

	SM Youth Services Bureau
Application Completeness Check for 2026 HSAB Funding	Teen Network
Amount Requested	\$30,000
Questions	
Are all questions answered?	Yes
Is the application signed? (this is a certification)	Yes
Does the program have measurable outcomes?	Yes
Is the agency a Human Services Agency?	Yes
Is the agency overseen by a Board of Directors?	Yes
Required Attachments	
BUDGETS	
1. Program budget for current fiscal year	Yes
2. Program budget proposed for next fiscal year	Yes
3. Budget showing the exact uses of the HSAB funding, to be included in the contract	Yes
BOARD OF DIRECTORS INFORMATION	
4. Board of Directors membership roster	Yes
5. Board of Directors City of Residence	Yes
6. Board of Directors Meeting Attendance Record	Yes
7. Board of Directors membership criteria	Yes
ORGANIZATION INFORMATION	
8. Current IRS Form 990, pages 1 and 2 (not required for churches)	Yes
9. Non-discrimination policy statement	Yes
PROGRAM INFORMATION	
10. Final Performance Report for 2024 Funding (if funded)	Yes
11. Letters of support for the program - how many	2 letters
12. Policies and Procedures for the proposed Program, if available	Not Available

City of San Marcos Human Services Grants
FY2026 Application

I. SUMMARY INFORMATION

Please spell out organization name and program name completely, without acronyms.

Applicant Organization: San Marcos Youth Service Bureau, Inc

Contact Name: Julie Hollar Telephone: [REDACTED]

Contact E-Mail Address: [REDACTED] Website: www.ysb.org

Mailing Address: 2004-A Medical Parkway, San Marcos, TX 78666

San Marcos Service Address for this Program: 2004-A Medical Parkway, San Marcos, TX 78666

Who is authorized to execute program documents? (Name, Title) Julie Hollar, Executive Director

Program Name: Teen Network

Amount of Funds Requested: \$30,000.00

What percentage of the cost of this program is requested as funding through this application? 0.20

II. QUESTIONS

All questions must be answered. Please type your answers. Application evaluations will be based on, but not necessarily limited to the criteria stated in each section.

OVERVIEW

1. Summarize the program for which funding is being requested, the services it provides, and the clients it serves.

The San Marcos Youth Service Bureau, (YSB) is a community-based program for youth ages 11-17. The goal of the program is to prevent delinquency through providing a safe environment after school and during the summer days when teens are most at risk for troubling behaviors or injury. By creating healthy surroundings with university mentors and outside agencies, YSB provides tutoring, educational workshops, recreational activities, responsibilities, and volunteer opportunities. YSB strives to encourage education, respect and instill exceptional character in our future leaders, neighbors and citizens.

COMMUNITY NEED AND JUSTIFICATION –15 POINTS

Evaluation: documentation and justification of the need for the program in the City of San Marcos.

1. Describe in detail the need for this program in San Marcos.
YSB has been serving the community and its families for 50 years, free of charge. The need is more important as ever due to the expense of afterschool programs and summer programs. The living wage in the area leaves many households having to choose between healthy foods, affordable childcare, and affording basic needs for their

families. Parents often are forced to leave their children alone while they are at work. Parents often are unable to find affordable tutoring and are unable to help their teens with their homework. Low-income family benefits are being stripped away.

2. Has the need for this program been increasing in recent years?

Teens are increasingly isolated, interacting only through their phones. They show little interest in human contact and have little ability to interact appropriately with others. Covid has had a significant impact on socialization. The soft skills that young people need to become employable and successful have become scarce. Financially speaking, it is and will continue to be more difficult for families to afford basic needs. The San Marcos population continues to grow quickly.

IMPLEMENTATION –15 POINTS

Evaluation:

- The application demonstrates that resources needed to manage the proposed program are available and ready.*
- Applicant has clearly defined objectives focusing on results and measurable outcomes vs. only program activities descriptions and numbers served.*
- Past performance of programs funded by Human Services Grants has met expectations.*

1. Are all resources in place to be able to implement this program? If not, what is missing?

Yes.

Additional seasonal staffing, YSB needs as membership increases in the summer. Additional YSB staff will be hired to manage and train volunteers.

2. What specific, measurable outcomes or results do you hope to achieve with this program?

Students continue their advancement and ongoing education. /Dropout Prevention.

Expressed interest in volunteering.

Mentorship from University Students at a minimum of twice a week.

Students will increase their feeling of being part of the community.

Students will increase their ability to socialize with others, here and in the community. / Increase their soft skills.

Students will be educated to make better decisions as teenagers.

3. If funding is not available at the requested amount, what is the minimum Human Services Grant funding needed to be able to run this program?

\$22000.

IMPACT AND COST EFFECTIVENESS –15 POINTS

Evaluation:

- *impact on the identified need*
- *implementation costs compared to impact*
- *use of available resources (financial, staff, volunteer)*
- *impact compared to other applicants*

1. Programs can provide value by deeply impacting the lives of a few, with effects that may ripple through generations, or by providing smaller but meaningful impact to a larger group. Describe in detail the impact this program will have on the identified need and on San Marcos residents.

