

<b>Agency</b>	San Marcos Youth Service Bureau
<b>Program</b>	Facility Costs
<b>San Marcos Service Address</b>	2004-B Medical Parkway
<b>Requested</b>	\$25,000
<b>Recommended</b>	\$10,000

Application Completeness Check for HSAB	San Marcos Youth Service Bureau Facility Costs
<b>Questions</b>	
Are all questions answered?	Yes
Is the application signed? (this is a certification)	Yes
Does the program have measurable outcomes?	Yes
Is the agency a Human Services Agency?	Yes
Is the agency overseen by a Board of Directors?	Yes
<b>Required Attachments</b>	
<b>BUDGETS</b>	
1. Agency budget for current fiscal year	Yes
2. Agency budget proposed for next fiscal year	Yes
3. Program budget for current fiscal year	OK
4. Program budget proposed for next fiscal year	OK
5. Budget showing the exact uses of the HSAB funding	Yes
<b>BOARD OF DIRECTORS INFORMATION</b>	
6. Board of Directors membership roster	Yes
7. Board of Directors Meeting Attendance Record for current year	Yes
8. Board of Directors City of Residence	Yes
9. Board of Directors membership criteria	Yes
<b>ORGANIZATION INFORMATION</b>	
10. Organizational chart with names and titles of staff	Yes
11. Current IRS Form 990, pages 1 and 2 (not required for churches)	Yes
12. Non-discrimination policy statement	Yes
<b>Preferred Attachments - 3 Letters of Support</b>	
Letters of support from members of the San Marcos Community	No
<b>Attachments if Applicable</b>	
Latest audit or CPA signed review, if applicable	Yes
Policies and Procedures for the proposed Program, if available	
<b>Note: We are not requiring Texas Secretary of State registration</b>	

City of San Marcos Human Services Grants  
**FY 2025 Application**

**I. SUMMARY INFORMATION**

Please spell out organization name and program name completely, without acronyms.

Applicant Organization: **San Marcos Youth Service Bureau, Inc. (YSB)**

Contact Name: **Julie Hollar**

Telephone: **512.396.5437**

Contact E-Mail Address: **julie@ysb.org**

Website: **https://www.ysb.org**

Mailing Address: **2004-B Medical Parkway, San Marcos, Tx. 78666**

San Marcos Service Address for this Program: **2004-B Medical Parkway, San Marcos, Tx. 78666**

Who is authorized to execute program documents? (Name, Title) **Julie Hollar, Executive Director**

Program Name: **San Marcos Youth Service Bureau, Inc.**

Amount of Funds Requested: **\$25,000**

What percentage of the cost of this program is requested as funding through this application? **17.2%**

**II. QUESTIONS**

**All questions must be answered. Please type your answers.**

**OVERVIEW**

1. What is the agency's or organization's mission?  
**To empower the youth of San Marcos to become contributing members of society. Established in 1975, the San Marcos Youth Service Bureau (YSB) is a non-profit social service agency for 11–17-year-old youth. YSB was originally created to educate and intervene in drug use among youth in the community as a prevention to mental and physical illness later in life. YSB has evolved to address the many issues faced by at-risk youth in our community. Programming is designed to provide youth opportunities for success and self-esteem building through volunteerism, education, and citizenship with the support of group mentoring. The San Marcos Youth Service Bureau provides free after-school and summer programs for at-risk youth ages eleven to seventeen with the hopes of preventing latch-key kids.**
2. Briefly summarize the program for which funding is being requested and the services it provides.  
**Rent and building related costs to execute this program for vulnerable youth ages 11-17.**

3. YSB recently relocated in September 2023. The new location cost will increase in August from \$2700 per month to \$2,835 per month. YSB is requesting funds to cover that cost due to our recent move and general program support.



## COMMUNITY NEED AND JUSTIFICATION - 20 POINTS

1. Describe in detail the need for this program in San Marcos.

**YSB serves as a prevention program for the youth who reside in San Marcos and in the San Marcos Consolidated School District area. Due to the high poverty level in the area, it is difficult to afford after school and summer programming for youth.**

**Many of the families we work with reside in the more economically challenged areas of the community. These areas contain a higher concentration of minority residents, unemployed, latch-key children, and drug and alcohol related crime as compared to the rest of the area. YSB provides extra-curricular activities and preventive education for youth from low-income families. Many of the difficult circumstances that young people face is a result of a lack of social services such as after-school educational and developmental programs. The increasing levels of drug abuse, resulting in mental and physical ailments, diminishes the opportunities of youth for further development. YSB has a positive record of working with youth on social development, encouraging healthy growth, and decision-making skills. More than twenty-two percent of the youth in Hays County, Texas are at risk of entering the Juvenile Justice System. Our after school and summer programs provide a place for youth mentorship, self-esteem building, citizenship, and preventive education. By providing at-risk youth with a platform for personal development, YSB combats existing social, economic, and mental issues that affect the underserved youth of our community. YSB programs assist in the general mental and physical well-being of youth between eleven and seventeen years of age in Hays County, Texas.**

2. Has the need for this program been increasing in recent years?

**Yes**

3. Client Information

### **Definitions:**

**Direct Client - individuals or families immediately affected or personally served by the helping agency.**

### **Questions:**

**Describe the direct clients for this program. Individuals or families immediately affected or personally served by the helping agency.**

### **Questions:**

- a. Describe the direct clients for this program.  
**YSB serves low-income families and their youth ages eleven to seventeen years old in San Marcos, Tx. Clients of YSB are any family in San Marcos that can benefit from the wide range of services and support structures we offer for their children ages eleven to seventeen years of age.**
- b. How is the program marketed to direct clients? How do you find these clients?  
**The YSB provides printed materials and online venues. YSB maintains a presence at school and community fairs, Peachjar filters on the SMCISD website, Facebook. Many YSB referrals come from word of mouth, previous members, and through YSB partnerships with community agencies.**
- c. Expected total annual unduplicated direct clients who are City of San Marcos residents:  
**30-150**

## IMPLEMENTATION - 15 POINTS

1. How exactly will these funds be used?  
**YSB intends to use any funds received through this grant for the rental cost of office / program space and general program support.**
2. What specific, measurable outcomes or results do you hope to achieve with this program?  
**To empower the youth of the San Marcos to become contributing members of society. With regard to the measurement of success of YSB's ongoing programs, we analyze behavior, attitude, school attendance, and other social adjustment factors. Subsequent evaluations are conducted throughout the course of the programs and determinations are made as to what improvements have been observed. Parents are involved in this process and data is collected relating to improvements in behavior, mental well-being, and attitudes witnessed in the home. YSB finds that participants are less likely to get in trouble, display higher rates of mental and physical well-being, and have more meaningful and productive after-school experiences when involved in YSB activities and supervised by YSB staff. Youth advance to the next grade level.**
3. List the title of each position for which funding is requested and the activities associated with those Positions.  
**Program Executive/Director (40-65 hours/week) - Planning/oversight/execution of program. Daily business includes financial/ staffing/safety matters/criminal background checks, state compliance, intern coordination/training, janitorial duties, and coordination of board members. Writes policies/procedures, grant applications/reports. Responsibility for youth discipline/consultation of parents, and referral to authorities/agencies. Grant administration/ searches/inquiries. Public relations. Transportation. Planning/execution of community events/fundraising. Community outreach. Fundraising and grant writing.**  
  
**Program Assistant /Interns (28-35 hours/week) - Plans/coordinates/executes program. Tracks grant information. Oversight/ recruitment/supervision of volunteers and youth. Transportation and general errands. Execution of community events/fundraising. Community outreach/involvement. Intern training and oversight.**  
**Summer staff (28-35 hours/week)-Provide additional supervision of youth for safety for outdoor activities.**  
**Volunteers - mentoring of youth, participation in daily projects, general janitorial duties, and fundraising project assistance.**
4. If funding is not available at the requested amount, what is the minimum Human Services Grant funding needed to be able to run this program?  
**\$24,000**

## IMPACT AND COST EFFECTIVENESS - 25 POINTS

1. Programs can provide value by deeply impacting the lives of a few, with effects that may ripple through generations, or by providing smaller but meaningful impact to a larger group. Describe in detail the impact this program will have on the identified need and on San Marcos residents. **San Marcos Youth Service Bureau (YSB) has been operating since 1975 with decades of experience providing the highest quality support programs for economically challenged families in the community. YSB strives to impact children's lives by assisting them in; (1) remaining in school, (2) graduating to the next grade level, (3) having a safe after-school and summer environment, (4) build resumes through volunteer service, (5) increasing positive interactions with other, (6) gaining coping and social skills, (7) gaining self-esteem through service and connection with others, and (8) providing exposure to outdoor science and leisure activities for which they may not normally be introduced to.**
2. Discuss the amount of overhead compared to program costs. **There is no cost to the youth members or their families. See Attached Budget**
3. Provide a brief description of other funding sources, volunteers, or in-kind donations that are expected to be used with this program. **YSB receives a variety of intergovernmental and non-governmental support for its programs and operating costs. Both of those income streams provide for operating and program costs, however this now includes facility rental fees. YSB is requesting funding for the cost of office space and related costs.**
4. What has your organization done in the past two years to raise different funding for this program? **Martindale Chili Cook-Off Fundraiser (April 2025), established new connections to increase levels of income regarding our chili cook-off, applied for a variety of new funding sources, partnered with new local organizations for fundraisers and programming. YSB has an established and dedicated, working, Board of Directors**

