Exhibit A

Spin Operations and Maintenance Plan Stationless Bike Share Program City of _____

FLEET SIZE

Spin will deploy an initial fleet of 125 bicycles over the course of the first two weeks of the Pilot Stationless Bike Share Program. The bicycles will initially be deployed with an emphasis on transit stations and commercial areas, to help guide bicycle distribution based on user demand and usage trends.

PLACEMENT PLAN

Spin currently plans to initially deploy 125 bicycles at key transit stations and commercial zones, where Spin bicycles may help address "last mile" transportation issues. Spin will also work with the City to determine where to initially deploy the 125 bicycles. Spin's nimble and flexible operations can adjust bicycle deployment and distribution based on user demand and usage data.

Furthermore, Spin will work with transit agencies to determine areas at transit stations where Spin bicycle can be placed, as well as work with companies in the City to locate Spin distribution points, in addition to locating Spin bicycles on public right of ways.

Spin's ground operations team will place Spin bicycles in a neat fashion on sidewalks at least six feet wide and at or near bike racks and bike corrals. Spin will ensure that bicycles are not obstructing pedestrian or motor vehicle traffic.

USER EDUCATION

Spin believes that the most effective, consistent, and efficient method of providing important notices and educating users is through Spin's app. Any Spin user must utilize the app, helping to ensure important information is seen and acknowledged (as opposed to stickers or physical signs that may be unseen or become damaged or lost).

New Spin users will receive informational pop-ups when they use Spin's app to take a ride for the first time. The pop-ups will require the new users to affirmatively dismiss the pop-ups in order to proceed. The informational pop-ups will include a) reminders about applicable bicycle laws, and b) instructions on how to park responsibly.

CUSTOMER SUPPORT

Spin provides easy mechanisms through which users and the public can contact us to ask questions, report bikes that are damaged or obstructing the public right of way, or otherwise. Spin's app has a "Help" button on the user interface. The "Help" buttons enable users to

report any issues via live chat, email (<u>support@spin.pm</u>), and phone.

Spin bicycles display our URL, where the public will be able to easily report relocation requests via live chat, email, or phone. For additional details, please see https://help.spin.pm.

GROUND OPERATIONS

Spin's ground operations staff are hired locally and help ensure the safety, accessibility, and responsible placement of Spin bikes. The exact number of locally hired staff will depend on the fleet size in operation. The ground operations staff perform two primary functions:

- Roving
 - Inspect and tune-up bikes.
 - Visually survey the streets and reposition obstructing bicycles.
- Rebalancing
 - Licensed drivers operating a truck or van.
 - Retrieve bikes that have been marked for repair.
 - Visually survey the streets and remove obstructing bicycles.

Placement of Bikes

- Bikes will be neatly placed by Spin staff on wide sidewalks and at or near public bike racks and bike corrals.
- Bikes will be neatly placed such that they do not obstruct the public's right of way.

Relocation Requests

- Spin users and the general public can report bikes 24/7 via the website or the app.
- Spin will dispatch a ground operations member within two hours between the hours of 9am-6pm to deal with bikes reported as obstructing public right of way.
- Requests received after normal business hours will be handled as soon as practicable the following day.

MAINTENANCE AND SAFETY

- Every bike is inspected for safety at least once in a rolling 30-day window, with a recorded inspection history.
- Bikes reported by the public as unusable are remotely disabled and marked for safety inspection.
- All repairs are done by certified mechanics contracted by Spin.
- Safety inspections are performed by the ground operations team, who are trained by certified mechanics. Ground operations staff inspect the following:
 - Handlebars
 - Front and rear brakes
 - o Brake levers
 - o Grips
 - Pedals and cranks
 - Chains (including oil level)

- Chain guard
- o Light
- Reflectors
- o Dynamo hub
- o **Tires**
- o Bell
- o Gear hub
- o Gear shifts
- o Lock
- Solar panels
- o Basket
- Seat and seat post
- Wheel including spokes, hub, axle
- o Fender
- Tune ups are performed on the spot by the ground operations team during safety inspections. They are equipped with the necessary tools.
- Repairs are performed at the warehouse by certified mechanics.
- All bikes are inspected against the above checklist, at a minimum, for:
 - Cleanliness
 - o Damage
 - $\circ \quad \text{Secureness}$
 - Safe and reliable operation

BICYCLE SPECIFICATIONS

Spin bicycles are designed in California, built by the manufacturer of Schwinn bikes, and assembled locally by certified bike technicians. They are CPSC-certified and ISO 4210-certified to meet top quality standards.

All Spin bicycles have the following onboard:

- GPS and cellular modem
- Solid foam tires
- 3 speed internal hubs (or 1 speed, depending on applicable terrain)
- High-quality V-brakes
- Dynamo-hub driven front light
- Rear reflector
- Theft resistant screws



APP SPECIFICATIONS





(Note: Design and text are subject to change.)

REPORTING

Spin will provide quarterly reports to the City with aggregate usage data including:

- Number of users in the system
- Number of trips generated for the month
- Heat maps of usage trip showing top pick-up spots and drop-off spots.
- Average trip length and trip time