

RESOLUTION NO. 2021-67R

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SAN MARCOS, TEXAS DESIGNATING CATEGORIES AND CRITERIA FOR THE USE OF GENERAL FUND DOLLARS MADE AVAILABLE DUE TO THE AWARD TO THE CITY OF CARES ACT CORONAVIRUS RELIEF FUNDS; PARTIALLY ALLOCATING SUCH FUNDS; AUTHORIZING THE CITY MANAGER TO ACT AS THE OFFICIAL REPRESENTATIVE OF THE CITY IN MATTERS RELATED TO SAID FUNDS ON BEHALF OF THE CITY; AND DECLARING AN EFFECTIVE DATE.

RECITALS:

1. The award to the City of CARES Act Coronavirus Relief Funds makes available additional General Fund dollars for various uses.

2. The City Council wishes to determine how such additional funds may be allocated.

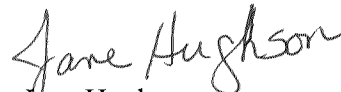
BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF SAN MARCOS, TEXAS:

PART 1. The categories and criteria for the use of General Fund dollars made available due to the award to the City of CARES Act Coronavirus Relief Funds and the partial allocation of such funds, all as shown in the attachment hereto, are hereby approved.

PART 2. The City Manager is authorized to act as the official representative of the City in matters related to said funds.

PART 3. This resolution shall be in full force and effective upon receipt of the funds.

ADOPTED on April 20, 2021.


Jane Hughson
Mayor

Attest:


Tammy K. Cook
Interim City Clerk

Recommendation: Updated to show amounts approved by City Council 4/20/21

Staff is seeking direction from City Council to implement the following programs:

ALLOCATION OF CRF FUNDING		
FIRST: ONGOING UNBUDGETED CITY PANDEMIC EXPENSES		
1. Ongoing Unbudgeted Pandemic Expenses	\$153,995	Extraordinary City expenditures related to the COVID-19 Pandemic
80% OF REMAINDER FOR CURRENT ISSUES		
2. Utility Bill Assistance	\$1 million	Administered by the City; maximum of \$1,500 per each residential utility account >60 days past due as of March 16, 2021
3. Rent-Mortgage Assistance	\$174,399	To be administered by Community Action, Inc in partnership with BR3T
4. Small Business Assistance (<30 Employees)	\$200,000	Administered by the San Marcos Chamber of Commerce; This would fund 32-35 businesses at \$5,000 each, plus administration.
5. One-Time Grant Fund	\$640,000	Notice of Funding Availability open to applications by agencies serving San Marcos, evaluated by Human Services Advisory Board
20% OF REMAINDER FOR NON-PROFIT CAPACITY BUILDING		
6. One-Time Non-Profit Capacity Building Fund	\$493,600	Includes funding for a comprehensive needs assessment with a focus on resolving gaps in assistance for homeless and non-homeless, and funding for programs based on the needs assessment
7. HMIS licenses – two years	\$10,000	For agencies in the Local Homeless Coalition that agree to be points of entry (approximately 12 agencies)
TOTAL	\$2,671,995	(total is \$1 off due to rounding of cents)

Staff recommends the following stipulations per City Council Work Session Discussions, with additions by staff:

1. Ongoing Unbudgeted Pandemic Expenses:

Additional information on specific expenses will be provided at the Council meeting. Includes funding additional phone system adjustments, overtime for vaccinations, installing touch-free faucets, and City staff cost of administering the San Marcos Grant Fund (one time grant fund and one time non profit capacity building fund).

2. Utility Bill Assistance per March 16, 2021, City Council direction to staff:

- No income restrictions
- Use CRF funding to pay up to \$1,500 for each residential account that was more than 60 days delinquent as of March 16, 2021
- Include accounts currently on payment plans
- For accounts that do not use the entire \$1,500, no expectation that additional funding will be available later
- City will send by mail and email the following packet to all eligible account holder:
 - information about this program,
 - one-page statement of need due to COVID-19 or February snow storm, that must be signed and submitted
 - information on other resources on a sheet for the account holder to keep

Public benefit of this program includes supporting those in the community in need, infusing funding into the local economy, and possibly preventing a rate increase that could be needed if those bills continue to be left unpaid.

3. Rent-Mortgage Assistance:

- Consider not funding due to support currently or soon to be available through TDHCA, Hays County, and CDBG-CV Round 3 funding
- Could include the ability to support non-traditional rental agreements and non-citizens
- If funded, staff recommends that this be administered by Community Action, Inc. and BR3T; this designation will enable the most efficient coordination with existing state, county, and local programs since they are administered by these two agencies.

4. Small Business Assistance:

- Companies with less than 30 employees
- Administered by the San Marcos Chamber of Commerce; this takes advantage of the existing framework developed for a recent CDBG-CV program
- Cash infusion, few restrictions
- Must follow CDC and local health guidelines

5. One-Time Grant Fund:

- Notice of Funding Availability open to applications by all non-profits, governmental, and faith based programs serving San Marcos

- Agency must have a track record of producing results OR up to three letters of recommendation
- Strong preference for low overhead expenses
- Programs must have public benefit
- Applications to be evaluated by Human Services Advisory Board
- Additional points for case management, child care, internet support, car payments, job training, homelessness prevention

Program Specifications:

- San Marcos resident, including non-citizens
- Difficulty must be related to the pandemic
- Need based (not first come first served)

Income restrictions

Staff recommends waiting to consider income restrictions until after agencies have proposed programs. At the time of project approval, City Council can specify income restrictions if desired. Staff's recommendation will be as follows:

- 120% of the City of San Marcos Median Household Income (see attached table)

6. One-Time Non-Profit Capacity Building Fund:

- Includes funding for a comprehensive needs assessment with a focus on resolving gaps in assistance for homeless and non-homeless
- Needs assessment scope to be discussed and approved by City Council
- Needs assessment report will be used to create recommendations for allocations of the rest of this funding
- This funding will support non-profit capacity building and closing gaps in service

7. HMIS Licenses for Two Years: For agencies in the Local Homeless Coalition that agree to be points of entry (est. #)