## COMMUNITY SUPPORT – 10 POINTS

1. Please submit 3-5 letters of reference that indicate strong local support for the program and the agency's ability to implement it as described in the application. **Included**
2. How is the Board of Directors selected? **Applicants are reviewed and approved by existing Board Members. Diversity in age, educational background, expertise, and gender, are important factors in our Board selection process as well as honesty, integrity, and character. See Interest form , included.**
3. How often does the Board meet? **Monthly unless alternate work meetings are scheduled.**
4. What actions do Board members take to support the programs of the agency or organization? **Volunteer time, financial planning and fundraising, and program inputs.**

5. How many volunteers does your agency or organization have and how many hours do they spend on the program requesting funding?  
**YSB has had eight interns and 20+ volunteers this year. Typically, volunteers collaborate with the staff and the youth in projects to request donation of goods for our silent auction held in conjunction with the Martindale Chili Cook-Off (YSB's annual fundraiser). 186 total volunteers for the year including one-time volunteers.**

### COUNCIL PRIORITIES - 30 POINTS

1. How long has this program served San Marcos residents? (10 points if at least 2 years)  
**49 years**
2. Does the agency have an office in San Marcos? (10 points if yes)  
**Yes**
3. Describe how this funding creates an increase in services or an increase in the number of people served. (10 points) **The recent deadline to move from Southside Community Center has been a blessing in disguise. The increase in unhoused individuals has created uncomfortable surroundings for our youth and family members.**  
**YSB's move to its new location allows youth to walk from nearby schools and area apartment complexes built and under construction in the area. It will also be located on area bus routes with less traffic, yet still convenient. Parents report easier access to the program.**

### II. FUNDING RESTRICTIONS

By signing this application I certify the following to be true:

1. All Human Services Grant funding will be spent on San Marcos residents, except for school-based programs, in which case it may be spent within the San Marcos Consolidated Independent School District boundary.
2. Funding requested is not more than 50% of the total funding for the agency.
3. Funding will not be used to fund more than 20% of a full time position.
4. Agency has been in existence for at least 2 years. (This can include serving communities other than San Marcos.)

### SUBMITTED AND APPROVED BY:

Julie Hollar 7/28/2024  
Signature Date

Julie Hollar  
Printed Name

Executive Director  
Title

5. How many volunteers does your agency or organization have and how many hours do they spend on the program requesting funding?  
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SUBMITTED AND APPROVED BY:

  
\_\_\_\_\_  
Signature 7/28/2024  
Date

Julie Hollar  
\_\_\_\_\_  
Printed Name

Executive Director  
\_\_\_\_\_  
Title



## HUMAN SERVICES ADVISORY BOARD GRANT PROGRESS REPORT

**Agency Name:** San Marcos Youth Service Bureau, Inc. \_\_\_\_\_

**Program Name:** Teen Network/ Active Community Teens \_\_\_\_\_

**Program Year:** 2023

Please submit one report by October 15, 2023 for the period January 1, 2023 – September 30, 2023.

### Project Status

Please provide a written description of actions taken this period to help achieve your program goals.

Quite an unusual year for YSB.

YSB was asked by our shared Board of Directors (under Southside Community Center) to forfeit our individual 501c3 and be consumed by Southside. We have overcome many obstacles created in part by Southside Community, including resistance to assisting in the transfer of bookkeeping and other information as well as a general contrary environment.

We have Re-Established a new Board of Directors, Executive Director and financial ownership, brought back our fundraising event (not held due to Covid), been asked to relocate with a six week deadline (during our busy summer months), located and moved our agency to a location where we now pay rent (after 20 years of in kind space), provided services for 20 youth and their family members, and engaged in new partnerships since January.

We now have a working Board of Directors who are engaged and supportive.

We are currently searching to engage the new neighborhood youth and area schools, and new avenues of financial support.

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### **Certification:**

*I certify that to the best of my knowledge and belief the information reported in this Quarterly Progress and Beneficiary Report is factual and accurate.*

Julie Hollar

\_\_\_\_\_  
Signature

10/5/23

\_\_\_\_\_  
Date

Julie Hollar

\_\_\_\_\_  
Printed name

Executive Director

\_\_\_\_\_  
Title

# HUMAN SERVICES ADVISORY BOARD GRANT PROGRESS REPORT

## Instructions

- \* **Household Demographic report:** Report Households Assisted – Base demographic information on head of household.
- \* **Individual Demographic Report:** Report Unduplicated Individuals assisted - (Unduplicated means that if they were reported in a prior quarter for this program year, they are not counted again, even if they continue to receive services across a reporting period).

- All beneficiaries identify as a race.
- Some people may identify as having an ethnicity, “Hispanic” is an ethnic origin category rather than a race category for HUD purposes.
- “Annual Household Income” is the total income, from all sources, for all adults age 18 and older in the household.

## City of San Marcos FY 2023 Income Limits Summary

Effective: April 18, 2022

Percent AMI	1 Person	2 Person	3 Person	4 Person	5 Person	6 Person	7 Person	8 Person
<b>30%</b>	\$23,200	\$26,500	\$29,800	\$33,100	\$35,750	\$38,400	\$41,910	\$46,630
<b>50%</b>	\$38,650	\$44,150	\$49,650	\$55,150	\$59,600	\$64,000	\$68,400	\$72,800
<b>80%</b>	\$61,800	\$70,600	\$79,450	\$88,250	\$95,350	\$102,400	\$109,450	\$116,500

## HUMAN SERVICES ADVISORY BOARD GRANT PROGRESS REPORT

**Program Name: San Marcos Youth Service Bureau, Inc.  
Teen Network/Active Community Teens**



### HOUSEHOLD (HH) DEMOGRAPHIC REPORT

Measurement Criteria	Number of HOUSEHOLDS Assisted									
	Jan-Mar 1 <sup>st</sup> Qtr.		Apr-Jun 2 <sup>nd</sup> Qtr.		Jul-Sep 3 <sup>rd</sup> Qtr.		Oct-Dec 4 <sup>th</sup> Qtr.		YTD Total	
	Not Hispanic	Hispanic	Not Hispanic	Hispanic	Not Hispanic	Hispanic	Not Hispanic	Hispanic	Not Hispanic	Hispanic
<b>Race:</b>										
White			1	2	4	5				
Black or African American										
Asian										
American Indian or American Native										
Native Hawaiian or Other Pacific Islander										
Other										
# HH with Single Female Head of Household			2		6					
# HH with a disabled person										
# HH with an elderly person (62 or older)										
<b>Annual Household Income (See attached Limits)</b>										
Extremely Low (30% AMI)			1		4					
Low (50% AMI)					4					
Moderate (80%)			1							
Over 80%			1		1					



## HUMAN SERVICES ADVISORY BOARD GRANT PROGRESS REPORT

Program Name: \_ Program Name: San Marcos Youth Service Bureau, Inc.  
Teen Network/Active Community Teens



### INDIVIDUAL DEMOGRAPHIC REPORT

Measurement Criteria	Number of PERSONS Assisted									
	Jan-Mar 1 <sup>st</sup> Qtr.		Apr-Jun 2 <sup>nd</sup> Qtr.		Jul-Sep 3 <sup>rd</sup> Qtr.		Oct-Dec 4 <sup>th</sup> Qtr.		YTD Total	
	Not Hispanic	Hispanic	Not Hispanic	Hispanic	Not Hispanic	Hispanic	Not Hispanic	Hispanic	Not Hispanic	Hispanic
<b>Race:</b>			2	2	5	7				
White										
Black or African American										
Asian										
American Indian or American Native										
Native Hawaiian or Other Pacific Islander										
Other										
# individuals in HH with Single Female Head of Household			3		7					
# disabled individuals										
# elderly people (62 or older)										
<b>Annual Household Income (See attached Limits)</b>										
Extremely Low (30% AMI)			2		6					
Low (50% AMI)					4					
Moderate (80%)			1		1					
Over 80%			1		1					



# TOTAL PROGRAM BUDGET WORKSHEET

**COMPLETE FORM FOR EACH PROGRAM FOR WHICH YOU ARE SEEKING FUNDING**

Program budget should reflect Hays & Caldwell Counties only.

You may pro-rate overall income & expenses, if you do not account by County.

