

	Hays County
Application Completeness Check for 2026 HSAB Funding	Child Protective Board
Amount Requested	\$25,000
Questions	
Are all questions answered?	Yes
Is the application signed? (this is a certification)	Yes
Does the program have measurable outcomes?	Yes
Is the agency a Human Services Agency?	Yes
Is the agency overseen by a Board of Directors?	Yes
Required Attachments	
BUDGETS	
1. Program budget for current fiscal year	Yes
2. Program budget proposed for next fiscal year	Yes
3. Budget showing the exact uses of the HSAB funding, to be included in the contract	Yes
BOARD OF DIRECTORS INFORMATION	
4. Board of Directors membership roster	Yes
5. Board of Directors City of Residence	Yes
6. Board of Directors Meeting Attendance Record	Yes
7. Board of Directors membership criteria	Yes
ORGANIZATION INFORMATION	
8. Current IRS Form 990, pages 1 and 2 (not required for churches)	NA
9. Non-discrimination policy statement	Yes
PROGRAM INFORMATION	
10. Final Performance Report for 2024 Funding (if funded)	Yes
11. Letters of support for the program - how many	3 letters
12. Policies and Procedures for the proposed Program, if available	Yes

City of San Marcos Human Services Grants
FY2026 Application

I. SUMMARY INFORMATION

Please spell out organization name and program name completely, without acronyms.

Applicant Organization: Hays County Child Protective Board

Contact Name: Mary Cauble Telephone:

Contact E-Mail Address: Website: www.hccpbtx.org

Mailing Address: 401 – C Broadway St, San Marcos TX 78666

San Marcos Service Address for this Program: 401 – C Broadway St, San Marcos TX 78666

Who is authorized to execute program documents? (Name, Title) Dixie Camp, President; Mary Cauble, Treasurer; Karen Housewright, Secretary, Chair Grants Committee

Program Name: Hays County Child Protective Board

Amount of Funds Requested: \$25,000

What percentage of the cost of this program is requested as funding through this application? 10.2%

II. QUESTIONS

All questions must be answered. Please type your answers. Application evaluations will be based on, but not necessarily limited to the criteria stated in each section.

OVERVIEW

1. Summarize the program for which funding is being requested, the services it provides, and the clients it serves.
 - Program Proposed:
 - Address the needs of Hays County Child Protective Services (CPS) clients.
 - Review and prioritize requests made by CPS Caseworkers and Hays County Victims Services Attorney on behalf of Hays County CPS clients and children
 - Operate the Hays County Remme Rainbow Room, a 24/7 resource center allowing CPS Caseworkers to gather new, essential items for children and families anytime day or night
 - Inform the general public about the rights and needs of abused and neglected children and available services
 - Educate the public about their role in combating child abuse and neglect
 - Influence legislation and policy related to CPS through networking and advocacy
 - Advocate for, prepare, monitor, and administer the budget allocated by the County Commissioners Court (Court) and funding from grants and donations
 - Services Provided:
 - Funding and other resources for, including but not restricted to, the following:
 - Emergency clothing allowance (many children are removed from abusive homes with only the clothes they are wearing)

- Emergency food and shelter
- Traditional educational needs (summer school tuition, tutoring, etc.)
- Extracurricular activities (band instruments, sports camps, sports glasses, etc.)
- Summer camp and day care fees
- Medical, dental, and mental health costs (not covered by state/federal programs)
- Health and hygiene supplies
- Family preservation services assistance (counseling, parent education, etc.)
- Safety equipment (child car seats, beds and cribs, smoke alarms, fire extinguishers, child locks, child gates, etc.)
- Information on child abuse and neglect for public and appropriate officials
- Direct clients:
 - Children in substitute care
 - Substitute Care Families (foster, relative, and fictive families)
 - Families and children receiving family preservation services and children whose homes are awaiting case determination
 - Children and families in Investigations
 - Children/Young Adults in the Preparation for Adult Living (PAL) program
 - Children who are receiving services from Hays County Victims Services

COMMUNITY NEED AND JUSTIFICATION –15 POINTS

Evaluation: documentation and justification of the need for the program in the City of San Marcos.

1. Describe in detail the need for this program in San Marcos.

The Board is the only entity mandated by the State of Texas to address the many gaps in state provided services to abused and neglected children and their families by working directly with the State Department of Family and Protective Services, Child Protective Services office in Hays County.

