



## Legislation Details (With Text)

**File #:** ID#21-093    **Version:** 1    **Name:**  
**Type:** Action Item    **Status:** Individual Consideration  
**File created:** 1/20/2021    **In control:** City Council  
**On agenda:** 2/2/2021    **Final action:**  
**Title:** Consider approval, by motion, and hold discussion regarding the proposed 2021 City Council Meeting Schedule (June - December), and provide direction to Staff.  
**Sponsors:**  
**Indexes:**  
**Code sections:**  
**Attachments:** 1. 2021 Council Calendar.pdf

Date	Ver.	Action By	Action	Result
2/2/2021	1	City Council		
2/2/2021	1	City Council		

### **AGENDA CAPTION:**

Consider approval, by motion, and hold discussion regarding the proposed 2021 City Council Meeting Schedule (June - December), and provide direction to Staff.

**Meeting date:** February 2, 2021

**Department:** City Clerk's Office

### **Amount & Source of Funding**

**Funds Required:** N/A

**Account Number:** N/A

**Funds Available:** N/A

**Account Name:** N/A

### **Fiscal Note:**

**Prior Council Action:** Council approved January - May 2021 Calendar in late 2020. Council requested June - December 2021 come back for further discussion and approval in February 2021.

**City Council Strategic Initiative:** [Please select from the dropdown menu below]

N/A

Choose an item.

Choose an item.

**Comprehensive Plan Element (s):** [Please select the Plan element(s) and Goal # from dropdown menu]

below]

- ☐ Economic Development - Choose an item.
- ☐ Environment & Resource Protection - Choose an item.
- ☐ Land Use - Choose an item.
- ☐ Neighborhoods & Housing - Choose an item.
- ☐ Parks, Public Spaces & Facilities - Choose an item.
- ☐ Transportation - Choose an item.
- ☒ Not Applicable

**Master Plan:** *[Please select the corresponding Master Plan from the dropdown menu below (if applicable)]*

Choose an item.

**Background Information:**

In an effort to provide additional transparency and planning efficacy related to City Council meetings, Staff is requesting that the Council consider approval of a Council Meeting Schedule for 2021.

The City Council began adopting an annual meeting calendar following the approval of Proposition E of the 2017 Charter Election which reduced the required number of regular meetings from 24 per year to 22 per year.

***Sec. 3.09. - Meetings of the city council.***

*The city council shall hold twenty-two regular meetings at a minimum each year at a time to be fixed by it for such regular meetings, and may hold as many additional meetings during the month as may be necessary for the transaction of the business of the city and its citizens.*

Setting a Regular meeting calendar allows for Council, Staff and the public to have a snapshot of when Council will hold their Regular Meetings and Budget Workshops in the upcoming year.

The setting of this meeting calendar does not prohibit additional workshops and special called meetings to be held as necessary.

These are the proposed changes for the remainder of the year:

- Will NOT meet June 15 regular
- WILL meet for budget on June 29
- WILL meet July 6 regular
- Will NOT meet July 20 regular
- August and September standard (1<sup>st</sup> and 3<sup>rd</sup> Tuesday)
- 1<sup>st</sup> regular meeting in October moved to Wednesday, October 6<sup>th</sup> due to National Night Out

- 1<sup>st</sup> regular meeting in November moved to Wednesday, November 3<sup>rd</sup> due to Elections
- 2<sup>nd</sup> regular meeting in December moved to Wednesday, December 15<sup>th</sup> due to Holiday schedule the following week

**Council Committee, Board/Commission Action:**

N/A

**Alternatives:**

None submitted at this time, Council may provide additional direction

**Recommendation:**

Approve Calendar as presented.