



## Legislation Details (With Text)

**File #:** ID#18-376    **Version:** 1    **Name:**  
**Type:** Work Session Item    **Status:** Individual Consideration  
**File created:** 6/5/2018    **In control:** City Council  
**On agenda:** 9/4/2018    **Final action:**  
**Title:** Receive a Staff presentation and update regarding City of San Marcos Boards and Commissions, and provide direction to Staff.  
**Sponsors:**  
**Indexes:**  
**Code sections:**  
**Attachments:** 1. 09.04.18 Work Session Presentation, 2. Template for Standard Bylaws - Final, 3. Term Limits Data Sheet

Date	Ver.	Action By	Action	Result
9/4/2018	1	City Council		

### **AGENDA CAPTION:**

Receive a Staff presentation and update regarding City of San Marcos Boards and Commissions, and provide direction to Staff.

**Meeting date:** September 4, 2018

**Department:** City Clerk

### **Amount & Source of Funding**

**Funds Required:** [Click or tap here to enter text.](#)

**Account Number:** [Click or tap here to enter text.](#)

**Funds Available:** [Click or tap here to enter text.](#)

**Account Name:** [Click or tap here to enter text.](#)

### **Fiscal Note:**

**Prior Council Action:** [Click or tap here to enter text.](#)

**City Council Strategic Initiative:** [Please select from the dropdown menu below]

N/A

[Choose an item.](#)

[Choose an item.](#)

**Comprehensive Plan Element (s):** [Please select the Plan element(s) and Goal # from dropdown menu below]

☐ Economic Development - [Choose an item.](#)

- ☐ Environment & Resource Protection - Choose an item.
- ☐ Land Use - Choose an item.
- ☐ Neighborhoods & Housing - Choose an item.
- ☐ Parks, Public Spaces & Facilities - Choose an item.
- ☐ Transportation - Choose an item.
- ☒ Not Applicable

**Master Plan:** *[Please select the corresponding Master Plan from the dropdown menu below (if applicable)]*

Choose an item.

### **Background Information:**

Staff provided the City Council a presentation regarding Council Committees, Community Partnerships and Boards and Commissions on January 19, 2018.

Council provided direction to staff to review the charge of each board or commission. The city clerk was directed to ask for candid evaluations from all staff liaisons regarding their boards and commissions charge and function. The city clerk also received reports from staff liaisons to make sure that all boards and commissions were discussing items that were authorized by their charge to discuss or review. There is only one change related to the function of a commission that is being recommended at this time.

Council also directed the city clerk to standardize rules and regulations via bylaws for boards and commissions whose ordinance is silent to adoption of rules and procedures. Specifically related to the process of placing an item on an agenda, the period of time in which an item can be added to an agenda for recommendation to be made to the City Council, ensuring that items are germane to the assigned scope of work or charge of the board or commission. The proposed template is attached for review.

### **Council Committee, Board/Commission Action:**

Click or tap here to enter text.

### **Alternatives:**

Click or tap here to enter text.

### **Recommendation:**

Click or tap here to enter text.