

Kharley Bagley Smith  
Emergency Management Coordinator



Justin McInnis  
Assistant Emergency Management Coordinator

## Hays County Office of Emergency Services

September 27, 2018

Chief Les Stephens  
San Marcos Fire Department  
100 Carlson Circle  
San Marcos, TX 78666

Chief Stephens,

Hays County Office of Emergency Services is requesting the donation of a 2005 Wells Cargo Trailer (City ID# 52-507) that is no longer in use by San Marcos Fire Department.

The trailer would be utilized by the Hays County HazMat Team for countywide response to emergency incidents.

Any consideration would be greatly appreciated.

Respectfully,

A handwritten signature in blue ink, appearing to read "Kharley Smith", is written over a faint, larger version of the signature.

Kharley Bagley Smith  
Director, Emergency Services