The program allows an advantage in obtaining work due to better social skills and volunteer experiences. The ripple effects are apparent when past YSB youth are seen in the community helping others during disasters, taking their young children to volunteer where current YSB members are volunteering. YSB members continue to keep connected to YSB through volunteering in the communities where they live (booster clubs, team coaching, ongoing service with previous volunteer sites.) Past youth serve on HSAB Boards, are purchasing their first homes for their families, attending college for helping occupations.

2. Briefly describe other funding sources, volunteers, or in-kind donations that will be used with this program. Burdine Johnson Foundation, civic organizations, and our Chili cookoff, which will be our 19th this spring. Our Board of Directors works hard to develop smaller fundraisers to support the program.
3. How many total annual unduplicated direct clients is this program expected to serve? What percentage will be San Marcos residents?
149
68%, others attend the local school district

COMMUNITY SUPPORT – 15 POINTS

Evaluation:

- *A minimum of three letters of reference that indicate strong local support for the program and the agency's ability to implement it as described in the application. Letters must be in support of the specific program requesting funding, not the agency as a whole. Letters will preferably be from San Marcos residents as well as direct clients of the program.*
- *Evidence that volunteers play a vital role in the program or agency's operation.*
- *Evidence that board members are actively involved in and supportive of the agency*

1. What actions do Board members take to support the programs of the agency?
Our Board members schedule monthly meetings, substitute for the director to supervise the youth if needed, participate in community events such as summer in the park, local parades, and all fundraisers. They verbally promoted the program and have helped search for a new location and physically moved the agency, twice. They have provided auto repair and document destruction. One member has been a regular volunteer for over 19 years.

2. Briefly describe the number and role of volunteers in the program or agency's operation.

This current year has not ended. My volunteer records have been lost due to a computer failure.

During the Spring semester I had 16 volunteers who committed a minimum of 50 hours. Their main function was to mentor the youth and work on our main fundraiser. Many put in additional hours and recruited other individuals to help. They do help to keep records and develop a class to teach our youth.

The chili cookoff had a minimum of 154 working volunteers, this included 3 adult YSB volunteers from the past.

These numbers do not include the various volunteers who come to the program to educate and work with the youth or the previous semester.

Our volunteers are very resolute and will work hard to support YSB.

COUNCIL PRIORITIES - 30 POINTS

1. How long has this program served San Marcos residents? (10 points if at least 2 years)

This is our 50th year. YSB began serving the neighborhood in 1975. The organization with Margie Hernandez, later acquired their non-profit status in 1979. Judge Hernandez as well as Ms. Ollie Giles held Board Positions until just before their deaths.

2. Does the agency have an office in San Marcos? (10 points if it does) Yes

3. Describe how this funding will create an increase in services or an increase in the number of people served. (10 points if creates an increase)

Our fundraising event is drawing more visitors from out of town.

Our Board of directors are creating new smaller events with the hope of making them annual events.

We are in a new area and are registering new families in the community and their youth. (Hopefully shedding the reputation of serving "bad kids")

We are now able to post on the school district's website, which has drawn more attention.

We have a larger space to serve our members, which is more comfortable.

RISK - 10 POINTS

1. How many years experience does the agency have in implementing a program of this size and complexity? (5 points if more than 5 years) A minimum of 21 years.
2. What percentage of the program's funding is non-City? (5 points if at least 50%) 79%

III. FUNDING RESTRICTIONS

By signing this application I certify the following to be true:

1. All Human Services Grant funding will be spent on San Marcos residents, except for school-based programs, in which case it may be spent within the San Marcos Consolidated Independent School District boundary.
2. Funding requested is not more than 50% of the total funding for the agency.
3. Funding will not be used to fund more than 20% of a full time position.
4. Agency has been in existence for at least 2 years. (This can include serving communities other than San Marcos.)

SUBMITTAL APPROVED BY:


Signature

7/19/25
Date

Julie Hollar
Printed Name

Executive Director
Title



HUMAN SERVICES ADVISORY BOARD GRANT QUARTERLY PERFORMANCE REPORT

Agency Name: San Marcos Youth Service Bureau, Inc. _____

Program Name: Active Community Teens/Teen Network

Program Year: 2024

Reporting Period: (check one)

- ☒ January through March (due April 30)
- ☐ X April through June (due July 31)
- ☐ X July through September (due October 31)
- ☒ X October through December (due January 31)

Submit report to: _____

PROGRAM STATUS

Please provide a written description of actions taken this period and how they helped achieve your program goals.

YSB has been doing well! We have youth attending from surrounding apartments, home schoolers, and youth who have followed us from the previous location. YSB is finding resources in the community who are supporting YSB financially and otherwise.

The youth have been connecting with volunteer activities that they enjoy including School Fuel, the Discovery Center, and the Lifelong Learning classmates.

We have been preparing a gardening location for the summer project, planting seeds and some potted plants for a bit of beautification.

The Interns we have received from the Criminal Justice and Social Work Departments have really made an impression on the youth.

Our fundraiser in February was cold but successful. Our Board of Directors continue to be supportive and are working hard.