The Board can react immediately to the emergency needs of newly removed children and children whose families are under investigation through the operation of the Remme Rainbow Room which is a 24/7 facility available to CPS case workers. Items available to CPS case workers when they come to the RRR include diapers, formula, wipes, clothing, hygiene supplies, car seats, beds and bedding, toys, books, etc. The Rainbow Room also provides a safe play area for the children, rest areas, and bathing facilities. In 2024 the Remme Rainbow Room recorded:

- 427 requests from CPS case workers filled
- \$58,165 worth of supplies distributed

Other requests from CPS case workers, on behalf of the families and children they serve, might include clothing for older children, day care, summer and athletic camps, tutoring and tuition, physical and mental health therapy, emergency housing assistance, medical and dental care, and gift vouchers for child milestones (graduation, birthday, etc.). These written requests are reviewed and voted on each month during regular HCCPB meetings. In 2024, Board approved expenditures included but were not limited to:

- \$29,411 in gift vouchers for emergency and basic clothing
- \$27,893 for safety (safe bedding, frames, mattresses, linens, car seats, etc.)
- \$26,402 in gift vouchers for back-to-school clothing
- \$24,314 for emergency food and shelter
- \$22,551 for CPS and Family Support
- \$14,342 in gift vouchers for holiday, birthday, and special recognition gifts
- \$ 10,903 for camps and sports activities

The total number of Hays County children and families supported through items described above was 1,387 (with some duplication; for confidentiality reasons, we are not given the full name of the children, only their first names and ages, so we cannot cross-reference).

2. Has the need for this program been increasing in recent years?

Yes, as the Hays County population continues to explode, each year the numbers of CPS clients grow and needs intensify. The US Census Bureau has stated that Hays County is among the fastest growing in the state, and the fastest growing in Central Texas. 2023-2024 figures indicate a growth rate of just over 6% with growth rates expected to continue.

IMPLEMENTATION –15 POINTS

Evaluation:

- *The application demonstrates that resources needed to manage the proposed program are available and ready.*
- *Applicant has clearly defined objectives focusing on results and measurable outcomes vs. only program activities descriptions and numbers served.*
- *Past performance of programs funded by Human Services Grants has met expectations.*

1. Are all resources in place to be able to implement this program? If not, what is missing?

Yes, they are.

2. What specific, measurable outcomes or results do you hope to achieve with this program?

Note: For the safety of the children and their care families, the identification and specific location of individuals is protected information. This limits the tools available to measure outcomes and results.

Outcomes/Results

- Children in substitute care or awaiting case determination will have
 - Emergency food and housing needs met
 - Basic clothing needs met
 - Safer, healthier home environments
 - The means to successfully participate in classroom and remote learning
 - Access to extracurricular school activities
 - Recognition for scholastic achievements and other milestones
 - Medical and mental health services not covered by governmental programs
- CPS caseworkers' professional services recognized and supported
- Public is given information about child abuse and neglect
- Public officials and CPS personnel receive input on CPS legislation and policy

Measurements

- Track the number of children assisted and the number, amount, and types of expenditures
 - Board requests
 - Rainbow Room distributions
- Track the number and venues used to increase public awareness of child abuse and neglect
- Track communications with public officials and staff related to child abuse and neglect

3. If funding is not available at the requested amount, what is the minimum Human Services Grant funding needed to be able to run this program?

\$20,000

This amount was determined by considering the impact that local support has on our ability to raise funds. We seek funding from various sources, including every community within the county. We provide services to children in every community in Hays County. It is highly important, imperative that we can demonstrate to other funding sources that we have support from San Marcos, the largest community within the county.

IMPACT AND COST EFFECTIVENESS –15 POINTS

Evaluation:

- *impact on the identified need*
- *implementation costs compared to impact*
- *use of available resources (financial, staff, volunteer)*
- *impact compared to other applicants*

1. Programs can provide value by deeply impacting the lives of a few, with effects that may ripple through generations, or by providing smaller but meaningful impact to a larger group. Describe in detail the impact this program will have on the identified need and on San Marcos residents.

Note: For the safety of the children and their care families, the identification and specific location of individuals is protected information. This limits the tools available to measure impact.

These abused and neglected children are innocent victims and are the most vulnerable citizens in San Marcos. They come into care with only the clothes on their backs. They are often hungry, frightened, tired, and unbathed.

The Board's Remme Rainbow Room provides emergency supplies, a safe play area, a safe resting area, and bathing facilities. This is a 24/7 facility available to the Hays County CPS case workers. The Rainbow Room also has safe beds, bedding, car seats, highchairs, formula, diapers, and other supplies and equipment that allows the caseworker to quickly place the children with family members (grandparents, aunts, uncles) whose homes are not equipped to immediately care for the children.

Clothing vouchers are made available for all new removals. This allows for the purchase of underwear, socks, a pair of shoes, jeans, tee shirts, and pajamas (remember, these children have almost nothing when they come into care). This is especially helpful for relative care families, many who are grandparents on fixed incomes, who receive almost no financial support from the State.

The Board serves children whose families are under investigation by providing emergency clothing, shelter, food, hygiene items, safe bedding, etc. Often these families are under severe financial pressures and need time to regain financial stability. The Board's ability to supply emergency relief gives CPS Family Services time to obtain alternative, permanent resources which often enable the family to stay together, to provide a safe home for the children.

