



## Legislation Text

---

**File #:** ID#18-938, **Version:** 1

---

### **AGENDA CAPTION:**

Hold discussion regarding Community Development Block Grant (CDBG) Application criteria, and provide direction to Staff.

**Meeting date:** January 29, 2019

**Department:** Planning & Development Services

### **Amount & Source of Funding**

**Funds Required:** Click or tap here to enter text.

**Account Number:** Click or tap here to enter text.

**Funds Available:** Click or tap here to enter text.

**Account Name:** Click or tap here to enter text.

### **Fiscal Note:**

**Prior Council Action:** Click or tap here to enter text.

**City Council Strategic Initiative:** [Please select from the dropdown menu below]

Workforce Housing

Community Partners

Choose an item.

**Comprehensive Plan Element (s):** [Please select the Plan element(s) and Goal # from dropdown menu below]

☐ Economic Development - Choose an item.

☐ Environment & Resource Protection - Choose an item.

☐ Land Use - Choose an item.

☒ Neighborhoods & Housing - Choose an item.

☐ Parks, Public Spaces & Facilities - Choose an item.

☐ Transportation - Choose an item.

☐ Not Applicable

**Master Plan:** [Please select the corresponding Master Plan from the dropdown menu below (if applicable)]

Choose an item.

### **Background Information:**

This item is a continuation of the December 4, 2018 City Council workshop that discussed and provided direction to staff regarding the 2019 CDBG Annual Action Plan. This guidance allows staff to reflect the Council's priorities and policy direction in the applications for CDBG funding. During the workshop Council directed staff to update the application policy to disallow personnel cost.

#### **Staff Report - Background information from the December 4, 2018 workshop:**

The City of San Marcos receives Community Development Block Grant (CDBG) funds each year from the U. S. Department of Housing and Urban Development (HUD). The new funding year, Program Year 2019, will begin October 1, 2019 and end September 30, 2020. In order to receive the funding the City must create a document called the "Action Plan" which details how the funds will be allocated, who will benefit from the funded programs and projects, and establishes goals for each project or program.

Staff will provide a brief presentation to review program eligibility regulations and funding restrictions, followed by an opportunity for Council to provide early direction to staff regarding the 2019 Action Plan. This guidance might include a request for staff to prepare applications for specific projects, direction regarding the application process, or direction regarding the type of projects/programs to be considered in this year's Action Plan. Although HUD has not yet announced the CDBG Program Year (PY) 2019 funding, staff anticipates that it will be approximately \$600,000; the PY 2017 allocation is \$649,948.

The Action Plan process must include opportunities for citizen participation. This is accomplished in a number of ways, included staff hosting Applicant and Stakeholder Workshops and the City Council conducting a public hearing. After Council determines what programs and projects will be funded in 2019, CDBG staff members prepare the Action Plan draft. The draft is made available in print form and on the City's website for a 30-day review period. Once the comment period is over, the document is submitted to HUD for their approval. The deadline for submitting the document to HUD is August 15th.

#### **The PY2019 Action Plan Calendar:**

- March 1                      Open application period for Program Year 2019
- April 5                      Deadline for applications
- June 4                        Application presentations to Council

- June 18 Council allocation of project funding

**Council Committee, Board/Commission Action:**

Click or tap here to enter text.

**Alternatives:**

Click or tap here to enter text.

**Recommendation:**

Click or tap here to enter text.