

**ORDINANCE NO. 2019-25**

**AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF SAN MARCOS, TEXAS, ADOPTING A BUDGET IN THE AMOUNT OF \$239,058,970 FOR THE FISCAL YEAR BEGINNING OCTOBER 1, 2019 AND ENDING SEPTEMBER 30, 2020; AUTHORIZING CERTAIN ADJUSTMENTS TO THE BUDGET WITH THE APPROVAL OF THE CITY MANAGER; ADOPTING A FEE SCHEDULE; APPROVING FISCAL YEAR 2019-2020 CAPITAL IMPROVEMENTS PROGRAM PROJECTS; INCLUDING PROCEDURAL PROVISIONS; AND PROVIDING AN EFFECTIVE DATE.**

**RECITALS:**

1. The City Charter provides for the City Council to set the time and place of a public hearing on the proposed budget for the City, and to cause notice of the hearing and a summary of the budget to be published in a newspaper of general circulation in the City.
2. The City Council set September 3, 2019 as the date of a public hearing on the budget and directed the staff to publish notice of the public hearing and a budget summary for the City's proposed budget for fiscal year 2019-2020.
3. Notice of the public hearing and budget summary were published in a newspaper of general circulation in the City on August 11, 2019.
4. One public hearing on the City's proposed budget for fiscal year 2019-2020 was held on September 3, 2019 and all interested persons were given an opportunity at the hearing to be heard for or against any item or the amount of any item contained in the budget.

**BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF SAN MARCOS, TEXAS:**

**SECTION 1.** The City of San Marcos 2019-2020 Budget in the amount of \$239,058,970 is approved and adopted for the fiscal year beginning October 1, 2019 and ending September 30, 2020. A copy of the approved budget shall be kept on file in the office of the City Clerk.

**SECTION 2.** The amount shown in the City of San Marcos 2019-2020 Budget is necessary to provide for a sinking fund for the payment of the principal and interest and the retirement of the bonded debt of the City and is appropriated for that purpose.

**SECTION 3.** The City Manager is authorized to make the following adjustments to the 2019-2020 Budget without further approval from the City Council:

- (a) Transfers of funds among the accounts within each department;
- (b) Transfers of funds within an operating fund;

- (c) Transfers of funds for construction projects and equipment purchases from operating accounts to Capital Improvements Program accounts;
- (d) Reclassification of positions within each department; and
- (e) Decreases in operating accounts in response to decreases in City revenues or other circumstances, where the decreases do not result in a transfer of funds to another account.

**SECTION 4.** All projects for Fiscal Year 2019-2020 described in the Capital Improvements Program section of the 2019-2020 Budget are approved at the cost level indicated, subject to the availability of funding of project costs from the funding source(s) identified for each project.

**SECTION 5.** The Annual Program of Services for the Hotel Occupancy Tax Fund in the 2019-2020 Budget is approved as the City's promotional program to attract tourists and convention registrants to the City through:

- (a) The promotion of sports and ecological activities that promote tourism in the City;
- (b) The operation of the Main Street Program to encourage tourists and convention registrants to visit the Downtown Historical District;
- (c) The funding of art-related programs that promote tourism in the City;
- (d) The dedication of funding for a conference center constructed by the City;
- (e) One or more cost-sharing contracts for advertising program services with private firms to attract visitors to the City; and
- (f) The operation of the Convention and Visitors Bureau and related advertising and promotion of the City to attract visitors to the City.

**SECTION 6.** Any surplus hotel occupancy tax funds at the end of the 2019-2020 fiscal year shall be deposited in the City Conference Center Debt Reserve Fund.

**SECTION 7.** The City Council approves the Authorized Personnel Schedule attached as Exhibit A.

**SECTION 8.** The City Council approves the Fee Schedule attached as Exhibit B.

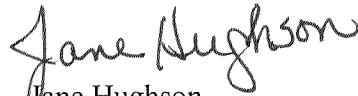
**SECTION 9.** If any word, phrase, clause, sentence, or paragraph of this ordinance is held to be unconstitutional or invalid by a court of competent jurisdiction, the other provisions of this ordinance will continue in force if they can be given effect without the invalid portion.

**SECTION 10.** All ordinances and resolutions or parts of ordinances or resolutions in conflict with this ordinance are repealed.