Annually, the Board provides vouchers for back-to-school clothing for each child in CPS care to help them begin the new school year feeling good about themselves; maybe even look forward to school. For many reasons, these children face unique academic challenges. Starting the school year with a positive self-image will contribute to the confidence they need to strive for academic success.

FY 2024

Total program costs: \$216,600

Total overhead (admin) costs: \$14,308 (6.6% of total program costs)

2. Briefly describe other funding sources, volunteers, or in-kind donations that will be used with this program.

Funding Source	Amount
Hays County	\$60,000 (awarded in 2025, applied for 2026)
Hays County Jury Donations	\$13,000 (based on prior and current years' donations)
Tomblin Foundation	\$3,000 (awarded in 2025, applied for 2026)
San Marcos Lions Club	\$10,000 (awarded in 2025, applied for 2026)
Presbyterian Church	\$2,000 (requesting for 2026)
Bluebonnet Lions Club	\$2,000 (requesting for 2026)
Dripping Springs Community	\$3,000 (based on prior year's donations)
McCoy Foundation	\$75,000 (this is a 5-year annual pledge)
In Kind Donations	\$20,000 (based on prior year's donations)
City of Buda	\$4,000 (awarded in 2025, requesting for 2026)

3. How many total annual unduplicated direct clients is this program expected to serve? What percentage will be San Marcos residents?

- 150 children in substitute care*
- 160 families and 460 children receiving preservation services*
- 45 youth in the PAL program
- 600 children in families under investigation (often receiving emergency goods and services provided by the Board)*

*The identification and specific location of individuals is protected information. The State of Texas DFPS Annual Report and Data Book, census data for Hays County, and the annual CPS statistical report are used to calculate the approximate number of clients in San Marcos. According to our calculations, approximately 28% of the County clients served were San Marcos clients.

https://www.dfps.state.tx.us/About_DFPS/Data_Book/Child_Protective_Services/

COMMUNITY SUPPORT – 15 POINTS

Evaluation:

- *A minimum of three letters of reference that indicate strong local support for the program and the agency's ability to implement it as described in the application. Letters must be in support of the specific program requesting funding, not the agency as a whole. Letters will preferably be from San Marcos residents as well as direct clients of the program.*
- *Evidence that volunteers play a vital role in the program or agency's operation.*
- *Evidence that board members are actively involved in and supportive of the agency*

1. What actions do Board members take to support the programs of the agency?

- Receive, prioritize, and respond to requests from CPS caseworkers at monthly meetings
- Receive, prioritize, and respond to emergency requests on-line between meetings
- Maintain records of requests
- Conduct fund raisers
- Communicate with possible donors
- Write grant proposals

- Manage funded grants
- Submit and manage annual County appropriations
- Maintain financial records
- Operate Hays County Remme Rainbow Room; solicit in-kind donations, manage inventory, stock distribution area, and respond to special requests
- Conduct outreach and educational sessions for various groups throughout Hays County
- Maintain web presence

2. Briefly describe the number and role of volunteers in the program or agency's operation.

- The Board currently has 13 confirmed members, all are volunteers
- The Board spends approximately 1700 hours annually on Fundraising Activities and Grant Activities
- The board contributes approximately 2900 volunteer hours annually to support the program
- Board members participate in one or more of the following committees
- The Central Texas Master Gardeners donate landscaping services for the Remme Rainbow Room
- Volunteers from the 1st Presbyterian Church in San Marcos has packaged diapers
- Numerous organizations and businesses have provided space for diaper drive boxes

COUNCIL PRIORITIES - 30 POINTS

1. How long has this program served San Marcos residents? (10 points if at least 2 years)

The Hays County Child Protective Board was formed in 1978 and has provided 47 years of contiguous service in San Marcos and Hays County.

2. Does the agency have an office in San Marcos? (10 points if it does)

Yes, 401 – C Broadway St., San Marcos.

The Board office and Remme Rainbow Room and warehouse are located at this address.

3. Describe how this funding will create an increase in services or an increase in the number of people served. (10 points if creates an increase)

The Board has a set of allocation guidelines, see Attachment K. As a result of a yearly Board review, these guidelines are revised. Revision of the guidelines is based on funding. If funding sources, such as the City of San Marcos increase their support, then the guidelines can be adjusted upward or at the least be maintained as the number of clients we serve continues to increase as the population of Hays County increases.

Funding from the City of San Marcos will also allow us to serve children whose families are under investigation by providing emergency clothing, shelter, food, hygiene items, safe bedding, etc. Often these families are under severe financial pressures and need time to regain financial stability. The Board's ability to supply emergency relief gives CPS Family Services time to obtain alternative, permanent resources which often enables the family to stay together, to provide a safe environment for the children.

