



Legislation Text

File #: Res. 2018-208R, **Version:** 1

AGENDA CAPTION:

Consider approval of Resolution 2018-208R, authorizing a contract with Perdue, Brandon, Fielder, Collins & Mott, LLP to collect delinquent Municipal Court fines, fees, court costs, and other debts pursuant to Article 103.0031 of the Texas Code of Criminal procedure; authorizing the City Manager to execute said change in services; and declaring an effective date.

Meeting date: November 7, 2018

Department: Municipal Court - Susie Garcia, Municipal Court Administrator (By Lynda Williams, Purchasing Manager)

Amount & Source of Funding

Funds Required: None

Account Number: N/A

Funds Available: N/A

Account Name: N/A

Fiscal Note:

Prior Council Action: City Council awarded Perdue, Brandon, Fielder, Collins & Mott the collections contract 5 years ago and they currently handle the Municipal Court collections.

City Council Strategic Initiative:

N/A

Comprehensive Plan Element (s): ☒ Not Applicable

Background Information:

The Court is responsible for the adjudication of all Class "C" misdemeanor laws established by State Law and City Ordinance within the territorial limits of the City.

The Court processes approximately 18,000 cases annually and has 25,000 inactive cases in need of collections.

On September 2, 2018, the City issued a Request for Proposals (RFP), 218-375, for Municipal Court Collection Services. The City received a total of six (6) proposals which were evaluated by a City staffed evaluation committee, resulting in interviews of three (3) short-listed firms. Ultimately, Perdue, Brandon, Fielder, Collins & Mott, LLP, Austin, Texas, was determined to be the most highly qualified firm based on demonstrated competence and qualifications.

In accordance with Article 103.0031 of the Texas Code of Criminal Procedure, as amended, the firm is entitled to a collection fee in the amount of thirty percent (30%) on each case submitted where the fee is actually collected. As part of the agreement, the City has negotiated a \$30,000 annual reimbursement to be paid to the City by this firm for court staffing, training for court staff, collection software enhancements, and media campaigns for the duration of the contract.

The contract will be effective December 1, 2018, through November 30, 2019, and is subject to annual renewal in one (1) year increments for up to three (3) extension periods, not to exceed a total of four (4) years for the entire contract period.

Recommendation:

Award a contract for Municipal Court Collection Services to Perdue, Brandon, Fielder, Collins and Mott, LLP, Austin, Texas.