**SECTION 11.** This ordinance shall become effective upon adoption.

**PASSED AND APPROVED ON FIRST READING** on September 3, 2019.


**PASSED, APPROVED AND ADOPTED** on September 17, 2019.

  
Jane Hughson  
Mayor

Attest:

  
Jamie Lee Case  
City Clerk

Approved:

  
Michael J. Cosentino  
City Attorney

Animal Services  
Schedule of Fees

Description	Adopted Fee FY16	Proposed Fee FY20
<b>Neighborhood Enhancement - Animal Shelter</b>		
<b>Impound Fees</b>		
First Impoundment	\$20.50	\$22.00
Second Impoundment	\$40.75	\$42.00
Third + Impoundment	\$81.25	\$84.00
Unsterilized Pet Fee	\$15.25	\$16.00
Kennel Vaccination	\$15.25	\$16.00
Rabies Vaccination	\$10.25	\$11.00
Microchip Fee	\$20.50	\$22.00
Kennel Fee	\$10.25	\$11.00
Quarantine Fee	\$12.25	\$13.00
Rabies Test Submittal	\$40.75	\$42.00
<b>Adoption Fees</b>		
Dog/Cat	\$91.50	\$94.00
Ferret	\$45.75	\$47.00
Small Animal	\$20.50	\$22.00
<b>Registration Fee</b>		
Sterilized Pet	\$5.25	\$6.00
Unsterilized Pet	\$25.50	\$27.00
Volunteer Program	\$15.25	\$16.00
Drop off Out of Coverage - Individual	\$45.75	\$47.00
Drop off Out of Coverage - Litter 3 month or less	\$75.25	\$78.00
<b>Owner Requested Euthanasia and Disposal</b>		
Small (less than 25 lbs)	\$15.25	\$16.00
Medium (25 - 50 lbs)	\$25.50	\$27.00
Large (51 - 100 lbs)	\$35.50	\$37.00
X-Large (101 lbs +)	\$45.75	\$47.00
Disposal Fee	\$15.25	\$16.00
<b>Commerical Kennel Fee</b>		
1 - 10 Animals	\$116.75	\$120.00
11 - 20 Animals	\$167.50	\$172.00
> 20 Animals	\$319.75	\$328.00

Animal Services  
Schedule of Fees

<b>Commerical Animal Dealer Permit</b>		
1 - 10 Animals	\$116.75	\$120.00
11 - 20 Animals	\$167.50	\$172.00
> 20 Animals	\$319.75	\$328.00
<b>Other Fees</b>		
Grooming Facility	\$66.00	\$68.00
Animal Exhibition Permit	\$116.75	\$120.00
Multi-Permit Fee	\$40.75	\$42.00
Responsible Ownership Program	\$66.00	\$68.00

Environmental Health  
Schedule of Permit Fees and Misc. Fees

Description	Adopted Fee FY19	Proposed Fee FY20
<b>Neighborhood Enhancement - Environmental Health</b>		
Fixed Food Establishment (1-5 Employees)	\$305.00	\$313.00
Fixed Food Establishment (6-19 Employees)	\$508.00	\$521.00
Fixed Food Establishment (20 or more employees)	\$761.00	\$781.00
Temporary Food Establishment (up to 14 consecutive days)	\$51.00	\$53.00
Farmers Market Vendor	\$102.00	\$105.00
Mobile Food Unit	\$203.00	\$209.00
Re-Inspection Fee	\$102.00	\$105.00
Plan Review (new or remodel)	50 percent of permit fee	50 percent of permit fee
Central Preparation Facility (Proposed)	\$50.00	\$52.00
Seasonal Food Establishment (Proposed, up to 270 days)	\$102.00	\$105.00
Onsite Sewage Facility Single Residence	\$254.00	\$261.00
Onsite Sewage Facility Non-Residential	\$508.00	\$521.00
Onsite Sewage Facility Plan Review Residential	\$102.00	\$105.00
Onsite Sewage Facility Plan Review Non-Residential	\$152.00	\$156.00
Onsite Sewage Facility Inspection Existing Facility	\$127.00	\$131.00
Onsite Sewage Facility Re-Inspection Trip Charge	\$51.00	\$53.00
Daycare Inspection	\$102.00	\$105.00
Foster Home Inspection	\$102.00	NO FEE
Adult Care Facilities	\$102.00	\$105.00

**Library  
Schedule of Fees**

Description	Adopted Fee FY19	Proposed Fee FY20	Unit of Measure
<b>Public Library</b>			
Non-Resident Limited Service Card	\$10.50	\$10.75	/three months
Non-Resident Full Service Seasonal Card	\$26.50	\$27.00	/three months
Non-Resident Full Service Annual Card	\$52.00	\$54.00	per yr.
Replacement Card Fee	\$2.50	\$2.50	per card
Lost Item Processing Fee	\$7.50	\$8.00	per item
Maximum Overdue Fine	\$10.50	\$10.75	per item
Test Proctoring Fee	\$16.00	\$16.50	per test
Interlibrary Loan Postage Fee	\$3.50	\$4.00	per book

