



**GSA Public Buildings Service**

Tel: (817) 978-4245

Fax: (817) 978-2063

john.robinson@gsa.gov

June 20, 2025

Stephanie Reyes, City Manager  
City of San Marcos  
630 East Hopkins  
San Marcos, TX 78666

Dear Ms. Reyes:

This will serve to formally acknowledge the intent of the City of San Marcos, Texas to negotiate to purchase the property located at 2800 Airport Highway 21, Tract IV and 1285 William Pettus Road, Tract V in San Marcos, TX 78666. Enclosed is the Offer to Purchase Real Property and Acceptance Contract.

As a political subdivision of the State of Texas, the City of San Marcos is afforded the opportunity to purchase the subject property without competition in accordance with 40 U.S.C. § 545(b)(8). General Services Administration (GSA) is the disposal agency for the subject property.

GSA is required to obtain the fair market value in any sale of surplus real estate. The City of San Marcos will be required to pay the fair market value to acquire the property without competition. GSA will allow the City of San Marcos 30 days, from the date of this letter, to make an offer to purchase the subject property under the terms and conditions of the attached contract. Please keep your offer price confidential in the event no agreement is reached.

GSA will provide any assistance possible during the review period. If during this time the City of San Marcos wishes to obtain its own appraisal, arrange for financing, or perform other due diligence, GSA will attempt to comply with any written requests for information or other matters.

Please sign and return the Offer to Purchase by July 21, 2025, along with an Earnest Money Deposit at a minimum of 10% of the agreed upon purchase price by Certified or Cashier's Check to:

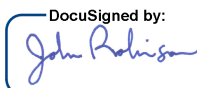
**U.S. General Services  
Administration**

Office of Real Property Disposition (7PZ)  
819 Taylor Street, Room 11A30  
Fort Worth, TX 76102-6112

U.S General Services Administration  
Real Property Disposition Division (7PZ)  
Attn: Dana Hatfield  
819 Taylor Street, Room 11A30  
Fort Worth, TX 76102

Please contact Dana Hatfield at (817) 850-5565 or at [dana.hatfield@gsa.gov](mailto:dana.hatfield@gsa.gov) if there are any questions regarding the sale process, the Government's regulatory obligations, or details about the property.

Sincerely,

DocuSigned by:  
  
07685F93D6234A4...

John Robinson, Acting Director  
U.S. General Services Administration  
GSA Real Property Disposition Division (7PZ)

Enclosures