



# RECOMMENDATION MEMO

**TO:** Lynda Williams, Purchasing Manager  
**FROM:** Evaluation Committee Members  
**DATE:** AUGUST 25, 2020  
**RE:** Lease of Hangar at San Marcos Regional Airport, #220-141

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As a member of the Evaluation Committee for the referenced solicitation, I have completed my evaluations pursuant to Local Government Code 252 for proposals submitted in response to this solicitation. I have performed these evaluations fairly and in strict compliance to the rules and guidelines for which I have attested.

By my signature concurrence below, Surveying and Mapping, LLC, of Austin, Texas, provides the best value based on the relative important of price, experience, and all other evaluated factors. The Evaluation Committee elects to forgo the interview process and subsequently recommends award to the top-ranked vendor.