RISK - 10 POINTS

1. How many years experience does the agency have in implementing a program of this size and complexity? (5 points if more than 5 years)

The Board has been in existence and operated contiguously since 1978. Through the years, the board has been able to expand its services by continually increasing the funding it receives and improving its processes and procedures. The Board began operating a Rainbow Room in the San Marcos CPS offices in the mid 1990's. In 2020, after 3 years of research, fund raising, grant writing, and negotiations with Hays County, the Remme Rainbow Room opened its doors. The Remme Rainbow Room, a 24/7 standalone facility, has become a model within the State of Texas.

2. What percentage of the program's funding is non-City? (5 points if at least 50%)

89.8%

III. FUNDING RESTRICTIONS

By signing this application I certify the following to be true:

1. All Human Services Grant funding will be spent on San Marcos residents, except for school-based programs, in which case it may be spent within the San Marcos Consolidated Independent School District boundary.
2. Funding requested is not more than 50% of the total funding for the agency.
3. Funding will not be used to fund more than 20% of a full-time position.
4. Agency has been in existence for at least 2 years. (This can include serving communities other than San Marcos.)

*The identification and specific location of children and care families is protected information. The State of Texas DFPS Annual Report and Data Book, census data for Hays County, and the annual CPS statistical report are used to calculate the approximate number of clients in San Marcos. According to our calculations, approximately 28% of the County clients served were San Marcos clients.

<https://www.dfps.state.tx.us/About/DFPS/Data Book/Child Protective Services/>

SUBMITTAL APPROVED BY:



Signature

July 21, 2025
Date

Mary Cauble

Printed Name

Treasurer

Title



HUMAN SERVICES ADVISORY BOARD GRANT QUARTERLY PERFORMANCE REPORT

Agency Name: Hays County Child Protective Board

Program Name: Hays County Child Protective Board

Program Year: 2024

Reporting Period: (check one)

- ☐ January through March (due April 30)
- ☐ April through June (due July 31)
- ☐ July through September (due October 31)
- ☒ X October through December (due January 31)

Submit report to: [REDACTED]

PROGRAM STATUS

Please provide a written description of actions taken this period and how they helped achieve your program goals.

The Hays County Child Protective Board (HCCPB) secretary records all requests made by the Texas Department of Family and Protective Services (CPS) caseworker liaison at each monthly meeting. She also records whether the requests were fulfilled or denied. Each request and resulting expenditure is entered into Oracle's NetSuite, accounting software. Our records indicate for this reporting period, October 1 through December 31, board requests were made for 196 Hays County CPS children and families in the amount of \$53,389 which included the annual holiday gifts. Requests were varied and included funds for emergency clothing, housing, medical needs, educational support and transportation for family visits. The holiday gifts for 156 children were for a total of \$15,123. We were able to fund all of them.

The Remme Rainbow Room, a 24/7 resource center allowing CPS caseworkers to gather new and essential items for children and families anytime day or night, filled requests for 224 children. The value of the inventory distributed was \$16,375. To replenish inventory, \$8,646 was spent. Also, the RRR received \$4,613 in in-kind donations from the community.

That gives a total of 420 children and \$69,764 for the reporting period. The number of direct clients within San Marcos city limits during this quarter for the fiscal year is not available. As explained in the funding application, the identification and specific location of individuals served is

protected information and not available to the board. The State of Texas DFPS Fact Book and Census data for Hays County is used to extrapolate the number of clients in each municipality in the County.* Based on the census data and the total number of Hays County children served this quarter we calculate we served approximately 117 San Marcos CPS clients with \$19,534 in funded requests.

PROGRAM BENEFICIARIES

For the program that received HSAB funding, please report either number of unduplicated individuals served or number of unduplicated households served.

Check one: _____ Unduplicated Individuals _____ Unduplicated Households

	Jan-Mar	Apr-Jun	Jul-Sep	Oct-Dec	Year to Date
Total Served	276	278	■	■	■
San Marcos Residents Served	82	83	119	117	401
% San Marcos Residents	30	30	28	28	29

The unduplicated number of direct clients within San Marcos city limits during this quarter is not available. As explained in the funding application, the identification and specific location of individuals served is protected information. The State of Texas DFPS Fact Book and Census data for Hays County is used to extrapolate the number of clients in each municipality in the County.*

PROGRAM EXPENDITURES

For the final report of the year, please provide a bulleted list that briefly summarizes how the HSAB funding was spent.

- Car Seats
 - High Chairs
 - Diapers
 - Beds & Mattresses
 - Sheets and Towels
 - Cleaning Supplies
 - Clothing
 - Toiletries
 - Utility Payments
 - School Clothing
 - Cribs and Infant Pac n Playards
-

Certification:

I certify that to the best of my knowledge and belief the information reported in this Quarterly Performance Report is factual and accurate.