Line Items	Last Year	Current Year	Next (Grant) Year
<b>INCOME:</b>			
<b>(Please list income by the appropriate line items for the program for which you are seeking funding)</b>			
City	10,000	10,000	25,000
County	13,500	13,500	30,000
other	25,000	25,000	8,000
United Way Agencies	11,000	7,500	30,000
Foundation	45,000	1,500	30,000
Civic	4,000	3,000	4,500
Individual	6,000	500	2,000
Fundraising	10,000	14,000	14,000
corporate	250	6,000	4,000
<b>TOTAL INCOME</b>	<b>124,750</b>	<b>81,000</b>	<b>147,500</b>
<b>EXPENSES:</b>			
<b>(Please list expenses by the appropriate line items for the program for which you are seeking funding)</b>			
Salaries	45,000	48,950	51,950
Fringe	4,000	4,000	4,000
Other	2,104	3,500	30,500
Training	357	357	250
Rent facilities	16,200	18,900	34,020
Equipment			
Maintance			75
Utilities and			
Postage/telephone/communications	6,040	655	1,165
Advertising	0	130	600
Other	170	170	2,700
Insurance Building and other	4,910	1,755	1,755
Printing/copy	100	200	300
Other contractual services	2,338	1,908	3,560
Office Supplies	1,500	1,426	500
Janitorial Supplies	275		75
Food	195		200
Motor fuel and lubricants	200	300	400
Program Supplies	470	1,056	3,600
Fundraising Supplies	1,240	302	200
Auto	200		
Auto Insurance	3,205	3,205	2,950
<b>TOTAL EXPENSES</b>	<b>88,504</b>	<b>86,814</b>	<b>138,800</b>
<b>Deficit / Surplus</b>	<b>36,246</b>	<b>-5,814</b>	<b>8,700</b>

## YSB Board of Directors 2023-2024

<u>YSB Board Member</u>	<u>Email</u>	<u>Address</u>	<u>Term</u>	<u>Term2</u>	<u>Phone</u>
<u>Position/Committee</u>			<u>Start</u>	<u>End</u>	
Josh Lucquete (President)(LOA)	joshua.lucquete@yahoo.com	5616 Kleberg Trail Austin, TX. 78747	22-Oct		737-701-2274
Shaun R Shaver (Treasurer)	shaunshaver@gmail.com	1036 Geneva Grove Court San Marcos, TX. 78666	22-Oct		512-720-050
Melissa Derrick (Acting President)	melissacderrick@gmail.com	109 Kathryn Cove San Marcos TX 78666	22-Oct		512-618-1520
Miriam Barrientos (Secretary)	mb1398@yahoo.com	2223 Hazelwood Dr New Braunfels, Tx 78130	22-Oct		512-7361540
Drew Keller	drew.lindsey.keller@gmail.com	906 Clyde Street, San Marcos, Tx 78666	22-Oct		512-557-2562
Casey Cronin	caseytatecronin@gmail.com	906 Clyde Street, San Marcos, Tx 78666	Dec-22		830-708-8983
Julie Hollar Director	<a href="mailto:julie@ysb.org">julie@ysb.org</a>	2004-B Medical Parkway, ste.105 San Marcos, Tx 78666			512-396-5437

YSB Board of Directors 2023-2024



## **BOARD OF DIRECTORS INTEREST FORM /Criteria**

The San Marcos Youth Service Bureau, Inc. (Board) supports the work of the San Marcos Youth Service Bureau (YSB) and provides leadership and strategic governance. Board members are familiar with, oversee and approve all policies of the San Marcos Youth Service Bureau, participate in strategic planning, and stay familiar with YSB's programs and services.

### **Board member responsibilities include, but are not limited to:**

- Leadership, governance, and oversight of San Marcos Youth Service Bureau, Inc.
- Supporting the mission of the YSB and committing to advocating for the agency in the community.
- Developing and implementing the YSB's strategic plan.
- Reviewing outcomes and agreed upon metrics for evaluating the impact of the YSB, and regularly measuring its performance and effectiveness using those metrics.
- Reviewing agendas and supporting materials prior to Board and committee meetings.
- Approving the YSB's annual budget, audit reports, and material business decisions; being informed of, and meeting all, legal and fiduciary responsibilities.
- Shall care for property and funds and refer all legal matters concerning property owned by the Director of Center.
- Contributing to an annual performance evaluation of the Executive Director.
- Recruiting potential Board members to fill vacancies on the Board.
- Ensuring that Board resolutions are carried out.
- Serving on committees or task forces and taking on special assignments.
- Agreeing to respect the dignity and privacy of all persons affiliated with YSB; safeguarding the confidentiality of YSB's clients, staff, and volunteers.
- Complying with the provisions of YSB's Bylaws and working with the board to bring any areas of concern into compliance.

### **Fundraising/volunteer work**

- Board members should consider YSB a philanthropic priority. So that YSB can credibly solicit contributions from foundations, organizations, and individuals, each Board member is expected to make an annual contribution to YSB at a personally meaningful level.
- Board Members are expected to make a good faith effort to support the fundraising goals of San Marcos Youth Service Bureau, which may include among other things, suggesting

potential donors and contacting some, making calls and sending thank you letters, and actively engaging in planning and attending fundraising activities.

- In addition, Board Members are asked to do volunteer work at or on behalf of the YSB, as the need arises and the schedule permits.

### **Board terms/participation**

- Board interest forms are accepted at any time. Board Members are elected in October to serve a two-year term and are eligible to serve for two full terms. If there is a vacancy on the board, the Board may choose to elect a replacement board member to complete an unexpired term.
- Board members must meet the Board meeting attendance requirements set forth in the Bylaws, attend an annual workshop and attend committee meetings. Any board member who misses three consecutive meetings without excuse becomes inactive and is eligible for removal from the board with written notice.

Service on the Board is without remuneration, except for administrative support, travel, and accommodation costs in relation to Board Members' duties.

# San Marcos Youth Service Bureau - 2023-2024 Organizational Chart

## **Youth Service Bureau – Organizational Chart Summer 2024**

### YSB Board of Directors

Josh Lucquette (LOA) Shaun Shaver Miriam Barrientos  
Drew Keller-Cronin Melissa Derrick Casey Cronin



Executive Director  
(Julie Hollar)



Program Director  
(Julie Hollar)



Program Assistants  
(Jessica James )



YSB Staff Members

( )



Interns

( )



Volunteers

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## **Youth Service Bureau – Organizational Chart Spring 2024**

### YSB Board of Directors

Josh Lucquette (LOA) Shaun Shaver Miriam Barrientos  
Drew Keller-Cronin Melissa Derrick Casey Cronin



Executive Director  
(Julie Hollar)





Program Director                      Program Assistants  
(Julie Hollar)                      (       )



YSB Staff Members

(       )



Interns

(Haley Chambers-CJ, Liran Rodriquez-SW, M. Rodriquez-SW, M. Negesie-SW,  
Lil Rodriquez-SW)



Volunteers

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**Youth Service Bureau – Organizational Chart**  
**Winter 2024**

YSB Board of Directors

Josh Lucquette   Shaun Shaver   Miriam Barrientos  
Drew Keller-Cronin   Melissa Derrick   Casey Cronin

Executive Director

(Julie Hollar)

Program Director                      Program Assistants  
(Julie Hollar)                      (       )



YSB Staff Members

(       )



Interns

(       )



Volunteers

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**Youth Service Bureau – Organizational Chart**  
**Fall 2023- CHANGE**

**YSB Board of Directors- NEW**

Josh Lucquette   Shaun Shaver   Miriam Barrientos  
Drew Keller-Cronin   Melissa Derrick   Casey Cronin

**Executive Director**

(Julie Hollar)

**Program Director**

(Julie Hollar)

**Program Assistants**

(                    )



**YSB Staff Members**

(                    )

**Interns**

(Haley Chambers-CJ)



**Volunteers**

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*Intern Classifications*

*CJ= Criminal Justice Major*

*SW= Social Work Major*

**Return of Organization Exempt From Income Tax**

Under section 501(c), 527, or 4947(a)(1) of the Internal Revenue Code (except private foundations)

**2022**

Department of the Treasury  
Internal Revenue Service

Do not enter social security numbers on this form as it may be made public.

Go to [www.irs.gov/Form990](http://www.irs.gov/Form990) for instructions and the latest information.

