

# Hays Central Appraisal District



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## MEMORANDUM

TO: Voting Taxing Units  
FROM: Laura Raven, Chief Appraiser  
DATE: August 29, 2025  
SUBJECT: Nomination of Appraisal District Directors and NEW INFORMATION  
**DEADLINE** for Nominations: Before October 15, 2025

Our appraisal district is governed by a board of nine directors. Five directors are appointed by the taxing units, three members are elected in the general election and the County Tax Assessor/Collector serves as an ex officio director. Members of the board serve two-year terms beginning on January 1 of even numbered years. The Hays CAD board of directors usually meets the third Thursday of every month at the district office in Kyle.

There are **two directorships** up for appointment for a **four-year term** that begins January 1, 2026, and ends December 31, 2029.

Property Tax Code 6.0301. Board of Directors in Populous Counties

(a) This section applies only to an appraisal district established in a county with a population of 75,000 or more.

(b) Sections 6.031, 6.034, and 6.10 do not apply to an appraisal district to which this section applies.

(c) The appraisal district is governed by a board of nine directors.

- Five directors are appointed by the taxing units that participate in the district in the manner prescribed by Section 6.03.
- Three directors are elected by majority vote at the general election for state and county officers by the voters of the county in which the district is established.
- The county assessor-collector serves as an ex officio director.

(d) To be eligible to serve on the board of directors, an individual other than the county assessor-collector must:

- be a resident of the district,
- have resided in the district for at least two years immediately preceding the date the individual takes office,
- an individual who is otherwise eligible to serve on the board is not ineligible because of membership on the governing body of a taxing unit.

- an employee of a taxing unit that participates in the district is not eligible to serve on the board unless the individual is also a member of the governing body or an elected official of a taxing unit that participates in the district.

(e) By January 1, 2028 all members of the board of directors **appointed** by the taxing units participating in the district serve staggered four-year terms beginning on January 1 of every other even-numbered year. By January 1, 2027, all **elected** members of the board of directors serve staggered four-year terms beginning on January 1 of every other odd-numbered year.

(f) If a vacancy occurs in an appointive position on the board of directors, each taxing unit that is entitled to vote under Section 6.03 may nominate by resolution adopted by its governing body a candidate to fill the vacancy. The taxing unit shall submit the name of its nominee to the chief appraiser within 45 days after notification from the board of directors of the existence of the vacancy, and the chief appraiser shall prepare and deliver to the board of directors within the next five days a list of the nominees. The board of directors shall appoint by majority vote of its members one of the nominees to fill the vacancy.

(g) If a vacancy occurs in an elective position on the board of directors, the board of directors shall appoint by majority vote of its members a person to fill the vacancy. A person appointed to fill a vacancy in an elective position must have the qualifications required of a director elected at a general election.

In considering individuals to serve as directors, taxing units should look for expertise in such areas as business management, information systems, computers, accounting, finance, real estate and taxation.

Each taxing unit other than a conservation and reclamation district that is entitled to vote may nominate, by resolution adopted by its governing body, one candidate for each position to be filled on the board of directors. The presiding officer of the governing body of the unit shall submit the names of the unit's nominees to the chief appraiser before October 15, 2025. [Texas Property Tax Code, Section 6.03 (g)]

Please see attachments:

**Current Sitting Board**

**Qualifications and Requirements**

**Timetable for Hays CAD Board Member Appointment**

**Calculation of Votes**

## 2025 Board of Directors

Member	Office	Representing	Term	Ends
Joe Castillo	Chairman	San Marcos CISD	Jan 1, 2025	Dec 31, 2027
Jeffrey Aylstock	Vice Chair	Dripping Springs ISD	Jan 1, 2025	Dec 31, 2025
Jane Hughson	Secretary	City Of San Marcos	Jan 1, 2025	Dec 31, 2027
Jennifer Escobar	Tax Assessor/Collector	Hays County	EX OFFICIO	
Mark Jones	Director	Hays CISD	Jan 1, 2025	Dec 31, 2027
Nora Puente	Director	Hays CISD	Jan 1, 2025	Dec 31, 2025
Dan Justus	Elected Director Place 1		July 1, 2024	Dec 31, 2026
Fred Poston	Elected Director Place 2		July 1, 2024	Dec 31, 2026
Dustin Inderman	Elected Director Place 3		July 1, 2024	Dec 31, 2026

### Appraisal District Director Qualifications and Requirements

To be eligible to serve on the board of directors, an individual must be a resident of the district and must have resided in the district for at least two years immediately preceding the date he or she takes the office.

