



CDBG Application for City Projects/Programs

Due Date: April 13, 2015

APPLICANT INFORMATION

Project Title: Dunbar Park Rehab

Sponsoring Department: Parks and Recreation

Contact Name & Title: Bert Stratemann, Parks Operation Manager

Telephone: 512-393-8454

PROJECT SUMMARY INFORMATION

Amount of CDBG Funds Requested: \$225,148

Amount of funds from other sources that will be available at the project start date: None

Project Location (address, or other description): 801 W MLK Dr. San Marcos, TX 78666

PROJECT DESCRIPTION:

A. Project Type (select all that apply)

☒ Construction Activity

☒ Professional Services

☐ Public Services (programs)

☐ Clearance Activity

☐ Housing

B. Summary description of the project (attach additional page if needed):

The 7-acre Dunbar Park is located in the African American historic district on Martin Luther King Dr. in San Marcos. The majority of residents in this community are low-to-moderate income. The park currently has a 2,000 sq. ft. renovated facility, a playground, softball field, BBQ grill, and some picnic tables, benches, and trash/recycling receptacles. It also has a full asphalt basketball court in need of replacement.

CDBG funds are needed for construction of new fencing, sidewalks, and a safer concrete half court (basketball) as well as amenities including ADA benches, a bike rack, lighting, a pavilion (structure only), additional picnic tables, recycling containers, and signage. The City will provide in-kind costs to demolish the current basketball court in order to build a newer and safer half court on the back end of the park.

C. FOR CONSTRUCTION PROJECTS:

a. Is this project included in the Capital Improvements Plan (CIP)? ☐ Yes ☒ No

b. Will this project require design work before it is ready for bid? ☒ Yes ☐ No

c. Does the project budget include other funding sources? ☐ Yes ☒ No

d. How many days of construction are estimated to complete the project? 3-5 months

- e. Who prepared the cost estimates for the project budget? Richard Salmon, Bert Stratemann, and Katie Tritsch
- f. Who will be the department's Project Manager? Bert Stratemann

D. FOR PUBLIC SERVICE PROGRAMS:

Public Service Programs involve the use of CDBG funds to pay the non-construction costs of providing services to qualified beneficiaries. Details of eligible programs are outlined in 24 CFR 570.201(e). This type of program requires documenting that at least 51% of the people receiving benefits from the CDBG-funded program qualify as being low to moderate income (l/m). Quarterly reports are required for each funded program. The report will include basic beneficiary demographic information such as race and ethnicity and low/mod income statistics. CDBG funds are provided on a reimbursement basis to the funded program following submittal of a draw request with supporting documentation.

TYPE OF PUBLIC SERVICE (CHOOSE ONE OR MORE)

- | | |
|---|--|
| <input type="checkbox"/> 05A Senior Services | <input type="checkbox"/> 05B Handicapped Services |
| <input type="checkbox"/> 05C Legal Services | <input type="checkbox"/> 05D Youth Services |
| <input type="checkbox"/> 05E Transportation Services | <input type="checkbox"/> 05F Substance Abuse Services |
| <input type="checkbox"/> 05G Battered and Abused Spouses Services | <input type="checkbox"/> 05H Employment Training |
| <input type="checkbox"/> 05I Crime Awareness | <input type="checkbox"/> 05J Fair Housing Activities |
| <input type="checkbox"/> 05K Tenant/Landlord Counseling | <input type="checkbox"/> 05L Child Care Services |
| <input type="checkbox"/> 05M Health Services | <input type="checkbox"/> 05N Abused/Neglected Children Services |
| <input type="checkbox"/> 05O Mental Health Services | <input type="checkbox"/> 05P Screening for Lead Paint/Lead Hazards |
| <input type="checkbox"/> 05Q Subsistence Payments | <input type="checkbox"/> Other: |

PROGRAM HISTORY

- a. Is this a new program? ☐ Yes ☐ No
- b. If no, can you document that there has been a program expansion or quantifiable increase, such as an increase in the participants to be served? ☐ Yes ☐ No *If "yes" attach documentation and explanation of the increase/expansion.*
- c. Did this program received CDBG funds last year or the year before? ☐ Yes ☐ No
- d. Does this program receive other City funding? ☐ Yes ☐ No
- i. If yes, how much is proposed for 2015 funding? \$ _____
- ii. How much was received last year in City funding? \$ _____

PROGRAM BENEFICIARIES:

CDBG projects must document and report to HUD who has benefitted from the funded program. Documentation includes the total number of beneficiaries, race and ethnicity demographics, and income range. At least 51% of beneficiaries must qualify as being low to moderate income using HUD's income guidelines. Please answer the following questions regarding program beneficiaries:

- a. Will your program exclusively serve persons who are considered to be "presumed" low/mod in one or more of the following categories: Abused children, elderly persons, battered spouses, homeless persons, adults with a severe disability, illiterate adults, or persons with Aides? ____ Yes ____ No
If "no", please move to the next question.