Community Development  
Schedule of Permit Fees and Misc. Fees

Group	Description	Adopted Fee FY 19	Proposed Fee FY 20	Unit of Measure
<b>Building Fees</b>				
<b>Building Permit and Inspection Fees</b>				
	Certificate of Occupancy (single tenant space)	\$30.00	\$31.00	
	Certificate of Occupancy (entire building)	\$30.00	\$31.00	\$170 Max
<b>Building Permit - New Construction</b>				
	Single Family residential	\$0.48	\$0.49	per square foot, min \$115
	All other categories of construction including shell building	\$0.68	\$0.69	per square foot, min \$230
	Multi-Family Fee	\$6.00	\$7.00	per bedroom
	Multi-Family Improvement Credit	\$10.00	\$11.00	per bedroom credit
	Residential Storage Building (pre-built)	\$30.00	\$31.00	
	Residential Storage Building (built on site)	\$58.00	\$60.00	
<b>Building Permit - Remodeling, Repair and Alteration Permits</b>				
	Additions to an existing building	Same as new construction - listed above	\$0.68	min \$230
	Interior Remodel Residential	1/2 of new residential construction fee for square footage of area being remodeled	\$0.24	min \$115
	Remodeling within an existing building and Tenant finish out (Commercial)	1/2 of new commercial construction fee for square footage of area being remodeled	\$0.34	min \$230
	Minimum fee for residential remodeling	\$115.00	REMOVE FEE	
	Minimum fee for all other remodeling	\$230.00	REMOVE FEE	
<b>Trade Building Permit Fees</b>				
	Building Child Permit (Any Mechanical, Electric, or Plumbing permit pulled under a GC)	\$41.00	\$43.00	
	Building Child Permit - Multi-Family (Any Mechanical, Electric, or Plumbing Permit pulled under a GC)	\$24.00	\$25.00	per unit
	<b>Building (ELECTRICAL):</b>			
	Residential: Addition of a single electrical branch circuit/fixture	\$58.00	\$60.00	
	Residential: Addition of multiple electrical circuits/fixture circuits	\$88.00	\$91.00	
	Commercial: Addition of a single electrical circuit/fixture	\$88.00	\$91.00	
	Commercial: Addition of multiple electrical circuits/fixture circuits	\$173.00	\$178.00	
	<b>Building (MECHANICAL):</b>			
	Residential: HVAC Replacement or addition of a single system	\$58.00	\$60.00	
	Residential: HVAC Replacement or addition of multiple systems	\$88.00	\$91.00	
	Commercial: HVAC Replacement or addition of a single system	\$88.00	\$91.00	
	Commercial: HVAC Replacement or addition of multiple systems	\$173.00	\$178.00	
	<b>Building (PLUMBING):</b>			
	Residential: Addition of a single plumbing branch drain/fixture	\$58.00	\$60.00	
	Residential: Addition of multiple plumbing branch drains/fixtures	\$88.00	\$91.00	
	Commercial: Addition of a single plumbing branch drain/fixture	\$88.00	\$91.00	
	Commercial: Addition of multiple plumbing branch drains/fixtures	\$173.00	\$178.00	
<b>Miscellaneous Fees</b>				
	Demolition Permit - residential	\$30.00	\$31.00	
	Demolition Permit - all other categories	\$309.00	\$317.00	
	Demolition Permit - unsafe structure program	\$0.00	\$0.00	
	Irrigation System	\$19.00	\$20.00	per zone (\$50 min/\$1,000 max)
	Parking Lots (when constructed separately)	\$0.06	\$0.06	per square foot (\$100 minimum)
	Decks, Patios, and Roofs	\$0.08	\$0.08	per square foot (\$25 minimum, \$2000 max)
	Swimming Pools	\$115.00	\$118.00	
	Swimming Pools	\$206.00	\$212.00	During Stage 2-5 Drought status
	Temporary Structures/Tents - up to 1,000 square feet	\$30.00	\$31.00	
	Temporary Structures/Tents - over 1,000 square feet	\$58.00	\$60.00	
	Mobile Homes	\$58.00	\$60.00	



