



Legislation Text

File #: ID#17-804, **Version:** 1

AGENDA CAPTION:

Consider approval, by motion, ratifying a Change in Service No. 1 to the Professional Services Contract with MuniServices, LLC for sales tax reporting, analysis, and audit services in the not to exceed amount of \$9,183.14 increasing the total contract amount to \$59,183.14.

Meeting date: November 21, 2017

Department: Finance-Heather Hurlbert, Finance Director

Funds Required: \$9,183.14

Account Number: 10001105.52230

Funds Available: \$31,900

Account Name: Professional Services

CITY COUNCIL GOAL:

COMPREHENSIVE PLAN ELEMENT(s):

BACKGROUND:

In 2012 the City entered into a not to exceed contract with MuniServices, LLC to provide sales tax reporting, analysis and audit for the City. The contract was not to exceed \$50,000 and as a result it was not taken to City Council for approval in 2012. The fees for the reporting and analysis was a set annual fee, but the audit fees were based on a percentage of sales tax revenue recovered. Due to the amount of revenue recovered through the audits and the resulting fees, as we came to the end of the contract in 2017 the total amount paid to MuniServices, LLC has exceeded \$50,000 by \$9,183.14. The change in service of \$9,183.14 needs to be ratified since the service has been provided and payment has been made.