If yes, please show the number of San Marcos persons expected to be served in each category if the program is funded:

Category	Abused Children	Elderly Persons	Battered Spouses	Homeless Persons	Severely Disabled Adult	Illiterate Adults	Persons with Aides
Number Assisted							

If this is an existing program, how many San Marcos persons were served last year in each category?

Category	Abused Children	Elderly Persons	Battered Spouses	Homeless Persons	Severely Disabled Adult	Illiterate Adults	Persons with Aides
Number Assisted							

- b. For all persons who do not fit the "presumed clientele" categories listed in "a" above, it will be necessary to document the family's income. If you answered "yes" in "a" above, skip this question.

Please show the number of San Marcos persons expected to be served between October 1st and September 30th in each category if the program is funded:

Children/Youth	Adults

If this is not a new program, please show the actual number of San Marcos persons served in each category last year:

Children/Youth	Adults

Line Item Budget Form

NOTE: CDBG funds cannot be spent or obligated until final environmental clearance for the project has been obtained. HUD has interpreted "obligated" to mean that we cannot execute contracts or take bids as that will "obligate" funds. The environmental review is generally prepared by the CDBG staff.

Budget Item (Use of Funds)	CDBG Funds	Other Funds	Funding Source
Public Service Programs			
Construction / Clearance Projects			
Environmental Review Costs	\$500.00		
Professional Services	\$21,930.00		
State/Federal Permit Fees			
Construction Hard Costs			
Demolition / Clearance Hard Costs			
Project Soft Costs (publications, etc.)			
Park Amenities (playscape, benches, etc.)	\$202,718.00		
Housing Programs			
BUDGET TOTAL			\$225,148.00

Project Implementation Schedule

NOTE: The first activity should be environmental review. Projects that do not impact the physical environmental generally take about 3 weeks – this would include public services, professional services, homebuyer assistance.

Projects that will potentially have a physical impact on the environment (construction or demolition, for example) take 45 to 60 days. If the project is located in a FEMA floodplain, add 30 additional days.

Please include reasonable time for procurement activities, including procurement of professional service providers.

Projected Implementation Schedule with Performance Goals			
Activity Description	Start Month/Year	End Month/Year	Performance Measurement Goal
<i>Example: Procurement of Architect</i>	<i>October</i>	<i>November</i>	<i>Contract executed</i>
Environmental Review	October 2015	November 2015	Passed and Completed Review
Construction Bid	November 2015	December 2015	Bid Accepted
Purchase Park Amenities	December 2015	January 2016	Complete Purchase Order
Construction Begins and Ends	January 2016	June 2016	Construction Milestones Met

**CERTIFICATION REGARDING LOBBYING FOR
CONTRACTS, GRANTS, LOANS,
AND COOPERATIVE AGREEMENTS**

I certify, to the best of my knowledge and belief, that:

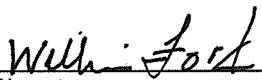
1. No federally appropriated funds have been paid or will be paid, by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of an agency, a member of congress, an officer or employee of congress, or an employee of a member of congress in connection with the awarding of any federal contract, the making of any federal grant, the making of any federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any federal contract, grant, loan, or cooperative agreement.
2. If any funds other than federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a member of congress, an officer or employee of congress, or an employee of a member of congress in connection with this federal contract, grant, loan, or cooperative agreement, the undersigned shall complete and submit standard form - "*Disclosure Form to Report Lobbying*", in accordance with its instructions.
3. The undersigned shall require that the language of this certification be included in the award documents for all sub-awards at all tiers (including subcontracts, sub-grants, and contracts under grants, loans, and cooperative agreements) and that all subrecipients shall certify and disclose accordingly.
4. This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by Section 1352, Title 31, U. S. Code. Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.

