

# CONDITIONAL USE PERMIT (ALCOHOL OUTSIDE CBA) APPLICATION

Updated: March, 2017

Case # CUP-\_\_\_\_-\_\_\_\_



## CONTACT INFORMATION

Applicant's Name		Property Owner	
Applicant's Mailing Address		Owner's Mailing Address	
Applicant's Phone #		Owner's Phone #	
Applicant's Email		Owner's Email	

## PROPERTY INFORMATION

Subject Property Address: \_\_\_\_\_

Zoning District: \_\_\_\_\_ Tax ID #: R\_\_\_\_\_

Legal Description: Lot \_\_\_\_\_ Block \_\_\_\_\_ Subdivision \_\_\_\_\_

Number of Parking Spaces: \_\_\_\_\_

Is property more than 300' from church, school, hospital, or residential district? ☐ Y ☐ N

## DESCRIPTION OF REQUEST

Business Name: \_\_\_\_\_ ☐ Restaurant ☐ Bar ☐ Other: \_\_\_\_\_

☐ NEW ☐ RENEWAL ☐ Mixed Beverage ☐ Beer & Wine ☐ Late Hours

Hours of Operation: Mon \_\_\_\_\_ Tue \_\_\_\_\_ Wed \_\_\_\_\_ Thurs \_\_\_\_\_ Fri \_\_\_\_\_ Sat \_\_\_\_\_ Sun \_\_\_\_\_  
(ex. Mon 12pm-1am)

Indoor Seating Capacity: \_\_\_\_\_ Outdoor Seating Capacity: \_\_\_\_\_ Gross Floor Area: \_\_\_\_\_

## AUTHORIZATION

*All required application documents are attached. I understand the fees for and the process to obtain a Conditional Use Permit and understand my responsibility to be present at meetings regarding this application.*

Initial Filing Fee \$750 Technology Fee \$11 TOTAL COST \$761

Renewal/Amendment Filing Fee \$400 Technology Fee \$11 TOTAL COST \$411

Applicant's Signature:  Date: \_\_\_\_\_

Printed Name: \_\_\_\_\_

To be completed by Staff: Accepted By: \_\_\_\_\_ Date Accepted: \_\_\_\_\_

Proposed Meeting Date: \_\_\_\_\_ Application Deadline: \_\_\_\_\_

## AGREEMENT TO THE PLACEMENT OF NOTIFICATION SIGNS AND ACKNOWLEDGEMENT OF NOTIFICATION REQUIREMENTS

The City of San Marcos Land Development Code requires public notification in the form of notification signs on the subject property, published notice, and / or personal notice based on the type of application presented to the Planning Commission and / or City Council.

- Notification Signs: if required by code, staff shall place notification signs on each street adjacent to the subject property and must be placed in a visible, unobstructed location near the property line. It is unlawful for a person to alter any notification sign, or to remove it while the request is pending. However, any removal or alteration that is beyond the control of the applicant shall not constitute a failure to meet notification requirements. ***It is the responsibility of the applicant to periodically check the sign locations to verify that the signs remain in place until final action is taken on the application and have not been vandalized or removed until after such final decision or when such application is withdrawn by the applicant. It is the responsibility of the applicant to immediately notify the Planning and Development Services Department of missing or defective signs.***
- Published Notice: if required by code, staff shall publish a notice in a newspaper of general circulation in accordance with City Codes and the Texas Local Government Code. ***If, for any reason, more than one notice is required to be published it may be at the expense of the applicant. The renotification fee shall be \$85 plus an \$11 technology fee.***
- Personal Notice: if required by code, staff shall mail personal notice in accordance with City Codes and the Texas Local Government Code. ***If, for any reason, more than one notice is required to be mailed it may be at the expense of the applicant. The renotification fee shall be \$85 plus an \$11 technology fee.***

*I have read the above statements and agree to the required public notification, as required, based on the attached application. The City's Planning and Development Services Department staff has my permission to place signs, as required, on the property and I will notify City staff if the sign(s) is/are damaged, moved or removed. I understand the process of notification and public hearing and hereby submit the attached application for review by the City.*

Signature: 

Date: \_\_\_\_\_

Print Name: \_\_\_\_\_

To be completed by Staff: Case # \_\_\_\_\_ - \_\_\_\_\_ - \_\_\_\_\_

## AGENT AUTHORIZATION TO REPRESENT PROPERTY OWNER

I, Flemming Hjorting, Trustee Hjorting Family T (owner) acknowledge that I am the rightful owner of the property located at 700 North LBJ (address).

I hereby authorize Keith Whittington (agent name) to serve as my agent to file this application for Conditional use permit (application type), and to work with the Responsible Official / Department on my behalf throughout the process.

Signature of Property Owner: *Flemming Hjorting*

Date: 4-17-18

Printed Name: Flemming Hjorting

Signature of Agent: *Keith Whittington*

Date: 4-17-18

Printed Name: Keith Whittington

To be completed by Staff:

Case # \_\_\_\_\_