Thank you for the support.

7/28/2024 Youth have been excited this summer. The Garden construction is still underway, as the rain has slowed the progress. Other than swimming in a spring fed pool/ city pool, youth have gone on the glass bottom boats, the University Rec Center, the snake farm, enjoyed bowling, 2 movies, and worked at the discovery center. They have set goals for the summer, taken weekly art lessons at Centro and really worked on their communication skills. They have worked together as a team and have been kind to one another, meeting new friends with different abilities.

10/23/24 Youth continued with the above lessons and activities through summer. The garden project is almost complete with the heat really impacting the progress of moving the type of dirt we have..... (River bottom), But we are close and have planted a few vegetables.

Our program drew to the point we needed to rent an additional vehicle to accommodate the transportation of youth. Volunteers were good at driving themselves. Additional Building space was needed at that point. Additional tables in the garden area were purchased to allow outdoor gathering, weather permitting.

School has started and we have fewer youth. Many are going to schools that are a distance away for needed assistance in their education. Youth that are mature enough are walking here afterschool. Our new Interns and volunteers are focusing on homework assistance. One student had gotten straight A's for the first time in his life. We have been participating in nature walks, gardening, social skills, and the importance of continuing your education (drop-out prevention). New mentorship relations are quickly being formed. We are currently considering a move to another office here, that will accommodate our growing population.

1/15/2025 YSB has moved into a larger suite next door. With just a few more days to complete the move we will continue to work on our annual fundraiser and orient our new TXST student volunteers and interns. Last semester's TXST students have been sorely missed by the kids.

YSB has spent much of the months assisting with homework, celebrating Halloween, Thanksgiving and Christmas. We wrote holiday cards to local nursing home residents, harvested out first tomatoes and acquired 2 new laptops for homework assistance. YSB volunteers and staff have had to really stress the importance of continuing the members education and have provided workshops on the benefits of staying in school. Conversations continue on internet safety, the dangers of drugs

6.1. PROGRAM BENEFICIARIES

For the program that received HSAB funding, please report either number of unduplicated individuals served or number of unduplicated households served.

Check one: ☒ Unduplicated Individuals ☐ Unduplicated Households

	Jan-Mar	Apr-Jun	Jul-Sep	Oct-Dec	Year to Date
Total Served	11	18	24	2	26
San Marcos Residents Served	11	18	21	2	23
% San Marcos Residents	100	100	96	2	98

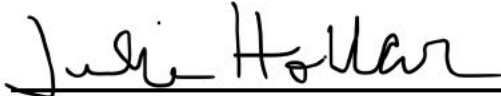
PROGRAM EXPENDITURES

For the final report of the year, please provide a bulleted list that briefly summarizes how the HSAB funding was spent.

- Rent
-
-
-
-
-
-

Certification:

I certify that to the best of my knowledge and belief the information reported in this Quarterly Performance Report is factual and accurate.



10/3/24, 1/15/25

Signature

5/6/2024 7/28/24

Date

Julie Hollar _____

Printed name

Executive Director _____

Title

San Marcos Youth Service Bureau, Inc.					
FY 2024-2025				<u>FY 2024 2025</u>	
REVENUES				<u>EXPENSES:</u>	
BUDGET	2024_2025	Cumulative YTD Quarter Ending		BUDGET	2024_2025 Cumulative YTD Quarter Ending
		-			
INTERGOVERNMENTAL FUNDS				PERSONNEL SERVICES	
LOCAL				SALARIES	\$47,000
CITY OF SAN MARCOS	\$10,000			FRINGES /WORKERS COMP	\$3,025
COUNTY	\$13,500			BOD INSURANCE	\$999
OTHER	\$17,000			PAYROLL FEES	\$265
STATE:	\$0				
				TOTAL PERSONNEL SERVICES	\$51,289
FEDERAL:	\$0				
				CONTRACTUAL SERVICES	
TOTAL INTERGOVERNMENTAL FUNDS	\$40,500	\$0		RENTAL OF FACULTIES	\$38,137
				ACCOUNTING & TAX	\$5,500
NON-GOVERNMENTAL FUNDS				MAINTENANCE & REPAIR	\$40
UNITED WAY HAYS COUNTY				UTILITIES	\$1,600
(Teen Network)	\$5,000			POSTAGE	\$90
(Active Community Teens)	\$5,000			ADVERTISING/MARKETING	\$2,988
HEB	\$3,000			OTHER -BANK/BOOKKEEPING	\$25,562
CHURCH AFFILIATED GRANTS	\$2,500			BUILDING INSURANCE	\$998
FOUNDATION GRANTS	\$35,000			ACCOUNTING FEES	\$4,200
CIVIC GRANTS	\$5,000			OTHER - Communications	\$330
INDIVIDUAL CONTRIBUTIONS	\$4,000			TOTAL CONTRACTURAL SERVICES	\$79,445

