



Legislation Details (With Text)

**File #:** Ord. 2018-42(b)      **Version:** 1      **Name:**

**Type:** Ordinance      **Status:** Individual Consideration

**File created:** 10/17/2018      **In control:** City Council

**On agenda:** 11/7/2018      **Final action:**

**Title:** Consider approval of Ordinance 2018-42, on the second of two readings, amending Section 2.3.1.1 (G) of the City’s Development Code, Subpart B, of the San Marcos City Code, regarding neighborhood presentation meetings, to require: participants to follow rules of decorum; to conduct the meeting on or in close proximity to the subject property; and to conduct the meeting within 20-28 days before the Planning and Zoning Commission considers the matter that is the subject of the meeting; providing a savings clause; providing for the repeal of any conflicting provisions; and providing an effective date.

**Sponsors:**

**Indexes:**

**Code sections:**

**Attachments:** 1. Ordinance, 2. LDC-18-02 Council Cover Memo.pdf, 3. LDC-18-02 Proposed Code Language Final, 4. LDC-18-02 CC Presentation.pdf

Date	Ver.	Action By	Action	Result
------	------	-----------	--------	--------

**AGENDA CAPTION:**

Consider approval of Ordinance 2018-42, on the second of two readings, amending Section 2.3.1.1 (G) of the City’s Development Code, Subpart B, of the San Marcos City Code, regarding neighborhood presentation meetings, to require: participants to follow rules of decorum; to conduct the meeting on or in close proximity to the subject property; and to conduct the meeting within 20-28 days before the Planning and Zoning Commission considers the matter that is the subject of the meeting; providing a savings clause; providing for the repeal of any conflicting provisions; and providing an effective date.

**Meeting date:** 11/7/2018

**Department:** Planning and Development Services

**Amount & Source of Funding**

**Funds Required:** NA  
**Account Number:** NA  
**Funds Available:** NA  
**Account Name:** NA

**Fiscal Note:**

**Prior Council Action:** NA

**City Council Goal:** [Please select goal from dropdown menu below]

NA

NA

NA

**Comprehensive Plan Element (s):** [Please select the Plan element(s) and Goal # from dropdown menu below]

- Economic Development - Choose an item.
- Environment & Resource Protection - Choose an item.
- Land Use - Choose an item.
- Neighborhoods & Housing - Choose an item.
- Parks, Public Spaces & Facilities - Choose an item.
- Transportation - Choose an item.
- Not Applicable

**Master Plan:** [Please select the corresponding Master Plan from the dropdown menu below (if applicable)]

Choose an item.

**Background Information:**

Currently, the San Marcos Development Code requires applicants for Comprehensive Plan and Zoning Map Amendments hold neighborhood presentation meetings for the purpose of beginning discussion about their proposal.

At their regular meeting on August 21, 2018 City Council provided direction to staff to amend the process and provide standards for the location and decorum of the meeting. At this time Staff is also presenting standards for the timing of the meeting, as well as one additional requirement recommended by the Planning and Zoning Commission.

The proposed amendments add standards for these meetings, including the following:

- The meetings must be held on or in close proximity to the area where the request is being made.
- Require decorum standards similar to those observed by City Boards, Commissions, and Council.
- The applicant must hold the meeting 20-28 days prior to the Planning and Zoning Commission meeting.
- The applicant must purchase a notification sign from Planning and Development Services indicating the time, date, and purpose of the Neighborhood Meeting. This sign must be erected at the site of the request minimum of 5 days prior to the meeting (added by P&Z)

**Council Committee, Board/Commission Action:**

At their regularly scheduled meeting on September 25, 2018 the Planning and Zoning Commission motioned to approve the suggested changes with an amendment which added a requirement for the applicant to purchase a notification sign from the Planning and Development Services which must be erected at the site of the proposed change a minimum of 5 days prior to the meeting. The motion and amendment were approved unanimously.

**Alternatives:**

Click or tap here to enter text.

**Recommendation:**

Click or tap here to enter text.