**Open to Public Inspection**

<b>A</b> For the <b>2022</b> calendar year, or tax year beginning <b>Sep 1</b> , 2022, and ending <b>Aug 31</b> , 2023	
<b>B</b> Check if applicable: <input type="checkbox"/> Address change <input type="checkbox"/> Name change <input type="checkbox"/> Initial return <input type="checkbox"/> Final return/terminated <input type="checkbox"/> Amended return <input type="checkbox"/> Application pending	<b>C</b> Name of organization <b>San Marcos Youth Service Bureau, Inc.</b>
	Doing business as
	Number and street (or P.O. box if mail is not delivered to street address) Room/suite <b>2004 B Medical Parkway</b>
	City or town, state or province, country, and ZIP or foreign postal code <b>San Marcos, TX 78666</b>
<b>D</b> Employer identification number <b>74-2194683</b>	<b>E</b> Telephone number <b>(512) 396-5437</b>
<b>F</b> Name and address of principal officer: <b>Julie Hollar, 2004 B Medical Parkway, San Marcos, TX 78666</b>	<b>G</b> Gross receipts \$ <b>98,972.</b>
<b>I</b> Tax-exempt status: <input checked="" type="checkbox"/> 501(c)(3) <input type="checkbox"/> 501(c) ( ) (insert no.) <input type="checkbox"/> 4947(a)(1) or <input type="checkbox"/> 527	<b>H(a)</b> Is this a group return for subordinates? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No <b>H(b)</b> Are all subordinates included? <input type="checkbox"/> Yes <input type="checkbox"/> No If "No," attach a list. See instructions.
<b>J</b> Website: <b>www.ysb.org</b>	<b>H(c)</b> Group exemption number
<b>K</b> Form of organization: <input checked="" type="checkbox"/> Corporation <input type="checkbox"/> Trust <input type="checkbox"/> Association <input type="checkbox"/> Other	<b>L</b> Year of formation: <b>1989</b> <b>M</b> State of legal domicile: <b>TX</b>

**Part I Summary**

<b>Activities &amp; Governance</b>	<b>1</b> Briefly describe the organization's mission or most significant activities: <u>Provide services to promote healthy development for at risk youth, ages 11-17 years.</u>
	<b>2</b> Check this box <input type="checkbox"/> if the organization discontinued its operations or disposed of more than 25% of its net assets.
	<b>3</b> Number of voting members of the governing body (Part VI, line 1a) . . . . . <b>3</b>
	<b>4</b> Number of independent voting members of the governing body (Part VI, line 1b) . . . . . <b>4</b>
	<b>5</b> Total number of individuals employed in calendar year 2022 (Part V, line 2a) . . . . . <b>5</b>
	<b>6</b> Total number of volunteers (estimate if necessary) . . . . . <b>6</b> 0
	<b>7a</b> Total unrelated business revenue from Part VIII, column (C), line 12 . . . . . <b>7a</b> 0.
<b>b</b> Net unrelated business taxable income from Form 990-T, Part I, line 11 . . . . . <b>7b</b> 0.	
<b>Revenue</b>	<b>8</b> Contributions and grants (Part VIII, line 1h) . . . . . <b>Prior Year</b> 73,160. <b>Current Year</b> 97,254.
	<b>9</b> Program service revenue (Part VIII, line 2g) . . . . .
	<b>10</b> Investment income (Part VIII, column (A), lines 3, 4, and 7d) . . . . .
	<b>11</b> Other revenue (Part VIII, column (A), lines 5, 6d, 8c, 9c, 10c, and 11e) . . . . . 1,718.
	<b>12</b> Total revenue—add lines 8 through 11 (must equal Part VIII, column (A), line 12) . . . . . 73,160. 98,972.
<b>Expenses</b>	<b>13</b> Grants and similar amounts paid (Part IX, column (A), lines 1–3) . . . . .
	<b>14</b> Benefits paid to or for members (Part IX, column (A), line 4) . . . . .
	<b>15</b> Salaries, other compensation, employee benefits (Part IX, column (A), lines 5–10) . . . . . 49,644. 43,480.
	<b>16a</b> Professional fundraising fees (Part IX, column (A), line 11e) . . . . .
	<b>b</b> Total fundraising expenses (Part IX, column (D), line 25) . . . . . 2,702.
	<b>17</b> Other expenses (Part IX, column (A), lines 11a–11d, 11f–24e) . . . . . 29,026. 29,881.
	<b>18</b> Total expenses. Add lines 13–17 (must equal Part IX, column (A), line 25) . . . . . 78,670. 73,361.
<b>19</b> Revenue less expenses. Subtract line 18 from line 12 . . . . . -5,510. 25,611.	
<b>Net Assets or Fund Balances</b>	<b>20</b> Total assets (Part X, line 16) . . . . . <b>Beginning of Current Year</b> 6,693. <b>End of Year</b> 205,533.
	<b>21</b> Total liabilities (Part X, line 26) . . . . . 5,789. 179,018.
	<b>22</b> Net assets or fund balances. Subtract line 21 from line 20 . . . . . 904. 26,515.

**Part II Signature Block**

Under penalties of perjury, I declare that I have examined this return, including accompanying schedules and statements, and to the best of my knowledge and belief, it is true, correct, and complete. Declaration of preparer (other than officer) is based on all information of which preparer has any knowledge.

<b>Sign Here</b>	Signature of officer	Date
	<b>Julie Hollar, Executive Director</b>	<b>05/08/2024</b>
	Type or print name and title	

<b>Paid Preparer Use Only</b>	Print/Type preparer's name	Preparer's signature	Date	Check <input checked="" type="checkbox"/> if self-employed	PTIN
	<b>Linda T Gonzalez</b>	<b>Linda T Gonzalez</b>	<b>05/08/2024</b>		<b>P01065920</b>
	Firm's name <b>LINDA TENEYUQUE GONZALEZ, CPA</b>	Firm's EIN <b>20-8254700</b>			
Firm's address <b>100 N EDWARD GARY ST, SAN MARCOS, TX 78666</b>		Phone no. <b>(512) 587-6337</b>			

May the IRS discuss this return with the preparer shown above? See instructions . . . . .  Yes  No

**Part III Statement of Program Service Accomplishments**

Check if Schedule O contains a response or note to any line in this Part III

**1** Briefly describe the organization's mission:  
Provide services to promote healthy development for at risk youth,  
ages 11-17 years.

**2** Did the organization undertake any significant program services during the year which were not listed on the prior Form 990 or 990-EZ?  Yes  No  
If "Yes," describe these new services on Schedule O.

**3** Did the organization cease conducting, or make significant changes in how it conducts, any program services?  Yes  No  
If "Yes," describe these changes on Schedule O.

**4** Describe the organization's program service accomplishments for each of its three largest program services, as measured by expenses. Section 501(c)(3) and 501(c)(4) organizations are required to report the amount of grants and allocations to others, the total expenses, and revenue, if any, for each program service reported.

**4a** (Code: \_\_\_\_\_) (Expenses \$ 47,862. including grants of \$ 0.) (Revenue \$ 0.)  
Provide services to promote healthy development for at risk youth.  
Ages 11-17 years.

**4b** (Code: \_\_\_\_\_) (Expenses \$ \_\_\_\_\_ including grants of \$ \_\_\_\_\_) (Revenue \$ \_\_\_\_\_)

**4c** (Code: \_\_\_\_\_) (Expenses \$ \_\_\_\_\_ including grants of \$ \_\_\_\_\_) (Revenue \$ \_\_\_\_\_)

**4d** Other program services (Describe on Schedule O.)  
(Expenses \$ \_\_\_\_\_ including grants of \$ \_\_\_\_\_) (Revenue \$ \_\_\_\_\_)

**4e** Total program service expenses 47,862.

**Part VIII Statement of Revenue**

Check if Schedule O contains a response or note to any line in this Part VIII

				(A) Total revenue	(B) Related or exempt function revenue	(C) Unrelated business revenue	(D) Revenue excluded from tax under sections 512-514
<b>Contributions, Gifts, Grants, and Other Similar Amounts</b>	<b>1a</b>	Federated campaigns . . . . .	<b>1a</b>				
	<b>b</b>	Membership dues . . . . .	<b>1b</b>				
	<b>c</b>	Fundraising events . . . . .	<b>1c</b>				
	<b>d</b>	Related organizations . . . . .	<b>1d</b>				
	<b>e</b>	Government grants (contributions)	<b>1e</b>				
	<b>f</b>	All other contributions, gifts, grants, and similar amounts not included above	<b>1f</b>	97,254.			
	<b>g</b>	Noncash contributions included in lines 1a-1f . . . . .	<b>1g</b>	\$			
	<b>h</b>	<b>Total.</b> Add lines 1a-1f . . . . .		97,254.			
<b>Program Service Revenue</b>	<b>2a</b>	----- Business Code					
	<b>b</b>	-----					
	<b>c</b>	-----					
	<b>d</b>	-----					
	<b>e</b>	-----					
	<b>f</b>	All other program service revenue . . .					
	<b>g</b>	<b>Total.</b> Add lines 2a-2f . . . . .					
<b>Other Revenue</b>	<b>3</b>	Investment income (including dividends, interest, and other similar amounts) . . . . .					
	<b>4</b>	Income from investment of tax-exempt bond proceeds					
	<b>5</b>	Royalties . . . . .					
	<b>6a</b>	Gross rents . . . . .	<b>6a</b>	(i) Real	(ii) Personal		
	<b>b</b>	Less: rental expenses	<b>6b</b>				
	<b>c</b>	Rental income or (loss)	<b>6c</b>				
	<b>d</b>	Net rental income or (loss) . . . . .					
	<b>7a</b>	Gross amount from sales of assets other than inventory	<b>7a</b>	(i) Securities	(ii) Other		
	<b>b</b>	Less: cost or other basis and sales expenses . . . . .	<b>7b</b>				
	<b>c</b>	Gain or (loss) . . . . .	<b>7c</b>				
	<b>d</b>	Net gain or (loss) . . . . .					
	<b>8a</b>	Gross income from fundraising events (not including \$ _____ of contributions reported on line 1c). See Part IV, line 18 . . . . .	<b>8a</b>				
	<b>b</b>	Less: direct expenses . . . . .	<b>8b</b>				
	<b>c</b>	Net income or (loss) from fundraising events . . . . .					
	<b>9a</b>	Gross income from gaming activities. See Part IV, line 19 . . . . .	<b>9a</b>				
	<b>b</b>	Less: direct expenses . . . . .	<b>9b</b>				
	<b>c</b>	Net income or (loss) from gaming activities . . . . .					
<b>10a</b>	Gross sales of inventory, less returns and allowances . . . . .	<b>10a</b>					
<b>b</b>	Less: cost of goods sold . . . . .	<b>10b</b>					
<b>c</b>	Net income or (loss) from sales of inventory . . . . .						
<b>Miscellaneous Revenue</b>	<b>11a</b>	Other income ----- Business Code	900099	1,718.	1,718.	0.	0.
	<b>b</b>	-----					
	<b>c</b>	-----					
	<b>d</b>	All other revenue . . . . .					
	<b>e</b>	<b>Total.</b> Add lines 11a-11d . . . . .		1,718.			
<b>12</b>	<b>Total revenue.</b> See instructions . . . . .		98,972.	1,718.	0.	0.	