**Community Development  
Schedule of Permit Fees and Misc. Fees**

Group	Description	Adopted Fee FY 19	Proposed Fee FY 20	Unit of Measure
	Mobile Homes - Building child (electrical, plumbing, and mechanical) in a mobile home park	\$19.00	\$20.00	each
	Moving Permits	\$58.00	\$60.00	
	Temporary Food Service	\$53.00	REMOVE FEE	
	Foundation Permit	\$0.08	\$0.08	per square foot (\$25 minimum)
<b>Reinspection Fee</b>				
	Residential	\$57.00	\$59.00	
	Commercial	\$258.00	\$265.00	
	Multi-Family	\$309.00	\$317.00	
	Additional fee after 2nd Reinspection	\$103.00	\$106.00	should be on top of original fee
<b>Miscellaneous Fees</b>				
	Work begun without a permit	Double the normal fee (\$200 minimum)	Double the normal fee (\$200 minimum)	Includes Homeowner's permits
	Application Deposit - non-refundable, paid up front and applied to permit balance	50% of permit fee - not to exceed \$2,000	50% of permit fee - not to exceed \$2,000	
	After Hours Inspection Fee	\$103.00	\$106.00	per hr (2 Hr minimum)
	My Permit Now Technology Fee (applied to all permits)	\$12.00	\$13.00	
	Resubmittal Fee	\$288.00	\$296.00	
<b>Change of General Contractor for Approved Permit</b>				
	Residential	\$26.00	\$27.00	
	Commercial	\$258.00	\$265.00	
	Multi-Family	\$515.00	\$529.00	
<b>Change of Trade Contractor for Approved Permit</b>				
	Residential	\$26.00	\$27.00	
	Commercial	\$36.00	\$37.00	
	Multi-Family	\$103.00	\$106.00	
<b>Miscellaneous Fees</b>				
	Parklets, Sidewalk Café and Public Rights-of-Way Application Fee	\$206.00	\$212.00	
	Parklet Annual Fee	\$103.00	\$106.00	
<b>Sidewalk Café Annual Fee</b>				
	< 50 square feet	\$52.00	\$54.00	
	50-100 square feet	\$103.00	\$106.00	
	100-200 square feet	\$206.00	\$212.00	
	200-300 square feet	\$309.00	\$317.00	
	300-400 square feet	\$412.00	\$423.00	
	400-500 square feet	\$515.00	\$529.00	
	500-600 square feet	\$618.00	\$634.00	
	600-700 square feet	\$721.00	\$740.00	
	700-800 square feet	\$824.00	\$846.00	
	800-900 square feet	\$927.00	\$951.00	
	> 900 square feet	\$1,030.00	\$1,057.00	
<b>Licensing &amp; Renewal Fees</b>				
	General Contractor	\$173.00	\$178.00	initial fee
	General Contractor	\$150.00	\$154.00	
	All other Trade & Misc Licenses required by ordinance	\$88.00	\$91.00	per year local registration fee
<b>Site Fees</b>				
<b>Watershed Protection</b>				
	Watershed Protection Plan Phase I	\$824.00	\$846.00	
	Watershed Protection Phase II only	\$1,236.00	\$1,268.00	plus \$50.00 acre (\$3,000 max)
<b>Public Improvement Construction Plans (PICP)</b>				
	Subdivision Improvements including more than one type of Infrastructure	\$2,318.00	\$2,378.00	plus \$50.00 acre (\$4,000 max))
	Individual Transportation or Utility Infrastructure Extensions	\$1,151.00	\$1,181.00	plus \$5 per linear ft of each improvement
	Out of City Utility Extension	\$773.00	\$793.00	
	Out of City Utility Connection	\$0.00	\$0.00	