CLIENT FEES	\$0					
FUNDRAISING ACTIVITIES	\$28,000					
CORPORATE DONATIONS	\$5,093				MATERIALS & SUPPLIES	
GRANDE CARES	\$2,500				OFFICE SUPPLIES	\$700
TOTAL NON-GOVERNMENTAL	\$95,093				JANITORIAL SUPPLIES	\$75
					FOOD	\$90
TOTAL REVENUES	\$135,593	\$0			MOTOR FUEL & LUBRICANTS	\$350
					PROGRAM SUPPLIES	\$2,500
					FUNDRAISING SUPPLIES	\$240
					AUTO	\$14
					AUTO INSURANCE	\$290
					OTHER COSTS/ MOVING	\$600
					TOTAL MATERIAL & SUPPLIES	\$4,859
					CAPITAL OUTLAY	
					TOTAL EXPENSES	\$135,593
						\$0
					TOTAL EXPENSES/USE OF FUNDS	\$0

San Marcos Youth Service Bureau, Inc.					
<u>FY 2025-2026</u>			<u>FY 2025-2026</u>		
<u>REVENUES</u>			<u>EXPENSES:</u>		
BUDGET	Projected 2025-26	Cumulativ e YTD Quarter Ending	BUDGET	projected 2025-26	Cumulative YTD Quarter Ending
		-			
INTERGOVERNMENTAL FUNDS			PERSONNEL SERVICES		
LOCAL			SALARIES	\$50,000	
CITY OF SAN MARCOS	\$30,000		FRINGE/WORKERS COMP	\$4,000	
			BOARD OF DIRECTORS INSURANCE	\$1,000	
COUNTY	\$30,000		ACCOUNTING/TAX FEES	\$6,100	
OTHER	\$10,000		TRAINING	\$3,100	
STATE:					
			TOTAL PERSONNEL SERVICES	\$64,200	
FEDERAL:					
			CONTRACTUAL SERVICES		
TOTAL INTERGOVERNMENTAL FUNDS	\$70,000	\$0	RENTAL OF FACULTIES	\$37,060	
			RENTAL OF EQUIPMENT	\$220	
NON GOVERNMENTAL FUNDS			MAINTENANCE & REPAIR	\$100	
UNITED WAY HAYS COUNTY			UTILITIES	\$2,825	
(Teen Network)	\$8,000		POSTAGE	\$90	
(Active Community Teens)	\$8,000		ADVERTISING/MARKETING	\$3,000	
UNITED WAY-OTHER	\$0		Bank/Bookkeeping	\$25,600	
CHURCH AFFILIATED GRANTS	\$250		BUILDING INSURANCE	\$1,100	
FOUNDATION GRANTS	\$30,000		PRINTING/COPYING	\$250	
CIVIC GRANTS	\$3,000		OTHER - Communications	\$1,100	

INDIVIDUAL CONTRIBUTIONS	\$4,000			TOTAL CONTRACTURAL SERVICES	\$71,345	
CLIENT FEES	\$0					
FUNDRAISING ACTIVITIES	\$22,000					
CORPORATE DONATIONS	\$3,000			MATERIALS & SUPPLIES		
				OFFICE SUPPLIES	\$2,975	
TOTAL NON-GOVERNMENTAL	\$78,250			JANITORIAL SUPPLIES	\$100	
				FOOD	\$300	
TOTAL REVENUES	\$148,250	\$0		MOTOR FUEL & LUBRICANTS	\$400	
				PROGRAM SUPPLIES	\$3,950	
				FUNDRAISING SUPPLIES	\$3,000	
				AUTO	\$240	
				AUTO INSURANCE	\$300	
				OTHER COSTS	\$1,440	
				TOTAL MATERIAL & SUPPLIES	\$12,705	
				CAPITAL OUTLAY		
				TOTAL EXPENSES	\$148,250	\$0
				TOTAL EXPENSES/USE OF FUNDS	\$0	

San Marcos Youth Service Bureau, Inc.

FY 2024-2025
REVENUES

BUDGET	2024_2025	Cululative YTD Quarter Ending
INTERGOVERNMENTAL FUNDS		
LOCAL		
CITY OF SAN MARCOS	\$10,000	
COUNTY	\$13,500	
OTHER	\$17,000	
STATE:	\$0	
FEDERAL:	\$0	
TOTAL INTERGOVERNMENTAL FUNDS	\$40,500	\$0
NON GOVERNMENTAL FUNDS		
UNITED WAY HAYS COUNTY		
(Teen Network)	\$5,000	
(Active Community Teens)	\$5,000	
HEB	\$3,000	
CHURCH AFFILIATED GRANTS	\$2,500	
FOUNDATION GRANTS	\$35,000	
CIVIC GRANTS	\$5,000	
INDIVIDUAL CONTRIBUTIONS	\$4,000	
CLIENT FEES	\$0	
FUNDRAISING ACTIVITIES	\$28,000	
CORPORATE DONATIONS	\$5,093	
GRANDE CARES	\$2,500	
TOTAL NON-GOVERNMENTAL	\$95,093	
TOTAL REVENUES	\$135,593	\$0

FY 2024_2025
EXPENSES:

BUDGET	2024_2025	Cululative YTD Quarter Ending
PERSONNEL SERVICES		
SALARIES	\$47,000	
FRINGES /WORKERS COMP	\$3,025	
BOD INSURANCE	\$999	
PAYROLL FEES	\$265	
TOTAL PERSONNEL SERVICES	\$51,289	
CONTRACTUAL SERVICES		
RENTAL OF FACULTIES	\$38,137	
ACCOUNTING & TAX	\$5,500	
MAINTENANCE & REPAIR	\$40	
UTILITIES	\$1,600	
POSTAGE	\$90	
ADVERTISING/MARKETING	\$2,988	
OTHER -BANK/BOOKKEEPING	\$25,562	
BUILDING INSURANCE	\$998	
ACCOUNTING FEES	\$4,200	
OTHER - Communications	\$330	
TOTAL CONTRACTURAL SERVICES	\$79,445	
MATERIALS & SUPPLIES		
OFFICE SUPPLIES	\$700	
JANITORIAL SUPPLIES	\$75	
FOOD	\$90	
MOTOR FUEL & LUBRICANTS	\$350	
PROGRAM SUPPLIES	\$2,500	
FUNDRAISING SUPPLIES	\$240	
AUTO	\$14	
AUTO INSURANCE	\$290	
OTHER COSTS/ MOVING	\$600	
TOTAL MATERIAL & SUPPLIES	\$4,859	
CAPITAL OUTLAY		
TOTAL EXPENSES	\$135,593	\$0
TOTAL EXPENSES/USE OF FUNDS	\$0	

YSB Board Membe	Email	Address	Term	Term	Phone
Position/Committee			Start	End	
Josh Lucquete			22-Oct		
(President)(current LOA)		Austin, TX. 78747			
Shaun R Shaver			22-Oct		
(Treasurer)		San Marcos, TX. 78666			
Melissa Derrick			22-Oct		
Acting President		San Marcos TX 78666			
Miriam Barrientos			22-Oct		
(Secretary)		New Braunfels, Tz 78130			
Drew Keller			22-Oct		
		San Marcos, Tx 78666			
Casey Cronin			Dec-22		
		San Marcos, Tx 78666			
Julie Hollar					
Director		San Marcos, Tx 78666			
YSB Board of Directors 2022-2023 , 2023-2024					

BOARD MEMBER	MEETING DATES											
	Sep-24	#####	#####	Dec-24	1/1/2025	Feb-25	Mar-25	4/1/2025	5/1/2025	6/1/2025	7/1/2025	25-Aug
JOSHUA LUCQUETE	LOA	LOA	LOA		request to DC			request to DC		No Meeting		
SHAUN SHAVER		Moving		x	x	x	x		x	No Meeting	x	
MIRIAM BARRIENTOS	0	moving	x	x	x	x		out	out	No Meeting	mail	
MELISSA DERRICK	x	moving	x	0	0	x			x	No Meeting	x	
DREW KELLER	x	Moving	x	x	x	x		x	x	No Meeting	x	
CASEY CRONIN	x	moving	x	x	x	x		x	x	No Meeting	x	
DANIEL HUEBNER BOD 1/25					x	x			x	No Meeting	mail	
BRENDA WALSH BOD 2/25						x			x	No Meeting	x	
JULIE HOLLAR	X	Moving	x	x	x		x	x	x	No Meeting	x	
										No Meeting		
GUEST ATTENDEES												
Qerrenton McCoy				x	x							
FUNDRAISING MEETINGS												
DANIEL HUEBNER				x								



*"To empower the youth of San Marcos and Hays County communities
to become contributing members of society as adults"*

San Marcos Youth Service Bureau, Inc.

2004B Medical Parkway, San Marcos, Texas 78666

BOARD OF DIRECTORS INTEREST FORM

The San Marcos Youth Service Bureau, Inc. (Board) supports the work of the San Marcos Youth Service Bureau (YSB) and provides leadership and strategic governance. Board members are familiar with, oversee and approve all policies of the San Marcos Youth Service Bureau, participate in strategic planning, and stay familiar with YSB's programs and services.

Board member responsibilities include, but are not limited to:

- Leadership, governance, and oversight of San Marcos Youth Service Bureau, Inc.
- Supporting the mission of the YSB and committing to advocating for the agency in the community.
- Developing and implementing the YSB's strategic plan.
- Reviewing outcomes and agreed upon metrics for evaluating the impact of the YSB, and regularly measuring its performance and effectiveness using those metrics.
- Reviewing agendas and supporting materials prior to Board and committee meetings.
- Approving the YSB's annual budget, audit reports, and material business decisions; being informed of, and meeting all, legal and fiduciary responsibilities.
- Shall care for property and funds and refer all legal matters concerning property owned by the Director of Center.
- Contributing to an annual performance evaluation of the Executive Director.
- Recruiting potential Board members to fill vacancies on the Board.
- Ensuring that Board resolutions are carried out.
- Serving on committees or task forces and taking on special assignments.
- Agreeing to respect the dignity and privacy of all persons affiliated with YSB; safeguarding the confidentiality of YSB's clients, staff, and volunteers.
- Complying with the provisions of YSB's Bylaws and working with the board to bring any areas of concern into compliance.