**Part IX Statement of Functional Expenses**

Section 501(c)(3) and 501(c)(4) organizations must complete all columns. All other organizations must complete column (A).

Check if Schedule O contains a response or note to any line in this Part IX

**Do not include amounts reported on lines 6b, 7b, 8b, 9b, and 10b of Part VIII.**

	(A) Total expenses	(B) Program service expenses	(C) Management and general expenses	(D) Fundraising expenses
<b>1</b> Grants and other assistance to domestic organizations and domestic governments. See Part IV, line 21				
<b>2</b> Grants and other assistance to domestic individuals. See Part IV, line 22				
<b>3</b> Grants and other assistance to foreign organizations, foreign governments, and foreign individuals. See Part IV, lines 15 and 16				
<b>4</b> Benefits paid to or for members				
<b>5</b> Compensation of current officers, directors, trustees, and key employees				
<b>6</b> Compensation not included above to disqualified persons (as defined under section 4958(f)(1)) and persons described in section 4958(c)(3)(B)				
<b>7</b> Other salaries and wages	37,899.	28,424.	7,580.	1,895.
<b>8</b> Pension plan accruals and contributions (include section 401(k) and 403(b) employer contributions)				
<b>9</b> Other employee benefits				
<b>10</b> Payroll taxes	5,581.	4,186.	1,116.	279.
<b>11</b> Fees for services (nonemployees):				
<b>a</b> Management				
<b>b</b> Legal				
<b>c</b> Accounting	4,538.	0.	4,538.	0.
<b>d</b> Lobbying				
<b>e</b> Professional fundraising services. See Part IV, line 17				
<b>f</b> Investment management fees				
<b>g</b> Other. (If line 11g amount exceeds 10% of line 25, column (A), amount, list line 11g expenses on Schedule O.)				
<b>12</b> Advertising and promotion	162.	162.	0.	0.
<b>13</b> Office expenses	5,012.	2,300.	2,712.	0.
<b>14</b> Information technology				
<b>15</b> Royalties				
<b>16</b> Occupancy	8,130.	6,504.	1,626.	0.
<b>17</b> Travel	3,665.	3,665.	0.	0.
<b>18</b> Payments of travel or entertainment expenses for any federal, state, or local public officials				
<b>19</b> Conferences, conventions, and meetings				
<b>20</b> Interest				
<b>21</b> Payments to affiliates				
<b>22</b> Depreciation, depletion, and amortization				
<b>23</b> Insurance	1,507.	0.	1,507.	0.
<b>24</b> Other expenses. Itemize expenses not covered above. (List miscellaneous expenses on line 24e. If line 24e amount exceeds 10% of line 25, column (A), amount, list line 24e expenses on Schedule O.)				
<b>a</b> Telecommunications	1,943.	0.	1,943.	0.
<b>b</b> Program expenses	2,621.	2,621.	0.	0.
<b>c</b> Event expenses	528.	0.	0.	528.
<b>d</b> Repairs	910.	0.	910.	0.
<b>e</b> All other expenses	865.	0.	865.	0.
<b>25</b> <b>Total functional expenses.</b> Add lines 1 through 24e	73,361.	47,862.	22,797.	2,702.
<b>26</b> <b>Joint costs.</b> Complete this line only if the organization reported in column (B) joint costs from a combined educational campaign and fundraising solicitation. Check here <input type="checkbox"/> if following SOP 98-2 (ASC 958-720)				

**Part X Balance Sheet**

Check if Schedule O contains a response or note to any line in this Part X

		(A) Beginning of year		(B) End of year
<b>Assets</b>	<b>1</b> Cash—non-interest-bearing . . . . .	6,693.	<b>1</b>	26,015.
	<b>2</b> Savings and temporary cash investments . . . . .		<b>2</b>	
	<b>3</b> Pledges and grants receivable, net . . . . .		<b>3</b>	
	<b>4</b> Accounts receivable, net . . . . .		<b>4</b>	500.
	<b>5</b> Loans and other receivables from any current or former officer, director, trustee, key employee, creator or founder, substantial contributor, or 35% controlled entity or family member of any of these persons . . . . .		<b>5</b>	
	<b>6</b> Loans and other receivables from other disqualified persons (as defined under section 4958(f)(1)), and persons described in section 4958(c)(3)(B) . . . . .		<b>6</b>	
	<b>7</b> Notes and loans receivable, net . . . . .		<b>7</b>	
	<b>8</b> Inventories for sale or use . . . . .		<b>8</b>	
	<b>9</b> Prepaid expenses and deferred charges . . . . .		<b>9</b>	
	<b>10a</b> Land, buildings, and equipment: cost or other basis. Complete Part VI of Schedule D . . . . .	<b>10a</b>		
	<b>b</b> Less: accumulated depreciation . . . . .	<b>10b</b>		<b>10c</b>
	<b>11</b> Investments—publicly traded securities . . . . .		<b>11</b>	
	<b>12</b> Investments—other securities. See Part IV, line 11 . . . . .		<b>12</b>	
	<b>13</b> Investments—program-related. See Part IV, line 11 . . . . .		<b>13</b>	
	<b>14</b> Intangible assets . . . . .		<b>14</b>	
	<b>15</b> Other assets. See Part IV, line 11 . . . . .		<b>15</b>	179,018.
<b>16 Total assets.</b> Add lines 1 through 15 (must equal line 33) . . . . .		6,693.	<b>16</b>	205,533.
<b>Liabilities</b>	<b>17</b> Accounts payable and accrued expenses . . . . .	5,789.	<b>17</b>	
	<b>18</b> Grants payable . . . . .		<b>18</b>	
	<b>19</b> Deferred revenue . . . . .		<b>19</b>	
	<b>20</b> Tax-exempt bond liabilities . . . . .		<b>20</b>	
	<b>21</b> Escrow or custodial account liability. Complete Part IV of Schedule D . . . . .		<b>21</b>	
	<b>22</b> Loans and other payables to any current or former officer, director, trustee, key employee, creator or founder, substantial contributor, or 35% controlled entity or family member of any of these persons . . . . .		<b>22</b>	
	<b>23</b> Secured mortgages and notes payable to unrelated third parties . . . . .		<b>23</b>	
	<b>24</b> Unsecured notes and loans payable to unrelated third parties . . . . .		<b>24</b>	
	<b>25</b> Other liabilities (including federal income tax, payables to related third parties, and other liabilities not included on lines 17–24). Complete Part X of Schedule D . . . . .		<b>25</b>	179,018.
	<b>26 Total liabilities.</b> Add lines 17 through 25 . . . . .		5,789.	<b>26</b>
<b>Net Assets or Fund Balances</b>	<b>Organizations that follow FASB ASC 958, check here <input checked="" type="checkbox"/> and complete lines 27, 28, 32, and 33.</b>			
	<b>27</b> Net assets without donor restrictions . . . . .	904.	<b>27</b>	26,515.
	<b>28</b> Net assets with donor restrictions . . . . .		<b>28</b>	
	<b>Organizations that do not follow FASB ASC 958, check here <input type="checkbox"/> and complete lines 29 through 33.</b>			
	<b>29</b> Capital stock or trust principal, or current funds . . . . .		<b>29</b>	
	<b>30</b> Paid-in or capital surplus, or land, building, or equipment fund . . . . .		<b>30</b>	
	<b>31</b> Retained earnings, endowment, accumulated income, or other funds . . . . .		<b>31</b>	
	<b>32</b> Total net assets or fund balances . . . . .	904.	<b>32</b>	26,515.
<b>33</b> Total liabilities and net assets/fund balances . . . . .	6,693.	<b>33</b>	205,533.	

