



RECEIVE A STAFF UPDATE AND HOLD DISCUSSION REGARDING PERIODIC REVIEW OF THE SAN MARCOS CITY CHARTER AND THE CHARTER REVIEW COMMISSION APPOINTMENT PROCESS

December 3, 2024



Section 12.12 of the City Charter

- Beginning in January 2013 and at least every four years thereafter, the city council shall appoint a charter review commission of seven citizens of the City of San Marcos.
- The term of office of the commission shall be six months.



Duties of the Commission

- Inquire into the operation of the city government under the charter provisions and determine whether any such provisions require revision.
- May conduct public hearings and may compel the attendance of any officer or employee of the city and may require the submission of any of the city records which it may deem necessary to the conduct of such hearings.



Duties of the Commission

- Propose any recommendations to ensure compliance with the provisions of the charter by city departments.
- Propose any amendments to improve the effective application of the charter to current conditions.
- Report its findings and present any proposed amendments to the city council.



City Council Action

January 2025

- The mayor and each council member will have the opportunity to nominate one member.
- Vote on the “charge” (instructions) to be given to the commission regarding any specific provisions of the charter to be reviewed.



Council Review and Election

- The city council will consider recommendations of the commission and approve final proposed amendments to be placed on the ballot.
- City council will call the election to be held in November of 2025 that will include proposed charter amendments for voter consideration.



QUESTIONS?