**Community Development  
Schedule of Permit Fees and Misc. Fees**

Group	Description	Adopted Fee FY 19	Proposed Fee FY 20	Unit of Measure
	Weekend & After Hours Public Improvement Inspection	\$103.00	\$106.00	per hr, 4 hr minimum
<b>Site Preparation</b>				
	Site Preparation (requires engineer) (does not include WPP review)	\$1,751.00	\$1,796.00	plus \$50.00 acre
	Small Site Preparation	\$309.00	\$317.00	
	Permit to install on-site sewage disposal system	\$183.00	REMOVE FEE	
	Traffic Impact Analysis (TIA)	\$773.00	\$793.00	
	TIA (Worksheet)	\$115.00	\$118.00	
	CLOMR	\$2,575.00	\$2,641.00	
	LOMR (with approved CLOMR)	\$1,545.00	\$1,585.00	
	LOMA	\$515.00	\$529.00	
<b>Driveway/Sidewalk Permit</b>				
	Residential (Type I) Driveway	\$30.00	\$31.00	
	Commercial (Type II) Driveway	\$58.00	\$60.00	
	ROW Maintenance/ Improvement Permit	5% of project value (\$52 min/\$2,250 max)	5% of project value (\$52 min/\$2,250 max)	
<b>Other Permit Fees</b>				
	My Permit Now Technology Fee (applied to all permits)	\$12.00	\$13.00	
	On-premise signs	\$2.50 per square ft (\$50 min)	\$2.50 per square ft (\$50 min)	
	Off-premise signs / billboards	\$288.00	\$296.00	
	Common Signage Plan	\$288.00	\$296.00	
	Fence permit Fee	\$58.00	\$60.00	
	Resubmittal Fee for 3rd Submittal (All Permit Types)	\$288.00	DUPLICATE/REMOVE	
	Reinspection Fee (2nd and subsequent inspections) Residential	\$57.00	REMOVE FEE	
	Reinspection Fee (2nd and subsequent inspections) Commercial	\$258.00	REMOVE FEE	
	Reinspection Fee (2nd and subsequent inspections) Multi-Family	\$309.00	REMOVE FEE	
	Reinspection Fee (2nd and subsequent inspections) Additional fee after 2nd Reinspection	\$103.00	REMOVE FEE	
<b>Fee-in-lieu</b>				
	Sidewalk	\$7.00	\$8.00	per square ft
	Protected Trees	\$158.00	\$163.00	per caliper inch
	Heritage Trees	\$314.00	\$323.00	per caliper inch
	Code SMTX: Water Quality	\$15,068.00	\$15,453.00	per acre (\$0.34 / square foot)
	Code SMTX: Detention (up to 7,000 sq. ft. impervious cover)	\$8.00	\$9.00	square foot
	Code SMTX: Detention (7,001 - 28,000 sq. ft. impervious cover)	\$5.00	\$6.00	square foot
	Code SMTX: Detention (28,001 - 68,000 sq. ft. impervious cover)	\$3.00	\$4.00	square foot
	Code SMTX: Detention (68,001 - 100,000 sq. ft. impervious cover)	\$2.00	\$3.00	square foot
	Code SMTX: Detention (over 100,001 sq. ft. impervious cover)	\$1.00	\$2.00	square foot
	Code SMTX: Parking Fee-in-Lieu (reduction from 1.05 to 0.75 / bedroom)	\$5,150.00	\$5,282.00	parking space
	Code SMTX: Parking Fee-in-Lieu (reduction from 0.75 to 0.50 / bedroom)	\$10,300.00	\$10,563.00	parking space
	Code SMTX: Parkland Development Fee	\$412.00	\$423.00	unit
	Code SMTX: Parkland	\$386.00	\$396.00	single family unit
	Code SMTX: Parkland	\$309.00	\$317.00	multifamily unit
<b>ROW Use Fees</b>				
	Short Term ROW Closure Neighborhood/Non-Profit (24 Hrs or Less)	\$26.00	\$27.00	application fee
	Short Term ROW Closure Commercial (24 Hrs or Less)	\$52.00	\$54.00	application fee
	Long Term ROW Closure Commercial	\$103.00	\$106.00	application fee + \$100/week (per lane per block)
	Newsrack Application Fee	\$50.00	\$52.00	per location, per publication
	Newsrack Renewal Fee (Every 3 years)	\$50.00	\$52.00	per location, per publication
	Small Cell Application Fee	\$500.00	\$513.00	per 5 network nodes, \$250 each additional network node
	Small Cell Pole Application Fee	\$1,000.00	\$1,026.00	per pole
<b>Floodplain Fees</b>				
	Floodplain Application Fee: Single Family	\$30.00	\$31.00	