**Part XI Reconciliation of Net Assets**

Check if Schedule O contains a response or note to any line in this Part XI

<b>1</b>	Total revenue (must equal Part VIII, column (A), line 12)	<b>1</b>	98,972.
<b>2</b>	Total expenses (must equal Part IX, column (A), line 25)	<b>2</b>	73,361.
<b>3</b>	Revenue less expenses. Subtract line 2 from line 1	<b>3</b>	25,611.
<b>4</b>	Net assets or fund balances at beginning of year (must equal Part X, line 32, column (A))	<b>4</b>	904.
<b>5</b>	Net unrealized gains (losses) on investments	<b>5</b>	
<b>6</b>	Donated services and use of facilities	<b>6</b>	
<b>7</b>	Investment expenses	<b>7</b>	
<b>8</b>	Prior period adjustments	<b>8</b>	
<b>9</b>	Other changes in net assets or fund balances (explain on Schedule O)	<b>9</b>	
<b>10</b>	Net assets or fund balances at end of year. Combine lines 3 through 9 (must equal Part X, line 32, column (B))	<b>10</b>	26,515.

**Part XII Financial Statements and Reporting**

Check if Schedule O contains a response or note to any line in this Part XII

	Yes	No
<b>1</b> Accounting method used to prepare the Form 990: <input checked="" type="checkbox"/> Cash <input type="checkbox"/> Accrual <input type="checkbox"/> Other _____ If the organization changed its method of accounting from a prior year or checked "Other," explain on Schedule O.		
<b>2a</b> Were the organization's financial statements compiled or reviewed by an independent accountant? If "Yes," check a box below to indicate whether the financial statements for the year were compiled or reviewed on a separate basis, consolidated basis, or both: <input checked="" type="checkbox"/> Separate basis <input type="checkbox"/> Consolidated basis <input type="checkbox"/> Both consolidated and separate basis	X	
<b>b</b> Were the organization's financial statements audited by an independent accountant? If "Yes," check a box below to indicate whether the financial statements for the year were audited on a separate basis, consolidated basis, or both: <input type="checkbox"/> Separate basis <input type="checkbox"/> Consolidated basis <input type="checkbox"/> Both consolidated and separate basis		X
<b>c</b> If "Yes" to line 2a or 2b, does the organization have a committee that assumes responsibility for oversight of the audit, review, or compilation of its financial statements and selection of an independent accountant? If the organization changed either its oversight process or selection process during the tax year, explain on Schedule O.		X
<b>3a</b> As a result of a federal award, was the organization required to undergo an audit or audits as set forth in the Uniform Guidance, 2 C.F.R. Part 200, Subpart F?		X
<b>b</b> If "Yes," did the organization undergo the required audit or audits? If the organization did not undergo the required audit or audits, explain why on Schedule O and describe any steps taken to undergo such audits.		



## **NON-DISCRIMINATION POLICY STATEMENT**

Please add your organization's non-discrimination policy statement below using the appropriate font size that will keep this document to 1 page.

### **NON-DISCRIMINATION POLICY STATEMENT**

The YSB will not discriminate against any employee or applicant for employment because of race, religion, color, sex, age, handicap, or national origin. All decisions regarding hiring and promotion will be made based on individual qualifications related to the requirements of the position.

YSB will take affirmative action to ensure that applicants are employed, and related during their employment, without regard to their race, religion, color, sex, age, handicap, or national origin.

Such action shall include, but not be limited to the following: employment, upgrading, demotion or transfer, recruitment, or recruitment advertising, layoff or termination, rates of pay or other compensation, and selection of training.

YSB shall ensure that no person or group of persons is restricted from receiving the same services or the same quality of services available to others.

Independent Accountant's Review Report

San Marcos Youth Service Bureau  
Financial Statements  
For the Year Ended  
August 31, 2023

San Marcos Youth Service Bureau

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## Independent Accountant's Review Report

To the Board of Directors of  
San Marcos Youth Service Bureau

I have reviewed the accompanying financial statements of San Marcos Youth Service Bureau, (a nonprofit organization), which comprise the statement of financial position as of August 31, 2023, and the related statements of activities, functional expenses, and cash flows for the year then ended, and the related notes to the financial statements. A review includes primarily applying analytical procedures to management's financial data and making inquiries of entity management. A review is substantially less in scope than an audit, the objective of which is the expression of an opinion regarding the financial statements as a whole. Accordingly, I do not express such an opinion.

### **Management's Responsibility for the Financial Statements**

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement whether due to fraud or error.

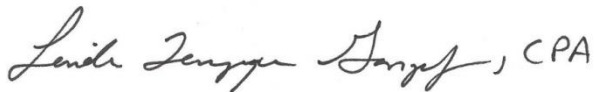
### **Accountant's Responsibility**

My responsibility is to conduct the review engagement in accordance with Statements on Standards for Accounting and Review Services promulgated by the Accounting and Review Services Committee of the AICPA. Those standards require me to perform procedures to obtain limited assurance as a basis for reporting whether I am aware of any material modifications that should be made to the financial statements for them to be in accordance with accounting principles generally accepted in the United States of America. I believe that the results of my procedures provide a reasonable basis for my conclusion.

I am required to be independent of San Marcos Youth Service Bureau and to meet my other ethical responsibilities, in accordance with the relevant ethical requirements related to my review.

### **Accountant's Conclusion**

Based on my review, I am not aware of any material modifications that should be made to the accompanying financial statements in order for them to be in accordance with accounting principles generally accepted in the United States of America.

 Linda Teneyuque Gonzalez, CPA

San Marcos, Texas  
April 22, 2024

San Marcos Youth Service Bureau  
Statement of Financial Position  
August 31, 2023

Assets	
Current Assets	
Cash and cash equivalents	\$ 26,015
Accounts receivable	500
Total Current Assets	<u>26,515</u>
Other assets-right of use lease	<u>179,018</u>
Total Assets	<u><u>\$ 205,533</u></u>
Liabilities and Net Assets	
Current Liabilities	
Lease liability-current portion	<u>\$ 32,400</u>
Total Current Liabilities	<u>32,400</u>
Long-Term Liabilities	
Lease liability less current portion	<u>146,618</u>
Total Long-Term Liabilities	<u>146,618</u>
Total Liabilities	<u><u>\$ 179,018</u></u>
Net Assets	
Without donor restrictions	<u>26,515</u>
Total Net Assets	<u>26,515</u>
Total Liabilities and Net Assets	<u><u>\$ 205,533</u></u>

The accompanying notes are an integral part of these financial statements.

San Marcos Youth Service Bureau  
Statement of Activities  
For the Year Ended August 31, 2023

	Without Donor Restrictions	With Donor Restrictions	Total
Support and Revenue			
Contributions	\$ 12,930	\$ 1,020	\$ 13,950
Grants	63,092	2,978	66,070
Fundraising	17,234	-	17,234
Other income	1,718	-	1,718
Total Support and Revenue	<u>94,974</u>	<u>3,998</u>	<u>98,972</u>
Net assets released from restrictions			
Restrictions Satisfied by Payment	3,998	(3,998)	-
Total support and revenue	<u>98,972</u>	<u>-</u>	<u>98,972</u>
Expenses			
Program services	47,862	-	47,862
Supporting services			
Management and general	22,797	-	22,797
Fundraising	2,702	-	2,702
Total Expenses	<u>73,361</u>	<u>-</u>	<u>73,361</u>
Change in Net Assets	25,611	-	25,611
Net Assets, Beginning of Year	904	-	904
Net Assets, End of Year	<u>\$ 26,515</u>	<u>\$ -</u>	<u>\$ 26,515</u>

The accompanying notes are an integral part of these financial statements.

San Marcos Youth Service Bureau  
Statement of Functional Expenses  
For the Year Ended August 31, 2023

	Program Services	Supporting Services		Total	
		Management and General	Fundraising	Supporting Services	Total
Personnel expenses	\$ 32,610	\$ 8,696	\$ 2,174	\$ 10,870	\$ 43,480
Liability insurance	-	1,507	-	1,507	1,507
Contract services	-	4,538	-	4,538	4,538
Auto expenses	3,665	-	-	-	3,665
Telecommunications	-	1,943	-	1,943	1,943
Moving expenses	-	865	-	865	865
Occupancy	6,504	1,626	-	1,626	8,130
Program expenses	2,621	-	-	-	2,621
Office supplies	2,300	2,712	-	2,712	5,012
Repairs	-	910	-	910	910
Event expenses	-	-	528	528	528
Advertising	162	-	-	-	162
	<u>\$ 47,862</u>	<u>\$ 22,797</u>	<u>\$ 2,702</u>	<u>\$ 25,499</u>	<u>\$ 73,361</u>

The accompanying notes are an integral of these financial statements.

