

## FY 2018 Budget Calendar

March 27	Budget Policy Workshop
April 12	Departmental Budget Kickoff
April 15	Estimate of taxable value due
April 18	Public hearing and adoption of Budget Policy
May 12	Completed Departmental Budgets Due to Finance
May 15 – May 31	Department Budget Review Meetings with Finance
June	Budget Reviewed by City Manager
July 24	1 <sup>st</sup> Budget review workshop
July 26	2 <sup>nd</sup> Budget review workshop
July 18	Set Public Hearing Dates for the budget and tax rate
July 25	Tax Rolls Certified
July 31	Proposed Budget Filed with City Clerk and Council
August 6 <sup>th</sup>	Publish notice for the Budget Public Hearing (no less than 30 days before the hearing)
August 15	Record vote to set the proposed maximum tax rate above effective rate; Potential agenda items to discuss any outstanding budget items from workshops.
August 20	Publish notice of effective tax rate to include the dates of two public hearings and explanation of how the increase will be used no sooner than 30 days before the hearing and later than 10 days. This notice must remain on the City website and be included on the City's television channel until the tax rate is adopted.
September 5	First public hearing on the tax rate; Budget public hearing; 1st reading of utility rates, budget and tax rate ordinances.
September 15	Second public hearing on tax rate (Packet Meeting)
September 19	2nd Reading of Utility Rates ordinance; record vote to adopt budget on second reading; ratification of the tax rate reflected in the budget; Tax Rate adoption on second reading (requires an affirmative vote of five if tax rate is increasing).