Signature

Feb 8, 2025

Date

Mary Cauble

Printed name

Treasurer

Title

*https://www.dfps.state.tx.us/About_DFPS/Data_Book/Child_Protective_Services/default.asp
<https://demographics.texas.gov>

Hays County Child Protective Board

From Oct 2024 through Sep 2025

Financial Row	Budget Amount
Income	
Donated Goods & Services - In Kind	\$21,000.00
Fundraiser	\$8,000.00
Group Donations	\$10,000.00
Hays County Appropriation	\$60,000.00
Individual Donations	\$5,000.00
Jury Donations	\$10,000.00
Local Government Grants	
City of Buda	\$4,000.00
City of San Marcos	\$25,000.00
Total - Local Government Grants	\$29,000.00
4600 - Other Grants	
Emmett & Miriam McCoy Foundation	\$75,000.00
Hays County - ARPA	\$32,000.00
Lions Club	\$10,000.00
Tomblin Family Foundation	\$3,000.00
Total - 4600 - Other Grants	\$120,000.00
Total - Income	\$263,000.00
Product and Services Expense	
Gifts	\$25,000.00
Goods	
Back to School	\$27,000.00
Backpacks, Duffels, Luggage	\$1,500.00
Clothing	\$38,000.00
Emergency Overnight Kit	\$8,000.00
Hygiene	\$5,000.00
Safety	\$19,000.00
Total - Goods	\$98,500.00
Services	
CPS/Family Support	\$22,000.00
Camps/Sports Activities	\$10,000.00
Daycare	\$8,000.00
Education	\$19,000.00
Family Unification & Visits	\$3,000.00
Legal Assistance	\$2,000.00
Medical/Dental	\$8,000.00
Transportation	\$0.00
Total - Services	\$72,000.00
Shelter/Food	\$18,000.00
Total - Product and Services Expenses	\$213,500.00
Operational Expenses	
Bank Charges	\$250.00
Computer Services/Supplies	\$3,000.00
Gift Card Fees	\$500.00
Insurance Premiums	\$650.00
Networking/Community Awareness	\$5,000.00
Office Supplies	\$500.00
Other Administrative Expenses	\$6,100.00
Rainbow Room Non Inventory	\$1,000.00
Sales Tax	\$3,000.00
Shipping	\$500.00
Total - Operational Expenses	\$20,500.00
Total Expenses	\$234,000.00

Attachment C

Hays County Child Protective Board 2026 Proposed Budget

Income

Donated Goods & Services - In Kind	\$30,000.00
Fundraiser	\$8,000.00
Group Donations	\$21,000.00
Hays County Appropriation	\$60,000.00
Individual Donations	\$4,000.00
Jury Donations	\$10,000.00
Local Government Grants	\$20,000.00
Other Grants	
General	\$4,000.00
Emmett & Miriam McCoy Foundation	\$75,000.00
Lions Club	\$10,000.00
Tomblin Family Foundation	\$3,000.00
Total -Other Grants	\$92,000.00
Total - Income	\$245,000.00

Product and Services Expense

Gifts (Christmas, Birthday, etc)	\$24,500.00
Goods	
Back to School	\$28,000.00
Backpacks, Duffels, Luggage	\$1,000.00
Clothing	\$38,000.00
Emergency Overnight Kit	\$14,000.00
Hygiene	\$10,000.00
Safety	\$42,000.00
Total - Goods	\$133,000.00
Services	
CPS/Family Support	\$9,000.00
Camps/Sports Activities	\$8,000.00
Daycare	\$7,000.00
Education	\$4,000.00
Family Unification & Visits	\$5,500.00
Legal Assistance	\$1,500.00
Medical/Dental	\$6,000.00
Transportation	\$1,000.00
Total - Services	\$42,000.00
Shelter/Food	\$27,000.00
Total - Product and Services Expense	\$226,500.00

Other Expenses

Bank Charges	\$300.00
Computer Services/Supplies	\$4,000.00
Fundraising Expenses	\$1,000.00
Gift Card Fees	\$500.00
Insurance Premiums	\$700.00
Networking/Community Awareness	\$5,000.00
Office Supplies	\$500.00
Other Administrative Expenses	\$2,000.00
Rainbow Room Non Inventory	\$1,000.00
Sales Tax	\$3,000.00
Shipping	\$500.00
Total - Other Expenses	\$18,500.00
Total - Expenses	\$245,000.00

As the county population continues to increase, so will the number of children who are abused and neglected and need assistance from Child Protective Services. The increase is based on the increase in the county population, and the recent nationwide inflationary economy which impacts the cost of goods and services

**HAYS COUNTY CHILD PROTECTIVE BOARD
City of San Marcos Funding
Program Budget - Fiscal Year 2026**

Revenue

City of San Marcos	\$25,000
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Total Revenue	\$25,000
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Operating Expense

Emergency Resources

Clothing	\$10,000
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Day Care Assistance	\$2,000
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Food & Shelter	\$4,000
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Health and Safety (ex: car seats, beds, hygiene)	\$6,000
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Medical and Dental	\$1,000
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Staff & Foster Family Support*	\$2,000
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Total Expense	\$25,000
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*for children & families receiving Family Based Services

