

**AUTHORIZATION OF CHANGE IN SERVICES  
CITY OF SAN MARCOS, TEXAS**

**PROJECT NAME:** Sales/Use Tax Analysis & Reporting Services (STARS)  
**CITY PROJECT MANAGER/REP:** Heather Hurlbert  
**CONSULTANT/VENDOR:** MuniServices LLC  
**CONTRACT NO:** 212-190  
**AUTHORIZATION NO:** 1  
**CONTRACT EXECUTION DATE:** May 15, 2012  
**DATE OF THIS CHANGE:** November 13, 2017

**WORK TO BE ADDED TO OR DELETED FROM SCOPE OF SERVICES**

Increase in the audit fees which are based on a percentage of sales tax revenue recovered.  
Due to the amount of revenue recovered, the resulting fees were higher.

Previous contract amount:	\$ <u>49,999.99</u>
Net increase/decrease in contract amount:	\$ <u>9,183.15</u>
Revised contract amount:	\$ <u>59,183.14</u>

Requested by:

By:

Lisa Broussard  
Lisa Broussard, SVP

Printed name, title

Date:

11/13/17

Approved by:

City of San Marcos:

By: Heather Hurlbert, CPA  
Digitally signed by Heather Hurlbert, CPA  
Date: 2017.11.13 14:41:14 -06'00'

Date: November 13, 2017

Heather Hurlbert, CPA, CGFO

Printed name, title

Director of Finance

***City Department (PM, etc.) only below this line.***

Account Number(s): \_\_\_\_\_

Previous Changes in Service:

# \_\_\_\_\_; date; amount

# \_\_\_\_\_; date; amount

# \_\_\_\_\_; date; amount