SAN MARCOS YOUTH SERVICE BUREAU  
STATEMENT OF CASH FLOWS  
FOR THE YEAR ENDED AUGUST 31, 2023

Cash Flows from Operating Activities	
Change in net assets	\$ 25,611
Adjustments to reconcile change in net assets to net cash provided (used) by operating activities:	
Increase in accounts receivable	(500)
Decrease in accounts payable	(5,789)
Increase non-cash operating lease expense	(179,018)
Increase in lease liability	179,018
Net Cash Provided from Operating Activities	<u>19,322</u>
Net Increase In Cash and Cash Equivalents	19,322
Cash and Cash Equivalents at Beginning of Year	<u>6,693</u>
Cash and Cash Equivalents at End of Year	<u><u>\$ 26,015</u></u>

The accompanying notes are an integral part of these financial statements.



San Marcos Youth Service Bureau  
Notes to Financial Statements  
For the Year Ended August 31, 2023

Note A - Organization and Summary of Significant Accounting Policies

*Organization*

San Marcos Youth Service Bureau, Inc., was incorporated in 1979 to provide services designed to promote healthy youth development for at-risk youth ages 11-17. Major activities are funded primarily through grants and contributions. The organization provides a comprehensive after school and summer program including tutoring, life-skills education and other activities.

*Basis of accounting*

The accompanying financial statements have been prepared on the accrual basis of accounting in accordance with accounting principles generally accepted in the United States of America (U.S. GAAP). Net assets, support and revenues, and expenses are classified based on the existence of donor-imposed restrictions. Accordingly, net assets and changes therein are classified and reported as follows:

*Without Donor Restrictions:* Net assets without donor restrictions are available for use in general operations and not subject to donor restrictions. Grants and contributions gifted for recurring programs are generally not considered to verify the disbursement matches the intent. Assets restricted solely through the action of the Board are reported as net assets without donor restrictions, board designated.

*With Donor Restriction:* Net assets with donor restrictions are subject to donor-imposed restrictions. Some donor-imposed restrictions are temporary in nature, such as those that will be met by the passage of time or other events specified by the donor. Donor imposed restrictions are released when the restriction expires, when the stipulated purpose for which the resource was restricted has been fulfilled, or both. Other donor-imposed restrictions are perpetual in nature, where the donor stipulates that resources be maintained in perpetuity.

*Revenue Recognition*

The organization recognizes contributions when cash, securities or other assets; an unconditional promise to give; or a notification of a beneficial interest is received. Conditional promises to give, contributions with a measurable performance or other barrier and a right of return, are not recognized until the conditions on which they depend have been met.

*Accounting for Contributions*

Contributions received are recorded as net assets without donor restrictions or net assets with donor restrictions, depending on the existence and/or nature of any donor-imposed restrictions. Contributions that are restricted by the donor are reported as an increase in net assets without donor restrictions if the restriction expires in the reporting period in which the contribution is recognized. All other donor restricted contributions are reported as an increase in net assets with donor restrictions, depending on the nature of restriction. When a restriction expires, net assets with donor restrictions are reclassified to net assets without donor restrictions and reported in the statements of activities as net assets released from restrictions.

San Marcos Youth Service Bureau  
Notes to Financial Statements  
For the Year Ended August 31, 2023

Note A - Organization and Summary of Significant Accounting Policies-continued

*Accounting for Contributions*

Contributed property and equipment are recorded at fair value at the date of donation. Contributions with donor-imposed stipulations regarding how long the contributed assets must be used are recorded as net assets with donor restrictions; otherwise, the contributions are recorded as net assets without donor restrictions.

*Revenue and support*

The organization receives the majority of its revenues from grants and individual contributions.

*Gifts-in-kind contributions*

San Marcos Youth Service Bureau benefits from personal services provided by a number of volunteers. Those volunteers have donated significant amounts of time and services to the organization's program operations. However, these contributed services do not meet the criteria for recognition in the financial statements.

*Cash and cash equivalents*

For purposes of the statements of cash flows, the organization considers all highly liquid investments available for current use with an initial maturity of three months or less to be cash equivalents. As of August 31, 2023, the organization's cash and cash equivalents totaled \$26,015.

*Fair Value Measurements*

The organization reports its fair value measures using a three-level hierarchy that prioritizes the inputs used to measure fair value. The hierarchy, established by GAAP, requires that entities maximize the use of observable inputs and minimize the use of unobservable inputs when measuring fair value. The three levels of inputs used to measure fair value are as follows:

Level 1 Inputs that are quoted prices in active markets for identical assets or liabilities that the reporting entity has the ability to access at the measurement date.

Level 2 Inputs other than quoted prices included in level 1 that are observable for the asset or liability, either directly or indirectly.

Level 3 Inputs that are unobservable for the asset or liability.

The organization's current assets and liabilities are presented in the statement of financial position are Level 1. The organization has no Level 2 or Level 3 assets or liabilities. The carrying amounts reported in the statements of financial position approximate fair values because of the short maturities of those instruments.

San Marcos Youth Service Bureau  
Notes to Financial Statements  
For the Year Ended August 31, 2023

Note A - Organization and Summary of Significant Accounting Policies-continued

*Expense Recognition and Allocation*

The costs of providing the services and other activities of the organization have been summarized on a functional basis in the statement of revenue, expenses and changes in net assets-cash basis. Accordingly, certain costs have been allocated among the programs and supporting services benefited. These expenses require allocation on a reasonable basis that is consistently applied.

*Use of Estimates*

The preparation of financial statements requires management to make estimates and assumptions that affect the reported amounts of revenues and expenses during the reporting period and the reported amounts of assets and liabilities at the date of the financial statements. On an ongoing basis, the organization's management evaluates the estimates and assumptions based upon historical experience and various other factors and circumstances. The organization's management believes that the estimates and assumptions are reasonable in the circumstances; however, the actual results could differ from those estimates.

*Advertising*

Advertising cost are expensed as incurred. Advertising cost for the year ended totaled \$162 and are included in program expense in the accompanying statement of activities.

*Property and Equipment*

San Marcos Youth Service Bureau's property and equipment greater than \$1,000 are capitalized, and items less than \$1,000 are expensed in period purchased. Property and equipment are recorded at cost at date of acquisition or fair value at date of donation in the case of gifts. As of August 31, 2023, San Marcos Youth Services Bureau reported net zero in property and equipment. The organization's property and equipment is fully depreciated.

*Tax Status*

The organization is incorporated exempt from federal income taxation under Section 501(c)(3) of the Internal Revenue Code (IRC), though it would be subject to tax on income unrelated to its exempt purposes. The tax year is still open to audit for both federal and state purposes.

*Leases*

In February 2016, the Financial Accounting Standards Board (FASB) issued a new accounting pronouncement regarding lease accounting for reporting periods beginning after December 15, 2021. A lessee will be required to recognize on the statement of financial position the assets and liabilities for leases with lease terms of more than twelve months. Management has evaluated the effect of this pronouncement this pronouncement and has reported its lease obligations and related assets on the statement of financial position.

San Marcos Youth Service Bureau  
Notes to Financial Statements  
For the Year Ended August 31, 2023

Note A - Organization and Summary of Significant Accounting Policies-continued

*Subsequent events*

The organization has evaluated subsequent events through April 22, 2024, which is the date the financial statements were available to be issued and has determined that there are no additional adjustments and/or disclosures required.

Note B - Leases

In July 2023, the organization entered into a 5 year lease agreement for office and facility space. Total monthly lease cost for the first year was \$2,700 per month. Total lease expenses for the year ended totaled \$8,130. Future minimum rental payments are as follows:

<u>For the year ending August 31,</u>		
2024	\$	32,400
2025		34,020
2026		35,709
2027		37,507
2028		39,382
	<u>\$</u>	<u>179,018</u>

Note C - Liquidity and Availability of Financial Resources

The following reflects the organization's financial assets as of the financial position date, reduced by amounts not available for general use due to donor-stipulated restrictions.

	2023
Cash and cash equivalents	\$ 26,015
Accounts receivable	500
Total financial assets	26,515
Less donor restrictions	-
Financial assets available to meet cash needs for expenditures within one year	\$ 26,515

The organization's primary sources of cash flows are contributions from individuals and organizations' grants. These revenue sources provide a consistent inflow of cash throughout the year.