	Floodplain Application Fee: Commercial	\$173.00	\$178.00	
	Single Family Infill - City Flood Analysis Fee	\$1,030.00	\$1,057.00	

**Community Development  
Schedule of Permit Fees and Misc. Fees**

Group	Description	Adopted Fee FY 19	Proposed Fee FY 20	Unit of Measure
	Floodplain Development Flood Analysis Review Fee	\$1,545.00	\$1,585.00	plus \$50 / acre (for acreage within floodplain)
<b>Zoning Review Fees</b>				
<b>Rezoning Requests</b>				
	Planned Development District (PDD)	\$0.00	REMOVE FEE	
	Zoning Change to MF 12, 18, 24	\$0.00	REMOVE FEE	
	Zoning Change (Existing Neighborhood Regulating Plan included)	\$1,030.00	\$1,057.00	plus \$100/ acre (\$3,000 max)
	Zoning Variance / Special Exception / Change in Status	\$721.00	\$740.00	
	Renotification Fee	\$88.00	\$91.00	
	Residential Compatibility Site Plat	\$88.00	\$91.00	
<b>Conditional Use Permits</b>				
	Conditional Use Permit / Alt. Compliance (All Types)	\$773.00	\$793.00	*non profit organization fees are 50%
	Conditional Use Permit / (Renewal or Amendment)	\$412.00	\$423.00	*non profit organization fees are 50%
	Renotification fee	\$88.00	\$91.00	
	Permit revocation proceeding	\$170.00	\$175.00	per permit
<b>City Master Plan Amendments</b>				
	Amendment to FLUM (with concurrent zoning change)	\$0.00	\$0.00	
	Amendment to Preferred Scenario Map	\$1,030.00	\$1,057.00	plus \$100/ acre (\$3,500 max)
	Amendment to text of Master Plan, Capital Improvements Plan, Transportation Plan	\$309.00	\$317.00	
<b>Other Fees</b>				
	My Permit Now Technology Fee (applied to all permits)	\$12.00	\$13.00	
	Application for a License to Encroach	\$1,030.00	\$1,057.00	
	Resubmittal Fee (All Permit Types)	\$288.00	\$296.00	each resubmittal after the second
	Incentive Agreements (MUD, PID, TIRZ, etc.)	\$15,450.00	\$15,844.00	
	Annexation	\$1,151.00	\$1,181.00	
	Development Agreements / Other Agreements (Oversizing, TDR, etc.)	\$2,060.00	\$2,113.00	plus \$100.00 acre (\$5,000 max)
	Street or alley abandonment	\$1,030.00	\$1,057.00	
	Certificate of Appropriateness	\$0.00	\$0.00	
	Appeal, if residence is located within 400 ft of the subject property	\$103.00	\$106.00	
	Appeal, all other instances	\$618.00	\$634.00	
	Amendment to Development Agreement, PDD, Incentive Agreement, etc.	\$2,060.00	\$2,113.00	plus \$100 acre (\$5,000 max)
	Zoning Verification Letter	\$38.00	\$38.00	
<b>Other Fees</b>				
	Low Income Housing Tax Credit Resolution Request (LIHTC)	\$750.00	\$770.00	
<b>Subdivision Review Fees</b>				
<b>For Plats Located Inside/Outside of the City Limits</b>				
	Subdivision Minor Plat / Amending Plat <b>**Please Add "/&gt; </b>	\$515.00	\$529.00	plus \$100.00 acre (\$1,000 max)
	Concept Plan / Intensity Zone Regulating Plan	\$1,030.00	\$1,057.00	plus \$50.00 acre (\$2,500 max)
	Preliminary Plat	\$1,030.00	\$1,057.00	plus \$50.00 acre (\$2,500 max)
	Final Plat	\$1,288.00	\$1,321.00	plus \$100.00 acre (\$2,500 max)
	Replat, not administrative	\$1,030.00	\$1,057.00	plus \$50.00 acre (\$3,000 max)
	Vacation of Previously Recorded Plat	\$173.00	\$178.00	
	Subdivision Variance Request	\$721.00	\$740.00	
	Cluster Development Plan	\$30.00	\$31.00	per acre (\$100 min / \$1,500 max)
<b>Other Subdivision Fees</b>				
	My Permit Now Technology Fee (applied to all permits)	\$12.00	\$13.00	
	Resubmittal Fee (All Permit Types)	\$288.00	\$296.00	each resubmittal after the second
	Park Fee decision	\$158.00	\$163.00	
	Home Share Registration		\$50.00	New fee per existing ordinance

