

CONDITIONAL USE PERMIT / ALTERNATIVE COMPLIANCE (GENERAL) APPLICATION



Updated: March, 2023

CONTACT INFORMATION

Applicant's Name	Taylor Tompkins	Property Owner	Bart Barrett
Company	WillowCreek Signs	Company	CRP/WP Alta Center Point Owner, L.P.
Applicant's Mailing Address	2633 Blue Mound Rd. W Haslet, TX 76052	Owner's Mailing Address	8 Greenway Plaza, Suite 1120 Houston, TX 77046
Applicant's Phone #	817-847-0571	Owner's Phone #	713.904.2681
Applicant's Email	Htompkins@signrush.com	Owner's Email	bart.barrett@woodpartners.com

PROPERTY INFORMATION

Subject Property Address: 502 Commercial Loop

Zoning District: PA - ZC-20-03; ORD. 2020-09 Tax ID #: R190925, R190921, R190924, R190922,

Legal Description: Lot 4, 3, 1, 2 Block 1 Subdivision R190923
Alta Center Point Subdivision

DESCRIPTION OF REQUEST

Please use this space to describe the proposal. Attach additional pages as needed.

Install double faced illuminated monument sign

AUTHORIZATION

I certify that the information on this application is complete and accurate. I understand the fees and the process for this application. I understand my responsibility, as the applicant, to be present at meetings regarding this request.

Initial Filing Fee \$1,000* Technology Fee \$15 TOTAL COST \$1,015

Renewal/Amendment Filing Fee \$750* Technology Fee \$15 TOTAL COST \$765

**Nonprofit Organization fees are 50% of the adopted fee listed for Conditional Use Permits*

Submission of this digital Application shall constitute as acknowledgment and authorization to process this request.

PROPERTY OWNER AUTHORIZATION

I, Bart Barrett (owner name) on behalf of CRP/WP Alta Center Point Owner, L.P. (company, if applicable) acknowledge that I/we am/are the rightful owner of the property located at 502 Commercial Loop, San Marcos, Texas 78666 (address).

I hereby authorize Taylor Tompkins (agent name) on behalf of Willow Creek Signs (agent company) to file this application for Signage (application type), and, if necessary, to work with the Responsible Official / Department on my behalf throughout the process.

Signature of Owner: Bart Barrett Date: 6/6/2024

Printed Name, Title: Bart Barrett, Vice President

Signature of Agent: Taylor Tompkins Date: 5/28/24

Printed Name, Title: Taylor Tompkins, Project Manager

**AGREEMENT TO THE PLACEMENT OF NOTIFICATION SIGNS
AND ACKNOWLEDGEMENT OF NOTIFICATION REQUIREMENTS**

The City of San Marcos Development Code requires public notification in the form of notification signs on the subject property, published notice, and / or personal notice based on the type of application presented to the Planning Commission and / or City Council.

- Notification Signs: if required by code, staff shall place notification signs on each street adjacent to the subject property and must be placed in a visible, unobstructed location near the property line. It is unlawful for a person to alter any notification sign, or to remove it while the request is pending. However, any removal or alteration that is beyond the control of the applicant shall not constitute a failure to meet notification requirements. ***It shall be the responsibility of the applicant to periodically check sign locations to verify that the signs remain in place had have not been vandalized or removed. The applicant shall immediately notify the responsible official of any missing or defective signs. It is unlawful for a person to alter any notification sign, or to remove it while the case is pending; however, any removal or alteration that is beyond the control of the applicant shall not constitute a failure to meet notification requirements.***
- Published Notice: if required by code, staff shall publish a notice in a newspaper of general circulation in accordance with City Codes and the Texas Local Government Code. ***If, for any reason, more than one notice is required to be published it may be at the expense of the applicant. The renotification fee shall be \$150 plus a \$15 technology fee.***
- Personal Notice: if required by code, staff shall mail personal notice in accordance with City Codes and the Texas Local Government Code. ***If, for any reason, more than one notice is required to be mailed it may be at the expense of the applicant. The renotification fee shall be \$150 plus a \$15 technology fee.***

I have read the above statements and agree to the required public notification, as required, based on the attached application. The City's Planning and Development Services Department staff has my permission to place signs, as required, on the property and I will notify City staff if the sign(s) is/are damaged, moved or removed. I understand the process of notification and public hearing and hereby submit the attached application for review by the City.

Signature: _____

Taylor Tompkins

Date: _____

5/28/24

Print Name: _____

Taylor Tompkins

Form Updated March, 2023