is for annual lawn maintenance for City-wide facilities such as City Hall, Library, Activity Center, Grant Harris, City Fire and Police Stations, SMEU and various auxiliary buildings throughout the City. The contract is anticipated to be effective on March 15, 2019 through March 14, 2020. Within the terms and conditions of the contract, the City has the option to extend for three (3) additional one (1) year periods. Contract extensions may be awarded administratively in the form of an Authorization of Change in Service signed by the Purchasing Manager.

Council Committee, Board/Commission Action:

Click or tap here to enter text.

Alternatives:

Click or tap here to enter text.

Recommendation:

Based on lowest and best value to the City of San Marcos, staff recommends award to Landscape Commander, LLC, New Braunfels, Texas, in the amount of \$60,450.00 for an annual lawn maintenance contract 219-083.