Police Department  
Schedule of Fees

Sub Group	Description	Adopted Fee FY19	Proposed Fee FY20
<b>Police Department</b>			
San Marcos Police Department	Residential Alarm Permit Fee	\$26.27	\$27.00
San Marcos Police Department	Commercial Alarm Permit Fee	\$52.27	\$54.00
False Alarm	Alarms 4-5	\$52.27	\$54.00
False Alarm	Alarms 6-7	\$78.54	\$81.00
False Alarm	Alarms 8+	\$104.55	\$108.00
Solicitation Permit		\$10.00	\$11.00
Records	Fingerprints	\$10.00	\$11.00
Reports	Accident	\$6.00	\$7.00
Reports	Public Info of CFS	\$5.00	\$6.00
Reports	Certified Copies	\$5.00	\$6.00

**Fire Department  
Schedule of Permit Fees and Misc. Fees**

<b>Permits (Construction &amp; Operational)</b>		
<b>Permit Description</b>	<b>Adopted Fee FY 19</b>	<b>Proposed Fee FY 20</b>
<b>Automatic Fire Extinguishing Systems</b>		
1. New Install	Actual cost of 3rd party plan review + \$75 fee for inspection (up to 200 heads) \$0.25 per head over 200 for inspection	Actual cost of 3rd party plan review + \$78 fee for inspection (up to 200 heads) \$0.25 per head over 200 for inspection
2. Modification to Existing System		
a. Less than 20 heads	\$52-Only Scope of Work Required	\$52-Only Scope of Work Required
b. 20 or more heads, modifications alterations/modifications to the system risers, and/or special applications (i.e. water curtains).	Actual cost of 3rd party plan review + \$50 fee for inspection (up to 100 heads) \$0.25 per head over 100 for inspection	Actual cost of 3rd party plan review + \$52 fee for inspection (up to 100 heads) \$0.25 per head over 100 for inspection
3. Kitchen Hood & Duct	1 <sup>st</sup> page: \$150, each additional page \$100	1 <sup>st</sup> page: \$155, each additional page \$103
4. Special Hazard (clean agent, dry chem, etc.)	Actual cost of 3rd party plan review + \$50 fee for inspection(s)	Actual cost of 3rd party plan review + \$52 fee for inspection(s)
<b>Battery System</b>		
New Install & modifications	Actual cost of 3rd party plan review + \$50 fee for inspection(s)	Actual cost of 3rd party plan review + \$52 fee for inspection(s)
<b>Carbon Dioxide Systems (beverage dispensing)</b>		
New Install & modifications	Actual cost of 3rd party plan review + \$50 fee for inspection(s)	Actual cost of 3rd party plan review + \$52 fee for inspection(s)
<b>Compressed Gases</b>		
New Install & modifications	Actual cost of 3rd party plan review + \$50 fee for inspection(s)	Actual cost of 3rd party plan review + \$52 fee for inspection(s)
<b>Cryogenic Fluids</b>		
New Install & modifications	Actual cost of 3rd party plan review + \$50 fee for inspection(s)	Actual cost of 3rd party plan review + \$52 fee for inspection(s)
<b>Electronic Access Control Systems</b>		
New Install & modifications	1 <sup>st</sup> page: \$150, each additional page \$100	1 <sup>st</sup> page: \$155, each additional page \$103
<b>Emergency Responder Radio Coverage System</b>		
New Install & modifications	Actual cost of 3rd party plan review	Actual cost of 3rd party plan review
<b>Fire Alarm and Detection Systems and related equipment</b>		
1. New Install	Actual cost of 3rd party plan review + \$100 fee for inspection (up to 200 initiating devices) \$0.25 per initiating device over 200 for inspection fee	Actual cost of 3rd party plan review + \$103 fee for inspection (up to 200 initiating devices) \$0.25 per initiating device over 200 for inspection fee
2. Modification to Existing System		
a. Less than 20 devices	1 <sup>st</sup> page: \$150, each additional page \$100	1 <sup>st</sup> page: \$155, each additional page \$103
b. 20 or more devices	Actual cost of 3rd party plan review+ \$50 fee for inspection (up to 100 initiating devices) \$0.25 per device over 100 for inspection fee	Actual cost of 3rd party plan review+ \$52 fee for inspection (up to 100 initiating devices) \$0.25 per device over 100 for inspection fee
c. Panel Replacement	1 <sup>st</sup> page: \$150, each additional page \$100	1 <sup>st</sup> page: \$155, each additional page \$103
d. Minor notification device modifications (such as adding horn/strobe for fire sprinkler monitoring or expanded notification coverage with less than 10 devices added)	\$52-Only Scope of Work Required	\$52-Only Scope of Work Required
<b>Fire Pump and related equipment</b>		
New Install & modifications	Actual cost of 3rd party plan review+ \$50 fee for inspection(s)	Actual cost of 3rd party plan review+ \$52 fee for inspection(s)

**Fire Department  
Schedule of Permit Fees and Misc. Fees**

Permit Description	Adopted Fee FY 19	Proposed Fee FY 20
<b>Fireworks</b>		
1. Fireworks -Outdoor	\$200	\$206
2. Fireworks/Pyro – Proximate Audience	\$200	\$206
<b>Flammable and Combustible Liquids</b>		
New Install & modifications	Actual cost of 3rd party plan review+ \$50 fee for inspection(s)	Actual cost of 3rd party plan review+ \$52 fee for inspection(s)
<b>Gates and barricades across fire apparatus access roads</b>		
New Install & modifications	No Fee	No Fee
<b>Hazardous Materials</b>		
New Install & modifications	Actual cost of 3rd party plan review+ \$50 fee for inspection(s)	Actual cost of 3rd party plan review+ \$52 fee for inspection(s)
<b>High-Piled Storage</b>		
New Install & modifications	Actual cost of 3rd party plan review+ \$50 fee for inspection(s)	Actual cost of 3rd party plan review+ \$52 fee for inspection(s)
<b>Industrial Ovens</b>		
New Install & modifications	Actual cost of 3rd party plan review+ \$50 fee for inspection(s)	Actual cost of 3rd party plan review+ \$52 fee for inspection(s)
<b>LP-gas</b>		
New Install & modifications	No Fee	No Fee
<b>Model Rocketry</b>		
Per Event	No Fee	No Fee
<b>Private Fire Hydrants</b>		
New Install & modifications	Actual cost of 3rd party plan review	Actual cost of 3rd party plan review
<b>Smoke Control or Smoke Exhaust Systems</b>		
New Install & modifications	Actual cost of 3rd party plan review+ \$50 fee for inspection(s)	Actual cost of 3rd party plan review+ \$52 fee for inspection(s)
<b>Solar Photovoltaic Power Systems</b>		
New Install & modifications	Actual cost of 3rd party plan review	Actual cost of 3rd party plan review
<b>Spraying and Dipping</b>		
New Install & modifications	Actual cost of 3rd party plan review+ \$50 fee for inspection(s)	Actual cost of 3rd party plan review+ \$52 fee for inspection(s)
<b>Standpipe Systems</b>		
New Install & modifications	Actual cost of 3rd party plan review+ \$50 fee for inspection(s)	Actual cost of 3rd party plan review+ \$52 fee for inspection(s)
<b>Tanks</b>		
<b>Underground Tanks</b>		
New Install & modifications	1 <sup>st</sup> page: \$150, each additional page \$100	1 <sup>st</sup> page: \$155, each additional page \$103
<b>Aboveground Tanks</b>		
New Install & modifications	1 <sup>st</sup> page: \$150, each additional page \$100	1 <sup>st</sup> page: \$155, each additional page \$103
<b>Temporary (Construction Site) Tanks</b>		
New Install & modifications	No Fee	No Fee
Removal of Tank	No Fee	No Fee
<b>Temporary Membrane Structures and Tents</b>		
New Install & modifications	\$50 200-400 square feet/ \$100 over 400 square feet	\$52 200-400 square feet/ \$103 over 400 square feet
<b>Traffic Calming Devices (Speed Humps)</b>		
New Install & modifications	No Fee	No Fee