Hays County Child Protective Board Members

<u>Members</u>		<u>3 yr. term</u>
Dixie Camp, President	Dripping Springs	2023, 24, 25
Samantha Wylie, Vice-Pres.	Buda	2024, 25, 26
Karen Housewright, Secretary	San Marcos	2023, 24, 25
Mary Cauble, Treasurer	San Marcos	2022, 23, 24
Arthur Ardolino	Driftwood	2022, 23, 24
Betty Brittain	Wimberley	2022, 23, 24
Karen Brown	San Marcos	2023, 24, 25
Lee Ikels	San Marcos	2022, 23, 24
Ashley Martinez	Buda	2024, 25, 26
Courtney Poole	Kyle	2025, 26, 27
Moneta Rios	San Marcos	2022, 23, 24
Jodi Steen	San Marcos	2023, 24, 25
Jack Wylie	San Marcos	2024, 25, 26

[illegible]

Hays County Child Protective Board

Membership Criteria

- Must be a residence of Hays County
- Must be officially nominated by a Board member or member of the Hays County Commissioners' Court
- Must submit a letter and resume to the Board
- Must be approved by the Board
- Must undergo a State of Texas background check
- Must sign and submit a letter of confidentiality to the Department of Family and Protective Services
- Must be appointed by the Hays County Commissioners Court



KELLY HIGGINS
Criminal District Attorney
Downtown Office
Hays County Historical Courthouse
111 E. San Antonio St., Suite 202
San Marcos, Texas 78666
(512) 393-2219
(512) 392-6500 FAX

March 19, 2024

To Whom It May Concern,

The Hays County Child Protective Board (HCCPB), comprised of volunteers appointed by the Hays County Commissioners Court, is a not for profit entity that is considered an agency of Hays County. The HCCPB Secretary has been granted authority to provide Hays County's tax-exempt number, if requested.

If you have any questions or concerns, please do not hesitate to contact me or another employee of the Hays County Criminal District Attorney's Office (Civil Division).

Sincerely,

A handwritten signature in black ink, appearing to read "Tucker Furlow", is written over a horizontal line.

Tucker Furlow
Assistant Criminal District Attorney - Civil Division
Hays County Criminal District Attorney's Office
State Bar No. 24060897
111 E. San Antonio St. Suite 202
San Marcos, Texas 78666

Give Form to the requester. Do not send to the IRS.

Form **W-9**
(Rev. December 2014)
Department of the Treasury
Internal Revenue Service

Request for Taxpayer Identification Number and Certification

1 Name (as shown on your income tax return). Name is required on this line; do not leave this line blank.
Hays County

2 Business name/disregarded entity name, if different from above

3 Check appropriate box for federal tax classification; check only **one** of the following seven boxes:

☐ Individual/sole proprietor or single-member LLC ☐ C Corporation ☐ S Corporation ☐ Partnership ☐ Trust/estate

☐ Limited liability company. Enter the tax classification (C=C corporation, S=S corporation, P=partnership) ▶

Note. For a single-member LLC that is disregarded, do not check LLC; check the appropriate box in the line above for the tax classification of the single-member owner.

☒ Other (see instructions) ▶ **Local Government**

4 Exemptions (codes apply only to certain entities, not individuals; see instructions on page 3):
Exempt payee code (if any) _____
Exemption from FATCA reporting code (if any) _____
(Applies to accounts maintained outside the U.S.)

5 Address (number, street, and apt. or suite no.)
712 S. Stagecoach Trail, Suite 1071

6 City, state, and ZIP code
San Marcos, TX 78666

7 List account number(s) here (optional)

Requester's name and address (optional)

Part I Taxpayer Identification Number (TIN)

Enter your TIN in the appropriate box. The TIN provided must match the name given on line 1 to avoid backup withholding. For individuals, this is generally your social security number (SSN). However, for a resident alien, sole proprietor, or disregarded entity, see the Part I instructions on page 3. For other entities, it is your employer identification number (EIN). If you do not have a number, see *How to get a TIN* on page 3.

Note. If the account is in more than one name, see the instructions for line 1 and the chart on page 4 for guidelines on whose number to enter.

Social security number

			-			-					
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or

Employer identification number

7	4	-	6	0	0	2	2	4	1
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Part II Certification

Under penalties of perjury, I certify that:

- The number shown on this form is my correct taxpayer identification number (or I am waiting for a number to be issued to me); and
- I am not subject to backup withholding because: (a) I am exempt from backup withholding, or (b) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest or dividends, or (c) the IRS has notified me that I am no longer subject to backup withholding; and
- I am a U.S. citizen or other U.S. person (defined below); and
- The FATCA code(s) entered on this form (if any) indicating that I am exempt from FATCA reporting is correct.

Certification instructions. You must cross out item 2 above if you have been notified by the IRS that you are currently subject to backup withholding because you have failed to report all interest and dividends on your tax return. For real estate transactions, item 2 does not apply. For mortgage interest paid, acquisition or abandonment of secured property, cancellation of debt, contributions to an individual retirement arrangement (IRA), and generally, payments other than interest and dividends, you are not required to sign the certification, but you must provide your correct TIN. See the instructions on page 3.

