



## Legislation Text

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**File #:** Res. 2018-63R, **Version:** 1

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### **AGENDA CAPTION:**

Consider approval of Resolution 2018-63R, approving the award of a term contract to Integrated Generator Systems, Inc., for generator maintenance, repair services and parts (IFB 218-210) in the amount not to exceed amount of \$140,000 and authorizing the City Manager or his designee to execute the appropriate purchasing documents on behalf of the City and declaring an effective date.

**Meeting date:** May 1, 2018

**Department:** Community Services Department - Rodney Cobb, Executive Director of Community Services (by Lynda Williams, Purchasing Manager)

### **Amount & Source of Funding**

**Funds Required:** \$35,000 for FY2018

**Account Number:** 10001280 52535

**Funds Available:** \$47,129.49

**Account Name:** GF Special Services Fund - Facility Maintenance

### **Fiscal Note:**

**Prior Council Action:** Generator Maintenance Service was awarded to Entech Sales and Services in January 2017. Repair and parts were not a part of this award.

**City Council Strategic Initiative:** [Please select from the dropdown menu below]

City Facilities

Goal #1 Plan for Facilities Planning

Goal #5 Maintain & Improve City's Infrastructure

**Comprehensive Plan Element (s):** [Please select the Plan element(s) and Goal # from dropdown menu below]

- ☐ Economic Development - Choose an item.
- ☒ Environment & Resource Protection - Choose an item.
- ☐ Land Use - Choose an item.
- ☐ Neighborhoods & Housing - Choose an item.
- ☐ Parks, Public Spaces & Facilities - Choose an item.
- ☐ Transportation - Choose an item.

☐ Not Applicable

**Master Plan:** *[Please select the corresponding Master Plan from the dropdown menu below (if applicable)]*

Choose an item.

**Background Information:**

This is an Annual Contract for maintenance, repair and parts for City facility generators. The initial term of the contract is anticipated to be effective on May 2, 2018, through April 30, 2019.

Within the terms and conditions of the contract, the City has the option to extend for three (3) additional one (1) year periods. Contract extensions may be awarded administratively in the form of a letter of agreement signed by the Purchasing Manager.

**Council Committee, Board/Commission Action:**

Click or tap here to enter text.

**Alternatives:**

Click or tap here to enter text.

**Recommendation:**

On March 22, 2018, ten (10) bids were received for Generator Maintenance, Repair and Parts for Facilities, Bid # 218-210. Thane Newman, Community Services Business Operations Manager, reviewed the bids, and in consideration of vendor knowledge, experience, repair service and parts rates recommends award to the bidder, Integrated Generator Systems, Inc., located in Adkins, Texas, who provides the lowest price and best value.