

# City of San Marcos, Texas



## *Business Information Form*

Date Received: \_\_\_\_\_ Project: \_\_\_\_\_

## INSTRUCTIONS

The Business Information Form is intended for internal economic development analysis and efforts will be made to restrict circulation of the information included on the form to appropriate members of the City of San Marcos. However, please note that the Texas Open Records Act provides that information collected, assembled, or maintained by the City under a law or ordinance or in connection with the transaction of official business is generally considered to be public information. However, the Texas Public Information Act does provide that information relating to economic development negotiations with a business prospect is withheld from disclosure unless and until an agreement is reached. If an agreement has been reached and is ready for consideration, this document may be posted to the city's website for public disclosure.

### Questions or Comments

Please contact

Adriana Cruz

President, Greater San Marcos Partnership

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## CERTIFICATION OF APPLICATION – BUSINESS

### Authorized Business Representative (This is the Applicant)

First Name \_\_\_\_\_ Last Name \_\_\_\_\_

Title \_\_\_\_\_

Organization \_\_\_\_\_

Street Address \_\_\_\_\_

Mailing Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_ - \_\_\_\_\_

Phone Number \_\_\_\_\_ Fax Number \_\_\_\_\_

Mobile Number \_\_\_\_\_ Website \_\_\_\_\_

Email Address \_\_\_\_\_

The following consultant is authorized to provide and obtain information related to this application. However, the City of San Marcos reserves the right to contact the applicant business directly at any time.

Consultant Name \_\_\_\_\_ Phone Number \_\_\_\_\_

Consultant Email \_\_\_\_\_

To the best of my knowledge and belief, the information contained in this Hays County Application is true and correct, as evidenced by my signature below. I further certify that the business entity is in good standing under the laws of the state in which the entity was organized and that no delinquent taxes are owed to any taxing entity within San Marcos, TX.

Signature \_\_\_\_\_ Date \_\_\_\_\_  
(Primary Business Representative)

## **BUSINESS APPLICANT INFORMATION**

1A. Exact legal name of the entity applying to the City of San Marcos incentive.

\_\_\_\_\_

1B. In addition to the Applicant, list all corporate subsidiaries under which jobs will be reported for this project.

\_\_\_\_\_

Federal Tax ID number \_\_\_\_\_ Comptroller of Public Accounts number \_\_\_\_\_

Corporate credit rating and source \_\_\_\_\_ Service / product produced \_\_\_\_\_

Will the Business be required to pay state sales and use tax on equipment? ☐ Yes ☐ No ☐ Undetermined

NAICS Code \_\_\_\_\_

## **INDUSTRY CLUSTER**

If applicable, identify the targeted industry cluster within which this project falls.

- ☐ Advanced Technologies and Manufacturing, including four sub-clusters: Nanotechnology and Materials; Micro-electromechanical Systems; Semiconductor Manufacturing; Automotive Manufacturing
- ☐ Aerospace, Aviation and Defense
- ☐ Biotechnology and Life Sciences, not including medical services
- ☐ Information and Computer Technology, including three sub-clusters: Communications Equipment; Computing Equipment and Semiconductors; Information Technology
- ☐ Petroleum Refining and Chemical Products
- ☐ Energy, including three sub-clusters: Oil and Gas Production; Power Generation and Transmission; Manufactured Energy Systems
- ☐ None apply

## PROJECT INFORMATION

Please describe the Project:

Is the company considering other Texas Locations? ☐ Yes ☐ No

Is the company considering other U.S. Locations? ☐ Yes ☐ No

Is the company considering other Global Locations? ☐ Yes ☐ No

Market for Product of Activity: ☐ Local ☐ State ☐ U.S. ☐ Global

Location of Planned Investment:

### Project Timeline

Expected Start Date: \_\_\_\_\_

Expected Complete Date: \_\_\_\_\_

### Project Capital Investment (U.S. Dollars)

Leasing Plans: ☐ Yes ☐ No

Land: \_\_\_\_\_ Total Acres: \_\_\_\_\_

Building: \_\_\_\_\_ Square Feet: \_\_\_\_\_

## Investment Schedule

(Please provide a 10-year list of the following items.)

| <u>Year</u> | <u>Land</u> | <u>Building</u> | <u>M&amp;E</u> | <u>FF&amp;E</u> | <u>Taxable<br/>Inventory</u> | <u>Labor</u> | <u>Total</u> |
|-------------|-------------|-----------------|----------------|-----------------|------------------------------|--------------|--------------|
| _____       | _____       | _____           | _____          | _____           | _____                        | _____        | _____        |
| _____       | _____       | _____           | _____          | _____           | _____                        | _____        | _____        |
| _____       | _____       | _____           | _____          | _____           | _____                        | _____        | _____        |
| _____       | _____       | _____           | _____          | _____           | _____                        | _____        | _____        |
| _____       | _____       | _____           | _____          | _____           | _____                        | _____        | _____        |
| _____       | _____       | _____           | _____          | _____           | _____                        | _____        | _____        |
| _____       | _____       | _____           | _____          | _____           | _____                        | _____        | _____        |
| _____       | _____       | _____           | _____          | _____           | _____                        | _____        | _____        |
| _____       | _____       | _____           | _____          | _____           | _____                        | _____        | _____        |
| _____       | _____       | _____           | _____          | _____           | _____                        | _____        | _____        |
| TOTALS      | _____       | _____           | _____          | _____           | _____                        | _____        | _____        |