An individual who is otherwise eligible to serve on the board is not ineligible because of membership on the governing body of a taxing unit or because the individual is an elected official.

However, an employee of a taxing unit that participates in the district is not eligible to serve on the board unless the individual is also a member of the governing body or an elected official of a taxing unit that participates in the district.

For counties with populations of 120,000 or more, a member of the appraisal district board of directors may not serve more than five two-year terms. Effective Date: Service on the board of directors before January 1, 2022, does not count for purposes of determining whether a person is ineligible to serve on the board.

A person may not serve if he/she has engaged in appraising property for compensation in the preceding three years or has been an employee of the appraisal district in the preceding three years.

**Section 6.03 is amended and in counties with populations of 120,000 or more a taxing unit with at least 5% of the vote must determine its votes by resolution at the first or second meeting after the date the chief appraiser delivers the ballot. That taxing unit must submit its resolution to the CAD not later than the 3rd day after the resolution is adopted. Applies to the election for board members for terms beginning January 1, 2022.**

HB 148 Effective September 1, 2025

SECTION 1. Section 5.044, Tax Code, is amended by adding Section 5.044 to read as follows:

SEC. 5.044. TRAINING OF APPRAISAL DISTRICT BOARD OF DIRECTORS MEMBERS IN POPULOUS COUNTIES.

(a) This section applies only to an appraisal district established in a county with a population of 75,000 or more.

(b) A member of an appraisal district board of directors shall successfully complete a training program prescribed by this section before each anniversary of the date the member takes office.

(c) The training program must provide a member of the board of directors of an appraisal district with information regarding:

- (1) the role and functions of the chief appraiser, the board of directors, the appraisal review board, and the taxpayer liaison officer;
- (2) the role and functions of the comptroller regarding the property tax system;
- (3) the importance of maintaining the independence of an appraisal office from political pressure;
- (4) the importance of prompt, courteous, and fair treatment of the public;
- (5) the finance and budgeting requirements for an appraisal district, including appropriate controls to ensure expenditures are proper;
- (6) the procurement and contracting requirements for an appraisal district, including appropriate controls to ensure there are no conflicts of interest;
- (7) the requirements of:
  - (A) Chapter 551, Government Code
  - (B) Chapter 552, Government Code
  - (C) Chapter 2001, Government Code
  - (D) other laws relating to public officials, including conflict of interest laws; and
  - (E) the standards of ethics imposed by the Uniform Standards of Professional Appraisal Practice; and
- (8) the professions regulated under Chapter 1151 Occupations Code.

(d) The training required by this section for a member of the board of directors for an appraisal district that has contracted to perform duties relating to the assessment or collection of taxes must include not less than eight hours of instruction on laws relating to those functions.

(e) The training required by this section shall be provided by an accredited institution of higher education, including an institution that is part of or associated with an accredited institution of higher education, such as the V.G. Young Institute of County Government. On completion of the training by a member of the board of directors of an appraisal district, the institution providing the training shall provide a certificate of completion to the member.

(f) A member of the board of directors of an appraisal district who completes the training required by this section shall file the certificate of completion provided to the member with the appraisal district. The appraisal district shall provide each certificate filed with the district since the comptroller completed the most recent review of the district under Section 5.102 to the comptroller as part of each review conducted under that section.

(g) For purposes of removal under Subchapter B, Chapter 87, Local Government Code, "incompetency" in the case of a member of the board of directors of an appraisal district includes the failure to timely complete the training required by this section.

SECTION 3. Sections 5.044 and 6.0302, Tax Code, as added by this Act, apply only to a person appointed or elected to the board of directors of an appraisal district whose term begins on or after January 1, 2026.

SECTION 4. This Act takes effect September 1, 2025.

# Hays CAD Board Member Nomination & Election Timetable 2026-2027 Term of Office

## Texas Property Tax Code, Section 6.03

### Before October 1 (6.03e)

(e) The chief appraiser shall calculate the number of votes to which each taxing unit is entitled and shall deliver written notice to each of those units of its voting entitlement. The chief appraiser shall deliver the notice:

- (1) to the **county judge** and each **commissioner** of the county served by the appraisal district;
- (2) to the **presiding officer** of the governing body of each city or town participating in the appraisal district, to the **city manager** of each city or town having a city manager, **and** to the **city secretary or clerk**, if there is one, of each city or town that does not have a city manager;
- (3) to the **presiding officer** of the governing body of each **school district** participating in the district **and** to the **superintendent** of those school districts; and
- (4) to the **presiding officer** of the governing body of each **junior college district** participating in the district **and** to the **president**, chancellor, **or other chief executive officer** of those junior college districts.

