



June 27, 2018

Ms. Stacy Brown  
Housing & Community Development Manager / Planning and Development Services  
City of San Marcos  
630 E. Hopkins  
San Marcos, TX 78666

**Re: Amendment Request #1 for City of San Marcos Contract No. 217-310**

Ms. Brown,

AECOM Technical Services, Inc (AECOM) respectfully submits the attached amendment request to Contract 217-310.

The attached amendment clarifies the AECOM designee for Notices per Article 13.1 from Michael J. Richardson to Tyler P. Jones, as well as clarifies the movement of the established not-to-exceed amount of \$642,605 between tasks.

As always, AECOM appreciates the opportunity to work in partnership with your staff to deliver recovery programs to Texas communities. Should you have any questions regarding the attached, please do not hesitate to contact me at 225-231-6342.

Sincerely,

A handwritten signature in black ink that reads "Sydney Lynne Brown". The signature is written in a cursive, flowing style.

Sydney Lynne Brown, MPA  
Project Manager

**PROFESSIONAL CONSULTING SERVICES AGREEMENT**  
**CONTRACT NUMBER: 217-310**  
**AMENDMENT NO. 1**

**STATE OF TEXAS**

**COUNTY OF HAYS**

**THE CITY OF SAN MARCOS** (the “City”) and **AECOM TECHNICAL SERVICES, INC.** (the “Contractor”), parties to that certain grant administration services contract effective August 1, 2017, and denominated City Contract No. 217-310 (the “Contract”), now desire to amend the Contract.

**WHEREAS**, this revision will result in no additional encumbrance of funds by the City;

**NOW, THEREFORE**, the parties hereby agree to amend and modify the Contract as follows:

1. **ATTACHMENT B:** of the Contract, **PRICE PROPOSAL**, is hereby deleted and replaced by the following, as to the funding by task:

Item #	Description	Not to Exceed Cost		Pricing	Method
1	Application Relations	\$308,875.00		\$308,875.00	Lump Sum
2	Calculation of Cost of Rehabilitation/Reconstruction	\$27,740.63		\$840.63	Each
3	Reporting	\$21,562.50		\$21,562.50	Lump Sum
4	Environmental Review	\$29,310.00		\$977.00	Each
5	Document Management	\$50,000		\$50,000	Lump Sum
6	Legal Services	\$47,040		\$47,040	Lump Sum
7	Pre-Construction Services	\$125,572.50			
	Oversight and Design Services			\$81,420.00	Lump Sum
	Pre-Construction Topographical Survey			\$630.00	Each
	Initial Elevation Certificate			\$472.50	Each
	Foundation Engineering			\$420.00	Each
	Redesign			\$157.50	Each
8	Other Direct Costs	\$29,800		Per Receipts	Lump Sum
9	Notary Expenses	\$2,704.37		\$2,704.37	Lump Sum
	<b>TOTAL</b>	<b>\$642,605</b>			

2. **1.1 Task 1 – Housing Case Management Services** is hereby appended with the following:

**1.1.31** Provision of expanded Applicant Relations support to be provided until May 21, 2019. The period of August 1, 2018 through May 21, 2019 will include limited Project Management oversight, up to 312 hours of Case Management Supervisor support, and 1,560 hours of on-site Case Management services.

- 1.1.32** Provision of expanded reporting support to be provided until May 21, 2019. The period of August 1, 2018 through May 21, 2019 will include reporting at a frequency of every other week.
- 1.1.33** Provision of expanded Document Management services at the conclusion of Applicant Relations/Case Manager services, to occur between May 21, 2019 and July 31, 2019. Applicant files will be finalized and archived for program closeout.
- 1.1.34** Provision of an on-site notary to support applicant closings may be provided on an as-needed basis, limited to three full business days.

3. The Contractor designee for Notices per Article 13.1 is hereby amended to be the following:

Tyler P. Jones  
AECOM Technical Services, Inc.  
9400 Amberglen Blvd  
Austin, TX 78729

4. Except as amended and modified by this Amendment No. 1, all terms and conditions of the Contract shall remain in full force and effect.

**SIGNATURE PAGE FOLLOWS**

**SIGNATURE PAGE FOR CITY OF SAN MARCOS CONTRACT NUMBER: 217-310**  
**AMENDMENT NO. 1**

**THE CITY OF SAN MARCOS**

**AECOM TECHNICAL SERVICES, INC.**

\_\_\_\_\_  
Bert Lumbreras  
City Manager

\_\_\_\_\_  
Tyler P. Jones  
Senior Vice President  
Gulf Southwest Water Business Line Leader  
Design and Consulting Services

Date of execution: \_\_\_\_\_

Date of execution: \_\_\_\_\_