**Fire Department  
Schedule of Permit Fees and Misc. Fees**

Permit Description	Adopted Fee FY 19	Proposed Fee FY 20
<b>Two-Way Communication System</b>		
New Install & modifications	1 <sup>st</sup> page: \$150, each additional page \$100	1 <sup>st</sup> page: \$155, each additional page \$103
<b>Underground Fire Service Systems</b>		
New Install & modifications	1 <sup>st</sup> page: \$150, each additional page \$100	1 <sup>st</sup> page: \$155, each additional page \$103
<b>Others</b>		
All other Construction or Operational permits not specifically listed above (See IFC 105.6 and 105.7)	No Fee, 1 <sup>st</sup> page: \$150, each additional page \$100, or Actual cost of 3 <sup>rd</sup> party plan review, as determination by Fire Code Official	No Fee, 1 <sup>st</sup> page: \$155, each additional page \$103, or Actual cost of 3 <sup>rd</sup> party plan review, as determination by Fire Code Official
<b>Inspections</b>		
Outside of Normal Business Hours	\$75.00 per hour (min of 2 hrs.)	\$78.00 per hour (min of 2 hrs.)
Re-inspection fee The re-inspection fee would be assessed after 2 failed inspection to which a permit was issued.	\$50	\$52
<b>Fire Watch</b>		
1. Per Fire Service Personnel	\$75.00 per hour (min of 4 hrs.)	\$78.00 per hour (min of 4 hrs.)
2. Per Fire Apparatus	\$500.00 per hour (min of 4 hours)—Plus min. 3 personnel	\$515.00 per hour (min of 4 hours)—Plus min. 3 personnel
<b>Licensing Inspections</b>		
Home Child & Adult Day Care, MHMR Homes, & Group Homes less than 7 persons	\$75	\$78
Large Child & Adult Day Care Centers	\$100	\$103
Hospitals, Nursing Homes, Assisted Living (\$2 per bed)	\$200 minimum	\$15 minimum
Mobile Food Vendors	\$50 annually	\$52 annually
Foster Homes and adoption Inspections	No Fee	No Fee
<p><b>Upon adoption of this fee schedule the San Marcos Fire Department will be utilizing 3<sup>rd</sup> party plan review services to supplement our plan review process.</b></p> <p><b>The following plans will <u>require</u> plan review by 3<sup>rd</sup> party prior to submittal for permit:</b></p> <ul style="list-style-type: none"> <li><input checked="" type="checkbox"/> Fire Sprinkler Plans - new systems and system modifications (not otherwise exempt – see below)</li> <li><input checked="" type="checkbox"/> Fire Alarms Plans - new systems and system modifications (not otherwise exempt– see below)</li> <li><input checked="" type="checkbox"/> Fire Sprinkler Monitoring Systems - new systems and system modifications (not otherwise exempt –see below)</li> <li><input checked="" type="checkbox"/> Special Hazard Fire systems – new and modifications</li> <li><input checked="" type="checkbox"/> Operational permits for Aerosol Products, High-Rack / Piled Storage, and Hazardous Materials</li> </ul> <p><b>The following plans do not require a 3<sup>rd</sup> party review:</b></p> <ul style="list-style-type: none"> <li><input checked="" type="checkbox"/> Underground Fire Sprinkler Lines</li> <li><input checked="" type="checkbox"/> Kitchen Hood Suppression systems</li> <li><input checked="" type="checkbox"/> Access/Egress Control Systems</li> <li><input checked="" type="checkbox"/> Operational permits for Fireworks</li> <li><input checked="" type="checkbox"/> Tanks</li> </ul> <p><b>Steps for Plans Requiring 3<sup>rd</sup> Party Review:</b></p> <p><b>Step 1:</b> Submit your plans to selected 3<sup>rd</sup> party firm for our approved firm list. If you would like to utilize an alternative firm,</p> <p><b>Step 2:</b> Follow all processes for permit applications through the COSM Permitting Office. The plans reviewed by the 3<sup>rd</sup> party shall</p> <p><b>Step 3:</b> All plans must be submitted per the requirements of the Permitting Center and as an electronic copy (PDF) copy of</p> <p><b>The 3<sup>rd</sup> party plan review process will be completed in accordance with submittal requirements of the COSM Permitting Center.</b></p>		