Fundraising/volunteer work

- Board members should consider YSB a philanthropic priority. So that YSB can credibly solicit contributions from foundations, organizations, and individuals, each Board member is expected to make an annual contribution to YSB at a personally meaningful level.
- Board Members are expected to make a good faith effort to support the fundraising goals of San Marcos Youth Service Bureau, which may include among other things, suggesting potential donors and contacting some, making calls and sending thank you letters, and actively engaging in planning and attending fundraising activities.
- In addition, Board Members are asked to do volunteer work at or on behalf of the YSB, as the need arises and the schedule permits.

Board terms/participation

- Board interest forms are accepted at any time. Board Members are elected in October to serve a two-year term and are eligible to serve for two full terms. If there is a vacancy on the board, the Board may choose to elect a replacement board member to complete an unexpired term.
- Board members must meet the Board meeting attendance requirements set forth in the Bylaws, attend an annual workshop and attend committee meetings. Any board member who misses three consecutive meetings without excuse becomes inactive and is eligible for removal from the board with written notice.

Service on the Board is without remuneration, except for administrative support, travel, and accommodation costs in relation to Board Members' duties.

To express interest in continuing to serve on the San Marcos Youth Service Bureau's Board, or to begin to serve, please complete the attached form and return it to San Marcos Youth Service Bureau ATTN: Nominating Committee. Your interest form will be reviewed by the Nomination's Committee and, as appropriate, referred to the overall board for consideration as a possible member for the San Marcos Youth Service Bureau's Board of Directors.

Thank you for your ongoing support of YSB as we empower the youth of our community!

San Marcos Youth Service Bureau Board of Directors Nominating Committee,

Julie Hollar, Executive Director



*"To empower the youth of San Marcos and Hays County communities
to become contributing members of society as adults"*

San Marcos Youth Service Bureau, Inc.

2004-B Medical Parkway, San Marcos, Texas 78666

San Marcos Youth Service Bureau Board Member Interest Form

Date:

Name:

Address:

Phone:

Email Address:

Preferred Form of Contact (Phone, Mail, Email): Phone

Current position and employer:

Please describe your relevant experiences and/or employment. You may also attach a resume.

Please describe the area of expertise/contribution you feel you can make to further the mission:

Please list prior experience serving as a Board member for other non-profit organizations:

What other volunteer commitments do you currently have?

I represent the following role(s) as a YSB Board Member as outlined in the bylaws.

You may select more than one if it applies

___ Constituency Served

Board Member representing a constituency served: i.e. from the primary geographic neighborhoods, economic levels and racial/ethnic groups served. These members must be low income or represent organizations that primarily serve low-income individuals and/or families.

Please briefly describe how you represent a constituency served.

___ Education

Board Member who is an active or previous member of an educational system

Where is/was your position held?

___ Community-at-Large

Board Member from the community-at-large, selected for specific professional expertise, organizations connections, and other leadership needed i.e., financial, legal.

Please briefly describe your specific professional expertise, organizations connections, and other leadership you bring to the YSB Board.

The YSB Board of Directors typically meets on the Second Thursday of every other month at 6:30 p.m. The Meeting generally lasts about one (1) hour. Do you have any standing commitments that create a scheduling conflict for you?

☐

Yes

☐

No

Why are you interested in serving as a Board member for the San Marcos Youth Service Bureau?

Please share any other information you feel important for consideration of your application to serve as a YSB Board member.

Return this interest form to **San Marcos Youth Service Bureau,**

ATTN: Nominating Committee,

2004B Medical Parkway, San Marcos, TX 78666

or scanned and sent to [REDACTED] cc: [REDACTED]

For Board Use (Action Taken & Date)

[rev 3/24]

Return of Organization Exempt From Income Tax**2023**Department of the Treasury
Internal Revenue Service

Under section 501(c), 527, or 4947(a)(1) of the Internal Revenue Code (except private foundations)

Do not enter social security numbers on this form, as it may be made public.

Go to www.irs.gov/Form990EZ for instructions and the latest information.**Open to Public
Inspection****A** For the 2023 calendar year, or tax year beginning Sep 1, 2023, and ending Aug 31, 2024**B** Check if applicable:

- ☐ Address change
☐ Name change
☐ Initial return
☐ Final return/terminated
☐ Amended return
☐ Application pending

C Name of organization

San Marcos Youth Service Bureau, Inc.

Number and street (or P.O. box if mail is not delivered to street address)

2004 B Medical Parkway

Room/suite

City or town, state or province, country, and ZIP or foreign postal code

San Marcos, TX 78666

D Employer identification number

74-2194683

E Telephone number

5123965437

F Group Exemption

Number

G Accounting Method: ☒ Cash ☐ Accrual Other (specify):**I** Website: www.ysb.org**H** Check ☐ if the organization is not required to attach Schedule B (Form 990).**J** Tax-exempt status (check only one) — ☒ 501(c)(3) ☐ 501(c) () (insert no.) ☐ 4947(a)(1) or ☐ 527**K** Form of organization: ☒ Corporation ☐ Trust ☐ Association ☐ Other:**L** Add lines 5b, 6c, and 7b to line 9 to determine gross receipts. If gross receipts are \$200,000 or more, or if total assets

(Part II, column (B)) are \$500,000 or more, file Form 990 instead of Form 990-EZ. \$ 115,111.

