

SUBDIVISION MINOR / AMENDING PLAT, APPLICATION

Updated: March, 2018

Case # PC-____-____-____



CONTACT INFORMATION

Applicant's Name	ENRIQUE VILLASANA	Property Owner	ENRIQUE VILLASANA
Applicant's Mailing Address	101 Summit Drive Kyle, TX 78640	Owner's Mailing Address	101 Summit Drive Kyle, TX 78640
Applicant's Phone #	512 423 9908	Owner's Phone #	512 423 9908
Applicant's Email		Owner's Email	

PROPERTY INFORMATION

Proposed/Current Subdivision Name: MOSTYN POINT DEVELOPMENT
 Subject Property Address or General Location: 209 Mostyn Ln - San Marcos, TX
 Acres: 4.89 Tax ID #: R 72-086 78666
 Located in: City Limits Extraterritorial Jurisdiction (County)

DESCRIPTION OF REQUEST

Type of Plat: Minor Subdivision Plat Amending Plat
 Current Number of Lots: 2 Current Land Use: VACANT
 Proposed Number of Lots: 2 Proposed Land Use: RESIDENTIAL

AUTHORIZATION

All required application documents are attached. I understand the fees for and the process of subdivision and understand my responsibility to be present at meetings regarding this application.

Filing Fee \$500 plus \$100 per acre Technology Fee \$11 **MAXIMUM COST \$1,011**

Submittal of this digital Application shall constitute as acknowledgement and authorization to process this request.

To be completed by Staff: Date Submitted: _____ 5 Business Days from Submittal: _____
 Completeness Review By: _____ Date: _____ Contact Date for Supplemental Info: _____
 Supplemental Info Received (required w/in 5 days of contact): _____
 Application Returned to Applicant: _____ Application Accepted for Review: _____
 Comments Due to Applicant: _____ Resubmittal Date: _____ Approval: _____

APPLY ONLINE – WWW.MYGOVERNMENTONLINE.ORG/

SUBDIVISION IMPROVEMENT AGREEMENT ACKNOWLEDGEMENT

I understand, whenever public improvements to serve the development are deferred until after Final Subdivision or Development Plat approval, the property owner shall enter into a Subdivision Improvement Agreement by which the owner covenants to complete all required public improvements no later than two (2) years following the date upon which the Final Plat is approved.

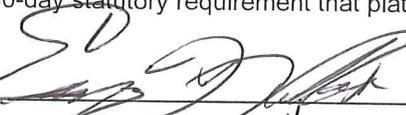
- All required public improvements will be completed prior to approval of the Final Subdivision or Development Plat
- I wish to defer installation of public improvements until after approval of the Final Subdivision or Development Plat and have attached a Subdivision Improvement Agreement to be considered along with this Plat application
- The attached Minor / Amending Plat Application does not require a Subdivision Improvement Agreement

Signature of Applicant:  Date: 07-24-18

Printed Name: Enrique Villasana

WAIVER TO 30-DAY STATUTORY REQUIREMENT

I agree to comply with all platting requirements of the City of San Marcos and understand that the plat will not be administratively approved or forwarded to the Planning and Zoning Commission for consideration unless and until all plat comments are satisfactorily addressed. I understand that the review and approval of a Watershed Protection Plan, Public Improvement Construction Plans and / or other additional documentation may be required to fully address plat comments. I understand that staff will not unreasonably or arbitrarily postpone approval of my plat and voluntarily waive my right to the 30-day statutory requirement that plat applications be acted upon within 30 days of the official filing date.

Signature of Applicant:  Date: 07-24-18

Printed Name: Enrique villasana

RECORDATION REQUIREMENTS*** (To be completed by staff)

The following are required for recordation, following approval of a Plat application:

- Two (2) mylars of the subdivision plat (*Comal Co. requires White 20# Bond Paper*)
- Recording Fee: \$ _____
- Reprinted Tax Receipt
- Tax Certificate (paid prior to January 31st of current year)

Other possible recording requirements:

- If public improvements were deferred, Subdivision Improvement Agreement
- Subdivision Improvement Agreement recording fee: \$ _____
- Other legal documents referenced on the plat (i.e. easement dedication by separate instrument, HOA documents)
- Other recording fee: \$ _____

***Recordation fees, mylars, and other requirements are not due at the time of submittal. Fees will depend on the number of pages needed for recordation and the County in which they are recorded. The total will be calculated upon approval.

AGENT AUTHORIZATION TO REPRESENT PROPERTY OWNER

I, Enrique villasano (owner) acknowledge that I am the rightful owner of the property located at 209 Postyrd Lane / San Marcos TX 78666 (address).

I hereby authorize Byrn + Assoc Inc (agent name) to serve as my agent to file this application for Postyrd Point (application type), and to work with the Responsible Official / Department on my behalf throughout the process.

Signature of Property Owner:  Date: 07-24-18

Printed Name: Enrique villasano

Signature of Agent:  Date: 7-24-18

Printed Name: DAVID P. WILLIAMSON MPUS 4190

To be completed by Staff: Case # _____ - _____ - _____