GENERAL CERTIFICATIONS

This project will minimize displacement of persons as a result of activities assisted with CDBG funds. In the event that displacement of residential dwellings will occur in connection with a project assisted with CDBG funds, the City will create and follow a residential anti-displacement and relocation assistance plan

The program will be conducted and administered in conformity with the Civil Rights Act of 1964 (42 U.S.C. Sec. 2000a *et seq.*) and the Fair Housing Act (42 U.S.C. Sec. 3901 *et seq.*), and that it will affirmatively further fair housing, as specified by TCDP.

I certify that to the best of my knowledge and belief that the certifications, information, exhibits, and schedules contained in this application are true and accurate statements.



Signature

Date Signed: **3-9-15**

Printed Name / Title: William Ford / Assistant Director of Community Services – Parks and Recreation

Dunbar Park

Compiled by: Richard Salmon and Bert Stratemann

Compiled on: December 16, 2014

	Park Amenity:	Cost	Multiplier	Sub-Total	Measurement
1	Asphalt Road - Demolition	\$45	0	\$0	linear foot
2	Asphalt Road - Repair	\$30	0	\$0	per area
3	Bench & concrete pad	\$2,000	3	\$6,000	unit price
4	Bench - plaque	\$150	0	\$0	unit price
5	Bike Rack	\$500	2	\$1,000	unit price
6	BB Court - Full Size/colored	\$58,000	0	\$0	unit price
7	BB Court - Half or less/colored	\$53,000	1	\$53,000	unit price
8	BB Court - colorize existing court	\$2,800	0	\$0	unit price
9	Dog Station (Pet Mitt)	\$300	0	\$0	unit price
10	Fence - wrought Iron 4 ft	\$25	1,030	\$25,750	linear foot
11	Fence - Wrought Iron 5 ft	\$31	0	\$0	linear foot
12	Fence - Wrought Iron 6 ft	\$35	0	\$0	linear foot
13	Fence - Plastic/ 5 Ft	\$18	500	\$9,000	linear foot
14	Fence - Chain Link/6 Ft	\$17	0	\$0	linear foot
15	Fountain - Drinking	\$2,500	0	\$0	unit price
16	Gazebo /structure only	\$40,000	0	\$0	unit price 36 ft
17	Gazebo /slab only	\$20,000	0	\$0	unit price 36 ft
18	Grill - BBQ/ pad with hole	\$350	0	\$0	unit price
19	Grill - Ash container	\$400	0	\$0	unit price
20	Irrigation	\$15	0	\$0	linear foot
21	Landscaping	\$5	0	\$0	square foot
22	Light pole	\$2,500	4	\$10,000	unit price
23	Light - overhead lighting	\$1,500	0	\$0	unit price
24	Lighting - directional	\$1,500	4	\$6,000	unit price
25	Parking - Asphalt	\$800	0	\$0	standard size/ 9 by 21 ft
26	Pavilion - structure only	\$50,000	1	\$50,000	unit price / Buyboard
27	Pavillion - slab only	\$40,000	0	\$0	unit price / Buyboard
28	Picnic Table - 8 foot	\$1,000	2	\$2,000	unit price
29	Picnic Table - ADA	\$1,300	2	\$2,600	unit price
30	Playscape - Open	\$25,000	0	\$0	unit price
31	Playscape - integrated/covered	\$49,000	0	\$0	unit price
32	Playscape/Playground - Fibar	\$350	0	\$0	per load cost
33	Sidewalk - 4 foot wide	\$17	300	\$5,100	linear foot
34	Sidewalk - 6 foot wide	\$27	0	\$0	linear foot
35	Sidewalk - 8 foot wide	\$37	0	\$0	linear foot
36	Shade trees - 3 inch diameter	\$200	0	\$0	unit cost
37	Sod - full coverage	\$9,135	0	\$0	bid
38	Trail - Decomposed Granite	\$5	0	\$0	square foot
39	Trail - Limestone 8 ft wide	\$4	0	\$0	linear foot
40	Trash Cans & inground mounts	\$1,100	8	\$8,800	unit price

41	Signage - standard PARD sign	\$3,000	1	\$3,000	unit price
42	Other - remove dead tree	\$200	0	\$0	unit price
43	Other - install ADA ramp to playscape	\$450	0	\$0	unit price
44	Other - water meter/ installation	\$2,000	0	\$0	city cost
45	Other - enviro review / public notices	\$500	1	\$500	city cost

Construction	\$182,750	
A/E	\$21,930	12%
Sub-Total	\$204,680	
Allow	\$20,468	10%

Total Cost	\$225,148
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