Part I Revenue, Expenses, and Changes in Net Assets or Fund Balances (see the instructions for Part I)Check if the organization used Schedule O to respond to any question in this Part I ☒

Revenue	1	Contributions, gifts, grants, and similar amounts received	1	94,861.
	2	Program service revenue including government fees and contracts	2	2,000.
	3	Membership dues and assessments	3	
	4	Investment income	4	
	5a	Gross amount from sale of assets other than inventory	5a	
	5b	Less: cost or other basis and sales expenses	5b	
	5c	Gain or (loss) from sale of assets other than inventory (subtract line 5b from line 5a)	5c	
	6	Gaming and fundraising events:		
	6a	Gross income from gaming (attach Schedule G if greater than \$15,000)	6a	
	6b	Gross income from fundraising events (not including \$ of contributions from fundraising events reported on line 1) (attach Schedule G if the sum of such gross income and contributions exceeds \$15,000)	6b	18,250.
6c	Less: direct expenses from gaming and fundraising events	6c	2,553.	
6d	Net income or (loss) from gaming and fundraising events (add lines 6a and 6b and subtract line 6c)	6d	15,697.	
7a	Gross sales of inventory, less returns and allowances	7a		
7b	Less: cost of goods sold	7b		
7c	Gross profit or (loss) from sales of inventory (subtract line 7b from line 7a)	7c		
8	Other revenue (describe in Schedule O)	8		
9	Total revenue. Add lines 1, 2, 3, 4, 5c, 6d, 7c, and 8	9	112,558.	
Expenses	10	Grants and similar amounts paid (list in Schedule O)	10	
	11	Benefits paid to or for members	11	
	12	Salaries, other compensation, and employee benefits	12	29,623.
	13	Professional fees and other payments to independent contractors	13	5,370.
	14	Occupancy, rent, utilities, and maintenance	14	22,805.
	15	Printing, publications, postage, and shipping	15	
	16	Other expenses (describe in Schedule O) See Line 16. Stmt	16	12,490.
17	Total expenses. Add lines 10 through 16	17	70,288.	
Net Assets	18	Excess or (deficit) for the year (subtract line 17 from line 9)	18	42,270.
	19	Net assets or fund balances at beginning of year (from line 27, column (A)) (must agree with end-of-year figure reported on prior year's return)	19	26,515.
	20	Other changes in net assets or fund balances (explain in Schedule O)	20	-7,915.
	21	Net assets or fund balances at end of year. Combine lines 18 through 20	21	60,870.

For Paperwork Reduction Act Notice, see the separate instructions.

Form **990-EZ** (2023)

Part II Balance Sheets (see the instructions for Part II)Check if the organization used Schedule O to respond to any question in this Part II ☐

	(A) Beginning of year	(B) End of year
22 Cash, savings, and investments	26,015.	22 60,870.
23 Land and buildings		23
24 Other assets (describe in Schedule O)	500.	24
25 Total assets	26,515.	25 60,870.
26 Total liabilities (describe in Schedule O)	0.	26 0.
27 Net assets or fund balances (line 27 of column (B) must agree with line 21)	26,515.	27 60,870.

Part III Statement of Program Service Accomplishments (see the instructions for Part III)Check if the organization used Schedule O to respond to any question in this Part III ☐What is the organization's primary exempt purpose? See Part III Stmt

Describe the organization's program service accomplishments for each of its three largest program services, as measured by expenses. In a clear and concise manner, describe the services provided, the number of persons benefited, and other relevant information for each program title.

Expenses
(Required for section 501(c)(3) and 501(c)(4) organizations; optional for others.)

28 <u>Provide service to promote healthy development for at risk youth ages 11-17 years.</u>		
(Grants \$ <u>0.</u>) If this amount includes foreign grants, check here ☐	28a	44,587.
29 _____		
(Grants \$ _____) If this amount includes foreign grants, check here ☐	29a	
30 _____		
(Grants \$ _____) If this amount includes foreign grants, check here ☐	30a	
31 <u>Other program services (describe in Schedule O)</u>		
(Grants \$ _____) If this amount includes foreign grants, check here ☐	31a	
32 Total program service expenses (add lines 28a through 31a)	32	44,587.

Part IV List of Officers, Directors, Trustees, and Key Employees (list each one even if not compensated—see the instructions for Part IV)Check if the organization used Schedule O to respond to any question in this Part IV ☐

(a) Name and title	(b) Average hours per week devoted to position	(c) Reportable compensation (Forms W-2/1099-MISC/1099-NEC) (if not paid, enter -0-)	(d) Health benefits, contributions to employee benefit plans, and deferred compensation	(e) Estimated amount of other compensation
Joshua Lacquete President-on medical leave	0.00	0.	0.	0.
Shaun Shaver Secretary	15.00	0.	0.	0.
Miriam Barrientos Member	15.00	0.	0.	0.
Casey Cronin Member	2.00	0.	0.	0.
Drew Keller-Cronin Member	2.00	0.	0.	0.
Melissa Derrick Member-Acting President	1.00	0.	0.	0.