PROJECT TOTAL \_\_\_\_\_

## Depreciation Schedule

| <u>Item</u> | <u>Years</u> | <u>Percent<br/>per Year</u> | <u>Item</u> | <u>Years</u> | <u>Percent<br/>per Year</u> |
|-------------|--------------|-----------------------------|-------------|--------------|-----------------------------|
| Machinery   | _____        | _____                       | Building    | _____        | _____                       |
| Equipment   | _____        | _____                       | Other       | _____        | _____                       |

## Job Categories and Wage Distributions

| <b>Job<br/>Category</b> | <b>Number of Jobs<br/>(employed by<br/>company)</b> | <b>Number of Jobs<br/>(vendor or<br/>contract)</b> | <b>Average Annual<br/>Wages</b> | <b>Percent to be<br/>Locally Hired</b> |
|-------------------------|---|--|---------------------------------|--|
| Executive               |   |  |                                 |  |
| Manager                 |   |  |                                 |  |
| Supervisor              |   |  |                                 |  |
| Staff                   |   |  |                                 |  |
| Entry Level             |   |  |                                 |  |

What is the expected average wage for the lowest paid 10% of local workers?

## JOB CREATION & INVESTMENT SCHEDULE

| Year  | Existing Jobs On Site | New Jobs | Total |
|-------|-----------------------|----------|-------|
| 1     |                       |          |       |
| 2     |                       |          |       |
| 3     |                       |          |       |
| 4     |                       |          |       |
| 5     |                       |          |       |
| 6     |                       |          |       |
| 7     |                       |          |       |
| 8     |                       |          |       |
| 9     |                       |          |       |
| 10    |                       |          |       |
| Total |                       |          |       |

Note: A breakdown of the types of new full-time jobs to be created by classification, title, and the salary may be requested.

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Number of new full-time jobs to be included in City Agreement \_\_\_\_\_

Estimated annual *median* wage of new jobs to be created \_\_\_\_\_

**Note:** The median wage is determined by listing all salaries in ascending order and selecting the value with equal number of salaries above and below its value, or with an average of the two middle values if there is no middle number.

## SERVICE REQUIREMENTS

### Electric

Peak Monthly Demand in Kilowatts (KW): \_\_\_\_\_

Average Monthly Usage in Kilowatt Hours (kWh): \_\_\_\_\_

Average Monthly Load Factor: \_\_\_\_\_

Dual Feed Required:    ☐ Yes    ☐ No

Current Rate (cents per kWh): \_\_\_\_\_

### Water

Average Monthly Usage: \_\_\_\_\_

Meter Size: \_\_\_\_\_

## Waste Water

Average Monthly Discharge: \_\_\_\_\_

## Miscellaneous

Building Size: \_\_\_\_\_ Manufacturing Space: \_\_\_\_\_

Office Space: \_\_\_\_\_ Ceiling Heights: \_\_\_\_\_

Acres: \_\_\_\_\_ Docks/Type: \_\_\_\_\_

Parking Requirements: \_\_\_\_\_

Rail: ☐ Yes ☐ No Interstate: ☐ Yes ☐ No

Commercial Airport: ☐ Yes ☐ No Fiber: ☐ Yes

## ECONOMIC IMPACT OF PROJECT

### Will the Project Generate:

Property Tax:

|            |                              |                             |
|------------|------------------------------|-----------------------------|
| Land:      | <input type="checkbox"/> Yes | <input type="checkbox"/> No |
| Building:  | <input type="checkbox"/> Yes | <input type="checkbox"/> No |
| M&E:       | <input type="checkbox"/> Yes | <input type="checkbox"/> No |
| Inventory: | <input type="checkbox"/> Yes | <input type="checkbox"/> No |

Local Sales Tax: ☐ Yes ☐ No

State Sales Tax: ☐ Yes ☐ No

Total annual company purchases subject to local sales tax: \_\_\_\_\_  
(For example: office supply purchases, operating expenses, and taxable professional services)

Indirect Local Revenue: ☐ Yes ☐ No

Describe:

Other Local Revenue: ☐ Yes ☐ No

Describe:

Does the company have either of the following: (1) Historical data that demonstrates that the company has been successful in achieving diversity in vendor contracting through its existing programs or policies, or (2) A policy or plan for establishing goals for diversity in vendor contracting:

☐ Yes    ☐ No

If so, please describe the historical data or policy/plan and attach the historical data or policy/plan:

## COMPANY FINANCIAL DATA

The applicant company is asked to provide three consecutive years of financial data in the form of independent, audited financial statements containing, at a minimum, the following categories:

- Current Assets
- Inventories
- Total Assets
- Current Liabilities
- Total Liabilities
- Total Equity
- Net Income
- Revenue
- Cost of Goods Sold
- Current Accounts Receivable

**Note:** Audited financial statements are required from the Applicant company, as listed on page 4, line 1A of this application. If financial statements are provided from a parent entity, the parent will be required to guarantee any economic development agreement with the City of San Marcos, should one result from this application.