



Request for City Manager Signature

Project Name/Contract Number:	On-Call Title Research Services	#222-216
Department Contact / Department Name:	Cory Lime	Eng/CIP
Date of City Council Approval: (Past or Recent)	November 18, 2025	
Return Signed Document to:	Cory Lime	Ext: 8137

Background/Purpose:

This ACIS is to add funds to existing capped funding amount.

Funding:

Project Number	Fund	Phase	GL Account	Amount
By fund authorization	N/A	N/A	N/A	\$200,000.00

Reviewed / Approved:

User Department Director:	Shaun Condor Digitally signed by Shaun Condor DN: cn=Shaun Condor, c=US, o=City of San Marcos, ou=Engineering and Capital Improvements, email=scondor@sanmarcostx.gov Date: 2025.10.09 14:19:45 -0500	Date:	
Purchasing / Contracting POC:		Date:	
Finance Director: (CDBG-DR)		Date:	
Purchasing Manager:		Date:	
Other Depts. as needed			

AUTHORIZATION OF CHANGE IN SERVICE

CONTRACT NUMBER / CONTRACT NAME:	222-216	On-Call Title Research Services	
CITY REPRESENTATIVE/ DEPARTMENT:	Cory Lime		
CONTRACTOR:	Hollerbach & Associates, Inc.		
CONTRACT EFFECTIVE DATE:	June 2, 2022	COUNCIL RES. NO:	
THIS AUTHORIZATION DATE:		AUTHORIZATION NO.:	2

DESCRIPTION OF WORK TO BE ADDED TO OR DELETED FROM SCOPE OF SERVICES:

Additional funds to be added to existing capped funding amount.

Original Contract Amount:		\$ 50,000.00
Previous Increases/Decreases in Contract Amount:		\$ 49,999.00
CURRENT CONTRACT AMOUNT:		\$ 99,999.00
This Increase/Decrease in Contract Amount:		\$ 200,000.00
REVISED CONTRACT AMOUNT:		\$ 299,999.00

CONTRACTOR:

Signature

James L. Hollerbach, President & CEO

Print Full Name / Title (if not in individual capacity)

October 8, 2025

Date

CITY:

Signature

Date

Print Name / Title

City Department Use Only Below This Line (PM, POC, etc.).

Account Number(s):	Amount	Date
# By fund authorization	\$	
#	\$	
#	\$	