Sign Here Signature of U.S. person ▶ *Marcos Villalobos* Date ▶ *11/1/2021*

General Instructions

Section references are to the Internal Revenue Code unless otherwise noted.

Future developments. Information about developments affecting Form W-9 (such as legislation enacted after we release it) is at www.irs.gov/fw9.

Purpose of Form

An individual or entity (Form W-9 requester) who is required to file an information return with the IRS must obtain your correct taxpayer identification number (TIN) which may be your social security number (SSN), individual taxpayer identification number (ITIN), adoption taxpayer identification number (ATIN), or employer identification number (EIN), to report on an information return the amount paid to you, or other amount reportable on an information return. Examples of information returns include, but are not limited to, the following:

- Form 1099-INT (interest earned or paid)
- Form 1099-DIV (dividends, including those from stocks or mutual funds)
- Form 1099-MISC (various types of income, prizes, awards, or gross proceeds)
- Form 1099-B (stock or mutual fund sales and certain other transactions by brokers)
- Form 1099-S (proceeds from real estate transactions)
- Form 1099-K (merchant card and third party network transactions)

- Form 1098 (home mortgage interest), 1098-E (student loan interest), 1098-T (tuition)

- Form 1099-C (canceled debt)

- Form 1099-A (acquisition or abandonment of secured property)

Use Form W-9 only if you are a U.S. person (including a resident alien), to provide your correct TIN.

If you do not return Form W-9 to the requester with a TIN, you might be subject to backup withholding. See *What is backup withholding?* on page 2.

By signing the filled-out form, you:

- Certify that the TIN you are giving is correct (or you are waiting for a number to be issued).
- Certify that you are not subject to backup withholding, or
- Claim exemption from backup withholding if you are a U.S. exempt payee. If applicable, you are also certifying that as a U.S. person, your allocable share of any partnership income from a U.S. trade or business is not subject to the withholding tax on foreign partners' share of effectively connected income, and
- Certify that FATCA code(s) entered on this form (if any) indicating that you are exempt from the FATCA reporting, is correct. See *What is FATCA reporting?* on page 2 for further information.



Title VI and Related Statutes
Nondiscrimination Policy Statement

Hays County, as a recipient of Federal financial assistance and under Title VI of the Civil Rights Act of 1964 and related statutes, ensures that no person shall, on the grounds of race, religion (where the primary objective of the financial assistance is to provide employment per 42 U.S.C. § 2000d-3), color, national origin, sex, age or disability, be excluded from participation in, be denied the benefits of, or otherwise be subjected to discrimination under any Hays County programs or activities.

A handwritten signature in blue ink, appearing to read "Bert Cobb", is written over a horizontal line.

Bert Cobb, M.D.
Hays County Judge

Adopted by the Hays County Commissioners Court this the 12th day of March, 2013.

ATTEST:

A handwritten signature in blue ink, appearing to read "Liz Q. Gonzalez", is written over a horizontal line.

Liz Q. Gonzalez
Hays County Clerk



Hays County Child Protective Board Routine Funding Allocation Guidelines

These guidelines are to be used as a reference. The board will consider and fund each individual request based on the needs and circumstance of the children, on the financial status of the board, and on the availability of alternative funding sources.

Guidelines should be reviewed on a regular basis (minimum annually) and adjusted as appropriate.

Initial Clothing Allowance

- \$225 for ages 0 to 5
- \$300 for ages 6 to 12
- \$400 for ages 13 and older

Milestone Gifts (such as birthdays)

- \$50
- \$100

Christmas Gifts (age as of Jan 1 of next year)

- \$60 for ages 0 to 5
- \$100 for ages 6 to 12
- \$150 for ages 13 and older

Back to School Allowance (age as of Sept 1)

- \$125 for Ages 3, 4 (head start), 5, 6, and 7
- \$175 for Ages 8, 9, and 10
- \$225 for Ages 11, 12, and 13
- \$300 for Ages 14 and older

If the board is not able to fully fund the Back to School request, the allocation amounts will be reduced for all age groups by a percentage. The final allocation level (100%, 90%, 80%, etc.) should be determined after receipt of a list of the children and their ages.

Approved: September 2007

Updated: July 2013

Updated: February 2016

Updated: September 27, 2017

Reviewed: September 7, 2019

Updated: August 9, 2022

Reviewed: Nov. 8, 2022

Approved: Dec 13, 2022

Approved: Nov 14, 2023

Attachment L

July 17, 2025

Advisory Board Members,

I am writing to request your financial support for the Hays County Child Protective Board (HCCPB). My first interaction with the HCCPB occurred several years ago in my capacity as a CASA volunteer. I was assisting two teen age brothers who were verbally, psychologically, and physically abused by their father. Their mother was addicted to drugs and living in another city. The older boy needed braces but it was not possible for his grandmother, with whom he was placed, to afford braces nor was the expense going to be covered by the State. So, it was not going to happen until HCCPB stepped in to help. They negotiated a deal with a local orthodontist to provide braces to the boy at a below market fee and then provided the necessary funds for the procedure.

