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February 25, 2020

Mr. Michael J. Cosentino
City Attorney
City of San Marcos
630 East Hopkins
San Marcos, Texas 78666

Email to: MCosentino@sanmarcostx.gov

**RE: Proposal for Legal Services
City of San Marcos**

Dear Michael:

I am pleased to have this opportunity to submit this proposal on behalf of Davidson Troilo Ream & Garza, a Professional Corporation, to provide legal services to the City of San Marcos regarding Ethics Complaints filed in 2020 that require independent counsel because the complaint alleges that the mayor or a member of the city council, or the city manager, city attorney, city clerk or municipal court judge violated the Ethics Code or a state conflict of interest law per Section 2.445 (1) of the San Marcos City Code (Code of Ethics).

Davidson Troilo Ream & Garza is prepared with extensive experience in handling legal issues associated with an ethics complaint and the preparation of an advisory opinion, if necessary. Our firm has assisted the following cities with ethics matters, including opinions for the following cities: Balcones Heights, Bulverde, Cibolo, Helotes, Karnes City, Kyle, Live Oak, Olmos Park, Poteet, San Antonio and San Marcos.

I propose to have the City's team led by Molly Solis and myself. Our fees for professional services are charged at hourly rates ranging from \$210.00 to \$350.00. Services that I will perform will be at the reduced rate of \$210.00 per hour and our senior associate Molly Solis at \$175.00 per hour. The services for our paralegal personnel, who assist our attorneys by performing many technical services under their supervision, are charged at \$90.00 an hour. **The firm's fees for any assigned matters shall not exceed \$20,000.00 without City Council approval.**

If selected, our firm will bill the City monthly for services rendered and for any support expenses (copying, special mailing, out of town travel, etc.) incurred in its behalf. Our statements are payable within thirty (30) days upon receipt. Since I am familiar with the requirements of most cities, our statements will include a description and a breakdown of each of my entries for each day, the amount of time expended and the

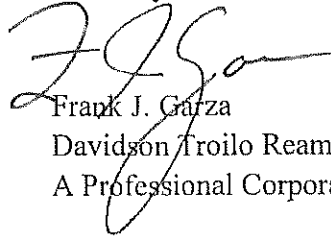
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dollar figure charged for each entry. There is no expectation for any billable hours per attorney and only anticipate payment for actual services provided.

To the best of our knowledge, our firm does not represent any person, company or entity that would create a conflict of interest with the City of San Marcos. It is our firm's policy not to represent any client against any of our governmental entity clients. If we represent any entity that seeks services from the City of San Marcos, our firm will represent the City and not the private entity.

If you have any questions regarding this submission, please contact me at (210) 349-6484. Thank you for your consideration and I look forward to hearing from you.

Sincerely,



Frank J. Garza
Davidson Troilo Ream & Garza
A Professional Corporation

FJG/am