### Before October 15

(g) Each taxing unit that is entitled to vote may **nominate by resolution** adopted by its governing body one candidate for each position to be filled on the board of directors. The presiding officer of the governing body of the unit shall submit the names of the unit's nominees to the chief appraiser.

### Before October 30

(j) The chief appraiser shall prepare a ballot, listing the candidates whose names were timely submitted under Subsections (g) **alphabetically according to** the first letter in each candidate's **surname**, and shall deliver a copy of the ballot to the **presiding officer** of the governing body of each taxing unit that is entitled to vote.

### Before December 15

(k) Except as provided by Subsection (k-1), the governing body of each taxing unit entitled to vote shall determine its **vote by resolution** and submit it to the chief appraiser.

*(k-1) This subsection applies only to an appraisal district established in a county with a population of 120,000 or more. The governing body of each taxing unit entitled to cast at least five percent of the total votes must determine its vote by resolution adopted at the first or second open meeting of the governing body that is held after the date the chief appraiser delivers the ballot to the presiding officer of the governing body. The governing body must submit its vote to the chief appraiser not later than the third day following the date the resolution is adopted.*

**A governing body may cast all its votes for one candidate or distribute them among candidates for any number of directorships.**

### Before December 31

The chief appraiser shall count the votes, declare the five candidates who receive the largest cumulative vote totals elected, and submit the results **to the governing body** of each taxing unit in the district **and to the candidates**. The chief appraiser shall resolve a tie vote by any method of chance.

### After January 1

Elected board members take the oath of office at the first meeting and elect board officers.

**Calculation of Votes for 2025 Board Elections**  
(for term beginning January 2026)

CODE	TAXING UNIT	2024 LEVY AS OF SUPPLEMENT 13	VOTE PERCENTAGE	x 1000	NUMBER OF VOTES
ACCD	AUSTIN COMMUNITY COLLEGE	\$ 21,505,580	0.0269	27	54
CAU	AUSTIN, CITY OF	\$ 1,329,496	0.0017	2	3
CBC	VILLAGE OF BEAR CREEK	\$ 77,756	0.0001	0	0
CBU	BUDA, CITY OF	\$ 10,870,236	0.0136	14	27
CDS	DRIPPING SPRINGS, CITY OF	\$ 3,716,052	0.0047	5	9
CHA	HAYS, CITY OF	\$ 22,921	0.0000	0	0
CKY	KYLE, CITY OF	\$ 32,315,960	0.0404	40	81
CMC	MOUNTAIN CITY, CITY OF	\$ 93,392	0.0001	0	0
CNI	NIEDERWALD, CITY OF	\$ 72,394	0.0001	0	0
CSM	SAN MARCOS, CITY OF	\$ 60,627,037	0.0759	76	152
CUH	UHLAND, CITY OF	\$ 386,779	0.0005	0	1
CWC	WOODCREEK, CITY OF	\$ 712,610	0.0009	1	2
GHA	HAYS COUNTY	\$ 174,289,232	0.2181	218	436
RSP	SPECIAL ROAD ***				
SBL	BLANCO ISD	\$ 1,047,828	0.0013	1	3
SCO	COMAL ISD	\$ 684,631	0.0009	1	2
SDS	DRIPPING SPRINGS ISD	\$ 130,387,054	0.1632	163	326
SHA	HAYS CISD	\$ 217,835,334	0.2726	273	545
SJC	JOHNSON CITY ISD	\$ 1,337,462	0.0017	2	3
SSM	SAN MARCOS CISD	\$ 99,716,560	0.1248	125	250
SWI	WIMBERLEY ISD	\$ 42,105,731	0.0527	53	105
	TOTAL JURISDICTION REVENUE	\$ 799,134,043	1.0000	1000	2000
6.03(d)	Determining Voting Entitlement:				
	Divide the total dollar amount of property taxes imposed in the preceding year by the				
	1. sum of the total dollar amount of taxes imposed by each taxing unit entitled to vote.				
	2. Multiply the quotient by 1000 and round to the nearest whole number.				
	3. Multiply that number by the number of directorships to be filled (2).				
	Report created 8/29/2025				
	Levy after 2024 Supplement #13				
***	Levy included with Hays County				