



## Legislation Text

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**File #:** Res. 2019-44R, **Version:** 1

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### **AGENDA CAPTION:**

Consider approval of Resolution 2019-44R, approving the annual renewal of the agreement with Gene Bagwell doing business as Maintenance Management for the management and operation of the San Marcos Cemetery in the amount of \$148,345.34; authorizing the City Manager or his designee to execute the appropriate documents related to this contract extension on behalf of the City, and declaring an effective date.

**Meeting date:** March 5, 2019

**Department:** Community Services - Rodney Cobb, Executive Director (By Lynda Williams, Purchasing Manager)

### **Amount & Source of Funding**

**Funds Required:** \$75,804.47 FY19, Remainder appropriated in FY20

**Account Number:** 12050220.52400

**Funds Available:** \$75,804.47

**Account Name:** Maintenance Contract-Cemetery M&O

### **Fiscal Note:**

**Prior Council Action:** February 20, 2018 - First one year renewal of contract #217-023 for Management and Operations of the San Marcos Cemetery in the amount of \$145,152.00.

**City Council Strategic Initiative:** [Please select from the dropdown menu below]

City Facilities

Choose an item.

Choose an item.

**Comprehensive Plan Element (s):** [Please select the Plan element(s) and Goal # from dropdown menu below]

☐ Economic Development - Choose an item.

☐ Environment & Resource Protection - Choose an item.

☐ Land Use - Choose an item.

☐ Neighborhoods & Housing - Choose an item.

☒ Parks, Public Spaces & Facilities - Choose an item.

☐ Transportation - Choose an item.

☐ Not Applicable

**Master Plan:** *[Please select the corresponding Master Plan from the dropdown menu below (if applicable)]*

Parks, Recreation, & Open Space Master Plan

**Background Information:**

The contract for the Management and Operations of the San Marcos Cemetery (RFP 217-023) with Gene Bagwell dba Maintenance Management awarded at the amount of \$145,152.00, expires March 31, 2019. Within the terms and conditions of the contract the City of San Marcos has the option to extend the contract for nine (9) additional (1) year periods. This will be the second (2nd) one year extension of the contract.

The City of San Marcos has the option to adjust the contract price for any extension period on a percentage equal to the new percentage change from the previous year in the Consumer Price Index (CPI) for Wage Earners and Clerical Workers as published by the United States Department of Labor, Bureau of Labor Statistics. The current CPI adjustment, if exercised, would increase our current contract price of \$148,345.34 by 2.2% or an increase of \$3,263.60.

The contract renewal will be effective April 1, 2019 through March 31, 2020, therefore it crosses two (2) fiscal years. The total annual amount of the contract is \$151,608.94 but the amount required for FY19 (April 1, 2019 - September 30, 2020) is \$75,804.47.

**Council Committee, Board/Commission Action:**

[Click or tap here to enter text.](#)

**Alternatives:**

[Click or tap here to enter text.](#)

**Recommendation:**

The Cemetery Commission met on January 23, 2019 and discussed the contract extension options and recommends extending the current contract with a 2.2% increase for a total contract amount of \$151,608.94 for FY2019-20.