



Legislation Text

File #: Res. 2015-89R, **Version:** 1

AGENDA CAPTION:

Consider approval of Resolution 2015-89R, approving the award of an annual contract to Wachs Water Services for the contractor's provision of leak detection services for the Public Services Department-Water/Wastewater Division in the estimated annual amount of \$32,925.00; ratifying the Purchasing Manager's execution of the appropriate purchasing documents on behalf of the City and declaring an effective date.

Meeting date: July 21, 2015

Department: Public Services Department - Tom Taggart, Executive Director (By Cheryl Pantermuehl, Purchasing Manager)

Funds Required: \$6,387 FY15

Account Number: 22006333.52230

Funds Available: \$34,000

Account Name: WWW Dist. Professional Services

CITY COUNCIL GOAL:

COMPREHENSIVE PLAN ELEMENT(s): *[add the Plan elements and Goal # and Objective(s)]*

BACKGROUND:

The City issued a bid for Leak Detection Services (IFB 214-303) for the Public Services Department, Water/Wastewater Division, and administratively awarded a contract in May 2014. The initial contract award to Wachs Water Services was effective May 23, 2014, through May 22, 2015. It was awarded administratively as the total amount of the contract was \$29,925 and was below the \$50,000 threshold. The first extension was awarded administratively as well because it was anticipated that the dollar amount would stay below the \$50,000 threshold; however, it has now been determined that the total of the two years is estimated to reach approximately \$62,530. The amount increased because of a small leak detection survey that had to be performed.

The first extension will expire on May 22, 2016. Within the terms and conditions of the contract, the City has the option to extend for three (3) additional one (1) year periods. Contract extensions may be awarded administratively in the form of a letter of agreement signed by the Purchasing Manager.

The purpose of the contract is to conduct an annual potable water leak detection survey on an estimated seventy-five (75) miles of the City's two hundred seventy-five (275) mile water distribution system according to a City map of the Leak Detection Survey Area. This includes customer meter boxes, distribution valves, fire hydrants, air release valves, and any exposed section of the system. The City receives a Final Leak Detection Project Report that lists locations and descriptions of leaks identified, fire hydrants in need of repairs, and inaccurate water meters identified.

The contract extension is effective May 23, 2015, through May 22, 2016. The estimated annual amount of the contract for the first extension is \$32,925; however, the estimated amount for the remainder of FY15 is \$6,387. Purchases against this contract for FY16 are contingent upon the approval of the FY16 budget by the City Council.