

RESOLUTION NO. 2025-105R

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SAN MARCOS, TEXAS APPROVING A LIST OF QUALIFIED ON-CALL SURVEY SERVICE FIRMS TO PROVIDE SERVICES TO THE CITY ON AN AS-NEEDED BASIS FOR A PERIOD OF FIVE YEARS, IN AN AMOUNT NOT TO EXCEED \$250,000.00 PER FIRM OVER FIVE YEARS; AUTHORIZING THE CITY MANAGER, OR HER DESIGNEE, TO ENTER INTO INDIVIDUAL CONTRACTS WITH SUCH FIRMS ON BEHALF OF THE CITY; AND DECLARING AN EFFECTIVE DATE.

RECITALS:

- 1.** The City issued a Request for Qualifications (“RFQ”) No. 224-295 for on-call services to be utilized for current and future capital improvements construction projects.
- 2.** On March 20, 2025, the City received Statements of Qualifications (“SOQ”) from eleven firms.
- 3.** An evaluation committee was formed for the purpose of evaluating the SOQ’s and selecting the most qualified firms for placement on an on-call list.
- 4.** The committee selected the most highly qualified firms to be on the on-call list for current and future capital improvements construction projects for a period of five years under the terms of master agreements with the City in amounts not to exceed \$250,000.00 per firm.

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF SAN MARCOS, TEXAS:

PART 1. Based on the evaluator’s scores, the following firms are approved for placement on the City’s on-call list of qualified on-call survey service firms for various City projects for a period of five years subject to the terms of master agreements to include a not-to-exceed amount of \$250,000.00 with each firm:

- A.** Byrn & Associates, Inc;
- B.** Halff Associates, Inc., dba Halff; and
- C.** Pape-Dawson Engineers, LLC.

PART 2. The City Manager, or her designee, is authorized to enter into individual contracts with such firms on behalf of the city.

PART 3. This resolution will be in full force and effect immediately from and after its passage.

ADOPTED on June 3, 2025.

Jane Hughson
Mayor

Attest:

Elizabeth Trevino
City Clerk