



*City of San Marcos*  
Park & Recreation Department

**Cemetery Commission**  
March 8, 2016 – 3:40pm

**1 & 2. Call to order and announce a Quorum is present**

With a quorum present, the Special Meeting of the San Marcos Cemetery Commission was called to order by Mary Williams @ 3:40pm on Tuesday March 8, 2016 at the Grant Harris Jr. Bldg., 401 E Hopkins ST, San Marcos, TX 78666.

**Present:**

**Commissioners:** Mary Williams, Nancy Scott, Roger Smith, Bobby Moore, Delores Gibbs, David Elliott.

**Absent:** None

**Others:** Cheryl Pantermuehl, Purchasing Director, City of San Marcos.

**Staff:**

Bert Stratemann, Parks Crew Manager, Community Services, Parks and Recreation

Sandy McKenzie, Recording Secretary

**3. Discussion/Recommendation – Approval of the Annual Cemetery Contract, No increase to the CPI, contract could stay at \$120,023.80** –Cheryl Pantermuehl mentioned that this is the 10<sup>th</sup> extension of the 10 year contract with the city. This year the CPI had a decrease, that amount of the decrease was 2.9%. There are three options for the commission to decide upon.

1. The commission could vote to keep the contract at the \$120,023.80
2. They could vote to accept the decreased amount of \$116,543.11
3. They could ask Mr. Bagwell if he would go on a month to month basis until we rebid the contract.

After discussion, Roger Smith made the motion to leave the contract at the same amount as it is, 120,023.80. Mary Williams second the motion. Roger, Nancy, and Dolores voted yes, David Elliott voted no. Motion passed 5-1.

**4. Questions and answers from press and public** – None at this time.

**5. Adjourn** - Mary Williams made the motion to adjourn the meeting. David Elliott seconded the motioned all members were in favor, motions passed, meeting adjourned.

The minutes from the \_\_\_\_\_ meeting of the City of San Marcos, Cemetery Commission are respectfully submitted on \_\_\_\_\_ by

\_\_\_\_\_  
Sandy McKenzie, Administrative Coordinator

Approved by:

\_\_\_\_\_  
Mary Williams, Chair