



## Legislation Details (With Text)

<b>File #:</b>	Res. 2023-95R	<b>Version:</b>	1	<b>Name:</b>	
<b>Type:</b>	Resolution	<b>Status:</b>		Individual Consideration	
<b>File created:</b>	4/21/2023	<b>In control:</b>		City Council	
<b>On agenda:</b>	5/16/2023	<b>Final action:</b>			
<b>Title:</b>	Consider approval of Resolution 2023-95R, approving the procurement of NeoGov Applicant Tracking Software System licenses, support, and maintenance from SHI Government Solutions through Omnia Partners Cooperative for a total amount not to exceed \$107,133.10 per year with the option of renew once a year for up to two years for a total amount not to exceed \$321,399.30; authorizing the City Manager or her designee, to execute the appropriate purchase documents on behalf of the City; and declaring an effective date.				

### Sponsors:

### Indexes:

### Code sections:

**Attachments:** 1. Resolution, 2. 223-204 NeoGov - SHI Quote

Date	Ver.	Action By	Action	Result
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### AGENDA CAPTION:

Consider approval of Resolution 2023-95R, approving the procurement of NeoGov Applicant Tracking Software System licenses, support, and maintenance from SHI Government Solutions through Omnia Partners Cooperative for a total amount not to exceed \$107,133.10 per year with the option of renew once a year for up to two years for a total amount not to exceed \$321,399.30; authorizing the City Manager or her designee, to execute the appropriate purchase documents on behalf of the City; and declaring an effective date.

**Meeting date:** May 16, 2023

**Department:** Human Resources, Linda Spacek, Director (by Veronica Bradshaw, Interim Purchasing Manager)

### Amount & Source of Funding

**Funds Required:** \$107,133.10

**Account Number:** 10001111-52385, 10001280-52397, 22006335-52397, 21006322-52397

**Funds Available:** Click or tap here to enter text.

**Account Name:** Click or tap here to enter text.

### Fiscal Note:

**Prior Council Action:** Click or tap here to enter text.

**City Council Strategic Initiative:** [Please select from the dropdown menu below]

Choose an item.

Choose an item.

Choose an item.

**Comprehensive Plan Element (s):** [Please select the Plan element(s) and Goal # from dropdown menu below]

- ☐ Economic Development - Choose an item.
- ☐ Environment & Resource Protection - Choose an item.
- ☐ Land Use - Choose an item.
- ☐ Neighborhoods & Housing - Choose an item.
- ☐ Parks, Public Spaces & Facilities - Choose an item.
- ☐ Transportation - Choose an item.
- ☐ Core Services
- ☐ Not Applicable

**Master Plan:** *[Please select the corresponding Master Plan from the dropdown menu below (if applicable)]*

Choose an item.

**Background Information:**

The Human Resources Department is currently using NeoGov software through its existing contract with SHI Government Solutions, Inc., which has advanced features to allow the department to conduct multiple tests and maintain eligibility lists. This agreement will also assist the City in complying with requirements contained in the current Meet and Confer agreements for both the Police and Fire Departments.

Pursuant to Local Government Code 271.102, the City has authority to participate in cooperative purchasing programs; therefore, staff recommends award of this agreement to SHI Government Solutions, Austin, Texas, in the annual amount of \$107,133.10 through the Omnia Partners contract # 2018011-02.

As the Omnia Partners contract is valid through 2025, the City requests approval to authorize up to two (2) additional one (1) year renewal periods to be exercised administratively. If the option to renew both renewal periods is exercised at the current annual rate, the contract has the potential to reach a cost of \$321,399.30 for the full three (3) year contract term.

The City's current contract with SHI Government Solutions, Inc., for the NeoGov software expires in November

2023; however, the Human Resources Department wishes to take advantage of pricing offered through the attached Omnia Partners cooperative contract quote to ensure a seamless transition from the end of the existing contract to the start of the new contract.

**Council Committee, Board/Commission Action:**

Click or tap here to enter text.

**Alternatives:**

Click or tap here to enter text.

**Recommendation:**

Staff recommends award of this agreement to SHI Government Solutions in the annual contract amount of \$107,133.10 through Omnia Partners Cooperative Contract.