TEXAS  STATE  
UNIVERSITY

*The rising STAR of Texas*

July 2, 2024

**Jessica L. James, M.A.**

Texas State University  
School of Journalism and Mass Communication  
Senior Lecturer and SPJ Advisor  
Jlj138@txstate.edu

To Whom It May Concern:

I would like to take this opportunity to submit a letter of support for the San Marcos Youth Service Bureau (YSB). Since its inception in 1975, the non-profit organization has continued to be integral in the development of the city's youngest populations. Group leaders are committed to offering programs and experiences that cater to young adults from all walks of life. The goal of the organization is to empower and inspire future leaders for tomorrow, and I have seen firsthand the enthusiasm from both leaders and campers in achieving this mission. I have no doubt with this funding, attendees will blossom into their full potential, laying the groundwork for future success stories.

Over the summer, I had the opportunity to participate in swimming days, arts and crafts, visit senior homes and go bowling. Being able to offer love and support for people who may not get that kind of attention at home is a special part of my own story. Working at YSB is the highlight of my day, and as a university professor, being able to extend additional care and encouragement to younger populations makes my job even more rewarding. I feel that we are stronger when we stand together, and giving my time to a cause like YSB has been a privilege I hope to continue.

I unequivocally support the mission of YSB, the program directors, and the future development of the group for the success of the San Marcos community. Please continue to fund this wonderful organization so our city can groom future generations of helpers, who will see their purpose through the eyes of others.

Please feel free to contact me with any questions.

Sincerely,



Jessica L. James

SCHOOL OF JOURNALISM AND MASS COMMUNICATION

601 University Drive | San Marcos, Texas 78666

512-245-3116 | WWW.TXSTATE.EDU

*This letter is an electronic communication from Texas State University.*



211 Lee Street, San Marcos, TX 78666

Those alternative programs under school districts or government entities are at the mercy of larger constituencies that may shift priorities depending on a myriad of factors, including politics.

NGOs and their funding umbrellas, often end up competing against each other for limited grant funds that are also evaluated, in large part, by numbers-served criteria and, indirectly may be influenced by the same political shifts.

Unlike sports teams that can 'proof their pudding' by winning games, the successes of alternative programs are generally subtle and long term. And the potential for burnout —not from the participant youths, but from the stresses of financial survival — are extreme. Providing a “home” for the programs, of course, is paramount, and increasingly expensive. (Ironically, the more youth you bring into your program, the more space you need, of course.)

YSB has been amazingly resilient in finding and adapting to available space, but it gets harder—and seems that after all these years they should deserve a forever home!

.....

After first starting to write this letter of reference for YSB last weekend, my train of thought was abruptly overwhelmed by the horrific news of Saturday's assassination attempt. While relieved that it was not successful and grieved that there had been a fatality and two other attendees critically injured, my attention turned to the unfolding profiling of the suspect—who had also been killed. Yet another young “quiet” “smart” “loner”, who had tragically traded in his life for the postmortem “Identity” of “Shooter”.

Official responses, of course, found blame and future “protection” in MORE \$ for armed SECURITY. There is never a mention of providing more funding for programs that provide “identity” security in belonging and arms of acceptance.

I do not have the current statistics to enter here, but I will never forget an inspiring presentation by a Target executive who spoke at a Texas Commission on the Arts Conference decades ago about the positive social benefits of after school and summer programs for at risk youth and the 10 times greater funding of youth incarceration than support for these programs. If I had my wish, we would be funding at least 10 times as many alternative programs like YSB with gratitude and fully adequate support.

In the end the numbers should not be the defining criteria, because each and every “alternative” youth deserves to BE who they are and BELONG!

Sincerely,

Linda Kelsey-Jones, ArtSpace Coordinator  
Centro Cultural Hispano de San Marco





211 Lee Street, San Marcos, TX 78666

July 19, 2024

To Whom it May Concern,

As a nearly 30 year organizer of ArtSpace —a free art program for children of all ages and backgrounds--I have had the pleasure of collaborating with most of the alternative youth programs in San Marcos — Crossroads, Lamar Rebound Alternative School, The Hays County Juvenile Detention Center, The Greater San Marcos Youth Council, Centro Cultural Hispano de San Marcos, Girls Like Us, and the Youth Service Bureau.

These programs all provide alternative environments and supportive intervention programming for youth who have been facing extra challenges that put them “at risk” in one way or another. They strive to offer positive role models, opportunities for constructive engagement with the community, and activities that boost self-esteem and broaden horizons.

The best alternative programs are preventive – helping to prevent damage in the first place, by welcoming and valuing youth whose personalities, interests, life experiences, goals and/or values do not draw them into the most commonly available after school or summer programs, such as sports or organized groups.

Some of these programs are institutionally organized and have rotating and/or temporary staff and are also subject to oversight by higher authorities with shifting (political) values and priorities.

The best alternative programs, in my opinion, more often resemble a successful blended family model with consistent caring adults providing a place in which each youth is uniquely identified and appreciated. A place that is safe to BE oneself, in which unconditional acceptance, kindness and authenticity are modeled, and authenticity is valued. Even in the institutional contexts, there are dedicated individuals who have been at the Heart of successful programs over a reliably long period of time.

The Youth Service Bureau, in my experience, is one of the best of the best because of its central figure, Julie Hollar, who has been reliably working to keep it going for 20 years. As they say, “People like Julie don’t grow on trees!” Humble, REAL, and unconditionally loving, she is a true gem and her staff, like her, provide great examples for the youth.

All of these programs are constantly dealing with funding insecurity and consuming paperwork that boils down to \$-to numbers-served ratios.



12/13/2023

To whom it may concern,

I am writing this letter of support for the Youth Service Bureau (YSB), which has been instrumental in providing valuable education and hands-on experience for its participants. Over several years, YSB has regularly volunteered at the San Marcos Discovery Center caring for demonstration garden beds, installing new plantings, and assisting with beautification projects for the community to enjoy.

YSB's commitment to empowering the youth of San Marcos through community volunteerism is commendable. The program's volunteer work instills strong work ethic, environmental stewardship, and a sense of community pride. These values develop personal growth of the participants while also enhancing the community gardens that provide habitat for wildlife.

Program leaders provide guidance, encouragement, and mentorship to the youth participants. Supporting programs like YSB is crucial for the overall well-being of our community as it focuses on building positive socialization skills of the youth of San Marcos.

I fully support YSB's mission and am confident that with ongoing support, this program will continue to thrive and make a lasting impact in the lives of young individuals and in the community.

Sincerely,

A handwritten signature in black ink, appearing to read "Eric Weeks".



**Eric Weeks**

Discovery Center Manager | Parks and Recreation  
430 Riverside Dr., San Marcos, TX 78666  
512.393.8325



## **In Support of the Youth Service Bureau**

I am very pleased Julie Hollar, Executive Director of the San Marcos Youth Service Bureau, asked if I could support her grant request ...and I can whole-heartedly.

Since the beginning of the year, Julie has been bringing up to five young women to LifeLong Learning's Line Dancing class held on Tuesdays from 5:00 to 6:00pm. The majority of our other "dancers" are adult women.

I have observed as well as noted by the other participants and instructor how having the young women join in has enlivened and brightened up the classes.

Perhaps this intergenerational class has become a lovely example of the blend of camaraderie and competition compelling each to try a bit harder.

I commend Julie's creativeness and dedication to the youth she serves. Oh...Julie not only chaperones, but also participates!

Marianne Reese, PHD  
Founder & Director LifeLong Learning-San Marcos

To whom it may concern,

For the entirety of the spring 2024 semester, I had my agency placement for my social work course at the Youth Services Bureau. My time at this organization was wonderful, and allowed me to deepen my social work connections, gain volunteer experience with adolescents, and truly see the benefits of this organization. Youth Services Bureau has impacted its clients and their families by strengthening their professional, academic, and people skills. Creating and opening a safe space to the youth of San Marcos will continue to allow us to shape them into contributing members of this city and society as a whole. Despite us being a smaller organization, we use all our tools to meet the emotional and physical needs of the children we serve. My time here has helped me grow and feel comfortable working with and mentoring youth, as YSB not only serves our clients but criminal justice and social work students at Texas State University. As they continue to grow, please consider them for future grants to help keep the San Marcos youth and Texas State students involved in growing professionally and academically.

Respectfully,

Lilyanna Gonzalez




# YSB

A year of discovery  
and exploration!

The Mission of the San Marcos Youth Service Bureau, Inc. is

To empower the youth of San Marcos and Hays County communities to become contributing members of society as adults.

YSB wants youth members to be able to visualize a future for themselves!



Just a year ago in August YSB found a new location!

---

YSB has experienced many "FIRSTS",  
And so have our youth.

First-time  
to volunteer in  
the community!





Their first-time...



To plant



a garden!



First-time...



to pet a horse!

# First-time...



To touch a snake!





First-time....



To go to  
Texas State!

First-time...

to celebrate a  
birthday with  
friends!





# Their first-time...



To explore new  
places!





# Their first-time... to take art lessons!





Their first time...to have a mentor!





Thank you for  
enriching the lives of  
the San Marcos  
youth!

Julie Hollar

512-396-KIDS

julie@ysb.org

www.ysb.org