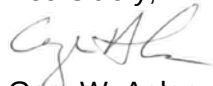
The boys' therapist asserts the braces made a positive difference in the boy's self esteem and socialization in school. The HCCPB meets urgent medical and dental needs not covered by the state. They have helped with braces, as noted above, medically prescribed cranial helmets, speech therapy, replacement eyeglasses and more.

With the help of increased funding, the HCCPB makes it possible for Hays County CPS children to have enrichment experiences that their classmates enjoy: field trips, summer camps, participation in band, and sports camps. HCCPB has also opened a new Rainbow Room making it possible to immediately meet clothing and hygiene needs of children who are being removed from abusive homes. Children can be bathed, fed, and clothed in a cheerful comfortable setting where formally they were bathed in the CPS office restrooms while caseworkers picked up items for them.

Increasing population and the current highly inflationary economy have created even more challenges for abused and neglected children and their families. Extended family members, such as the grandmother mentioned in the first paragraph, with whom children are placed have faced job losses and increasing threats of eviction. The Board's ability to help these families has literally kept families together.

Thank you for your consideration and approval of providing necessary for HCCPB.

Yours truly,



Gary W. Aalen



San Marcos, TX, 78666

July 16, 2027

Human Services Advisory Board
City of San Marcos
630 East Hopkins
San Marcos, TX 78666

To the San Marcos Human Services Advisory Board:

I'm writing to support Hays County Child Protective Board's funding request for 2025-2026. My knowledge about HCCPB comes from serving on the Board for about fifteen years—up until a little more than three years ago. I served as recording secretary for the Board for most of that time, and on the Executive Committee for about ten years. During that time, I was proud to serve an organization that addresses the needs of abused and neglected children in our community, and that exercises careful stewardship of the funds it receives from government and private sources to fill gaps in the ways we nurture and support our children.

HCCPB addresses the needs of children who are in foster care or likely to be placed in foster care. Although the State of Texas contributes funding to benefit these children, there are many gaps in that funding that must be filled. Children often come into care with only the clothes they are wearing and with emergency medical needs. HCCPB provides an emergency clothing allowance and stocks toiletries, baby supplies, cleaning supplies, even toys and books for immediate use. It funds medical care not covered by the State. Sometimes the Board enables families to stay together: they help parents who are taking parenting classes and need travel money, or need fire extinguishers and other equipment to make their homes child safe.

HCCPB often provides funds that make it possible for foster children to participate in activities that others take for granted, such as participation in extracurricular activities such as band, and sports camps, field trips, and summer camps. It also provides funding for driver education and emergency medical expenses, replacement eyeglasses, musical instruments, and more.

The expense to fulfill these vital needs is not met by the State of Texas or other entities. HCCPB fills the gaps humanely and responsibly. I'm grateful that the San Marcos Human Services Advisory Board has helped HCCPB to do that in the past, and I hope it will in the future.

Sincerely,



June Chase Hankins

[REDACTED]
San Marcos, TX 78666
[REDACTED]



July 14, 2025

Dear San Marcos Human Services Advisory Board Members:

Today I'm writing to share my strong support for the mission and work of the Hays County Child Protective Board (HCCPB).

This group of volunteer board members, appointed by the Hays County Commissioners Court, provide a critical link between children whose lives have been traumatized by neglect and abuse and the entities who are charged with their care — Child Protective Services, Hays County Commissioners Court, and the citizens of Hays County — all of us want to ensure the safety and care of these children who are removed from abusive homes.

HCCPB plays an important role in the lives of these children and the families who foster them. The organization provides for things, and in ways, that the State cannot – with emergency and back to school clothing, school supplies, costs of emergency medical and dental care, opportunities for camps and enhanced learning experiences, holiday and birthday gifts, and so much more!

The purpose and mission of HCCPB are driven by the needs of this most precarious population. As our city and county populations grow, the number of children in need will unfortunately grow too, and their needs will most certainly rise in scope and cost.

Recent statistics show that the HCCPB served 1387 children and families in Hays County. Sadly, the need is growing, not diminishing, and the importance of an organization like HCCPB cannot be underestimated.

I am comforted in knowing there is a group of caring persons who serve on the HCCPB who stand ready to help these children in crisis. I want to know their good deeds are at least partially funded by my tax dollars.

Please be generous with your grant funds.

Thank you.

A handwritten signature in cursive script that reads "Karen Ford".

Karen Ford
WaterPR, small business owner
Former Hays County Commissioner, 2007-2010
San Marcos Property Owner
[REDACTED]
San Marcos, TX 78666