



# City of San Marcos

630 East Hopkins  
San Marcos, TX 78666

## Meeting Minutes City Council

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Thursday, December 20, 2018

5:15 PM

City Council Chambers

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### 630 E. Hopkins - Special Meeting

#### I. Call To Order

**With a quorum present, the special meeting of the San Marcos City Council was called to order by Mayor Hughson at 5:15 p.m. Thursday, December 20, 2018 in the City Hall Conference Room, 630 E. Hopkins, San Marcos, Texas 78666.**

#### II. Roll Call

**Present:** 6 - Mayor Pro Tem Lisa Prewitt, Council Member Saul Gonzales, Council Member Melissa Derrick, Mayor Jane Hughson, Council Member Joca Marquez and Council Member Mark Rockeymoore

**Absent:** 1 - Council Member Ed Mihalkanin

1. Consider approval of Resolution 2018-239R approving a contract with Jerry D. Fields and Linda G. Fields for the city to purchase approximately 4.21 acres of land comprised of six lots at 1401 through 1419 Old Ranch Road 12, and located adjacent to the San Marcos Cemetery, for a price of \$2,250,000, plus closing costs; authorizing the City Manager or his designee to execute said contract and related closing documents on behalf of the city; and declaring an effective date.

**Bert Lumbreras, City Manager provided an update and short presentation on the purchase that would expand our Cemetery.**

**The remaining space in the cemetery allows for an additional 800 plots, the City currently averages about 80 plot sales per year, and the remaining life is approximately 10 more years. City staff has explored expansion options and in order to expand within city limits, it must occur adjacent to an existing cemetery. If not, expansion can only occur in the Extraterritorial Jurisdiction (ETJ).**

**Plot fee for residents is \$1550 and \$1900 for non-residents. The purchase of this property would give the City Cemetery approximately 1,575 to 2,275 additional plots and we could extend the life of the Cemetery life by an additional 25-30 years. The estimated revenue is \$2.9M to \$3.7M.**

The purchase will be funded by the Cemetery Perpetual Fund in the amount of \$1,071,000 and the FY2019 Capital Improvements Project Fund in the amount of \$1,200,000. These budget adjustments will come back at next Council Meeting.

The next steps will involve the creation of a Master Plan that will involve the layout for additional property.

There will be public improvements needed to convert this property from residential to cemetery and this is approximated at \$600,000 and includes the following:

4 houses, 1 foundation and several out buildings will need to be razed

All water, electric, gas and sewer will be capped at street and old lines will be removed

All invasive trees and plants will be removed

Remaining land will be graded and landscaped accordingly for erosion and beautification

New internal roadways

New water lines for irrigation

Electrical and security lighting

490 ft. of wrought iron fence and 800 ft. of chain-link fence

Public Infrastructure will be phased in as needed and existing residential leases are proposed to stay in place.

Master Plan will be brought back at a later date, but an update will be given in late Spring 2019.

A motion was made by Mayor Hughson, seconded by Mayor Pro Tem Prewitt, to approve Resolution 2018-239R. The motion carried by the following vote:

**For:** 6 - Mayor Pro Tem Prewitt, Council Member Gonzales, Council Member Derrick, Mayor Hughson, Council Member Marquez and Council Member Rockeymoore

**Against:** 0

**Absent:** 1 - Council Member Mihalkanin

III. Adjournment.

Jamie Lee Case, TRMC, City Clerk

Jane Hughson, Mayor