



## Legislation Text

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**File #:** Res. 2018-166R, **Version:** 1

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### **AGENDA CAPTION:**

Consider approval of Resolution 2018-166R, approving an agreement with Texas Meter & Device Company for current transformer meter testing, inspection and minor repairs (Bid # 218-316) for maximum term of three years and an annual estimated amount of \$36,000.00; authorizing the City Manager or his designee to execute the appropriate documents on behalf of the City and declaring an effective date.

**Meeting date:** September 18, 2018

**Department:** Public Services Department, Tom Taggart, Executive Director (By Lynda Williams, Purchasing Manager)

### **Amount & Source of Funding**

**Funds Required:** FY19 \$36,000.00 FY20 \$35,992.47

**Account Number:** 21006318.52305

**Funds Available:** FY19 \$36,000

**Account Name:** CT Meter Testing

### **Fiscal Note:**

**Prior Council Action:** Click or tap here to enter text.

**City Council Strategic Initiative:** [Please select from the dropdown menu below]

Choose an item.

Choose an item.

Choose an item.

**Comprehensive Plan Element (s):** [Please select the Plan element(s) and Goal # from dropdown menu below]

- ☐ Economic Development - Choose an item.
- ☐ Environment & Resource Protection - Choose an item.
- ☐ Land Use - Choose an item.
- ☐ Neighborhoods & Housing - Choose an item.
- ☐ Parks, Public Spaces & Facilities - Choose an item.
- ☐ Transportation - Choose an item.

☐ Not Applicable

**Master Plan:** *[Please select the corresponding Master Plan from the dropdown menu below (if applicable)]*

Choose an item.

**Background Information:**

This is a contract for testing, inspection, and minor repairs of approximately eight hundred and eleven (811) Current Transformer meters. The initial term of the contract is for two (2) years, with a one (1) year option to extend. The first year of this contract of the two-year term will be for an amount not to exceed \$36,000.00, and the second year for an amount not to exceed \$35,992.47. The second year of the contract and the option one-year term, if exercised, will be initiated by a notice of contract renewal by the Purchasing Manager. The contract will be effective on October 1, 2018 through September 30, 2020.

**Council Committee, Board/Commission Action:**

Click or tap here to enter text.

**Alternatives:**

Click or tap here to enter text.

**Recommendation:**

On August 16, 2018, one (1) bid was received for Current Transformer Meter Testing, Inspection and Minor Repairs Bid # 218-316. Alan Williams, Utilities Metering Manager, reviewed the bids, and in consideration of vendor knowledge, experience and repair service and the bid of \$71,992.47 recommends award to Texas Meter & Device Company, located in Waco, Texas.