NON-DISCRIMINATION POLICY STATEMENT

The YSB will not discriminate against any employee or applicant for employment because of race, religion,

color, sex, age, handicap, or national origin. All decisions regarding hiring and promotion will be made on the

basis of individual qualifications related to requirements of the position. YSB will take affirmative action to

ensure that applicants are employed, and related during their employment, without regard to their race, religion,

color, sex, age, handicap, or national origin. Such action shall include, but not be limited to the following:

employment, upgrading, demotion or transfer, recruitment, or recruitment advertising, layoff or termination,

rates of pay or other compensation, and selection of training.

YSB shall ensure that no person or group of persons is restricted from receiving the same services or the same

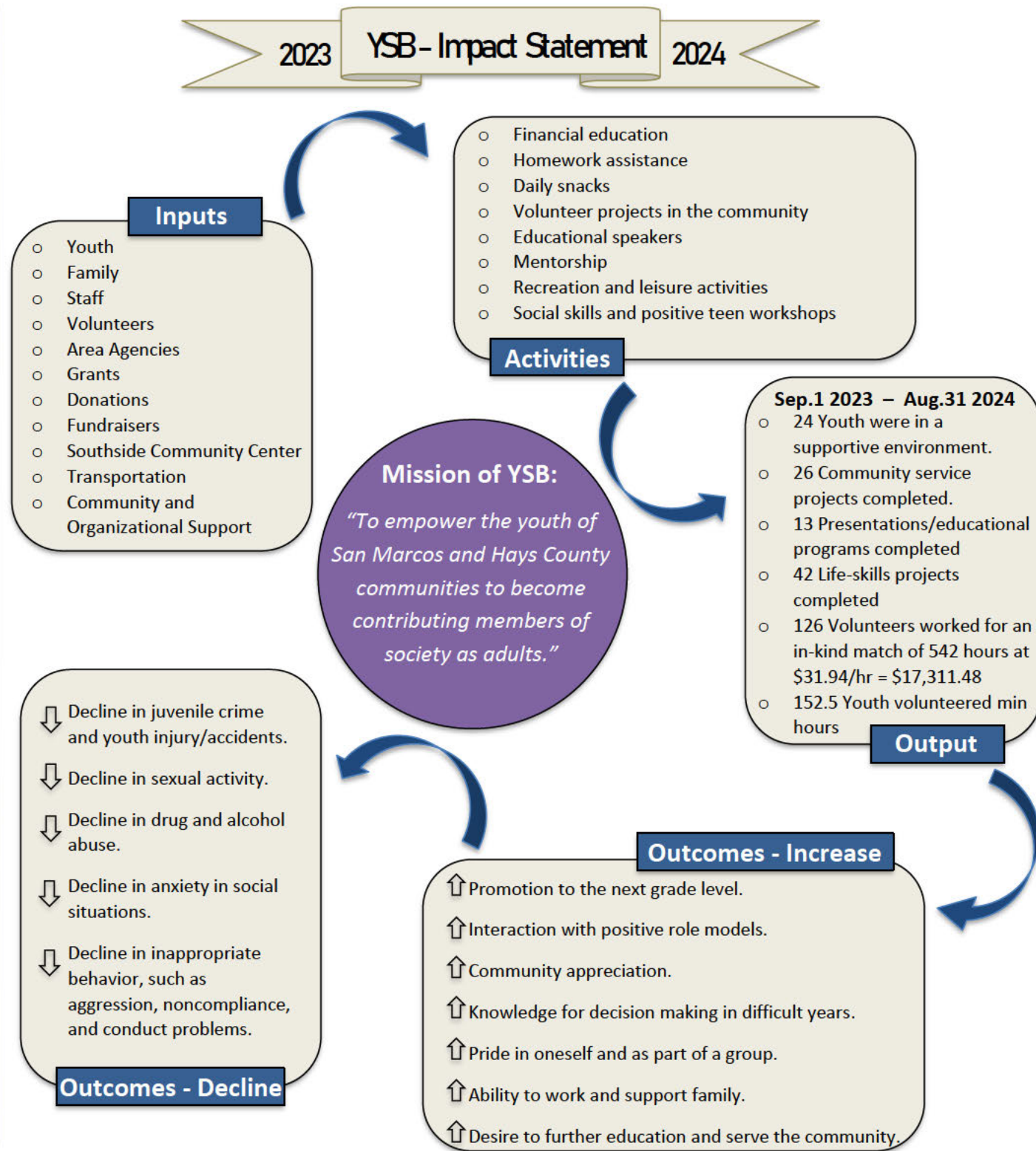
quality of services available to others.

Potential Problems

- Over 15 million young students are unsupervised between 3 and 6 p.m. allowing:
 - Increased youth accidents or injuries leading to higher chance of death
 - Peak time for experimentation with alcohol, tobacco, drugs, and sex
 - Increased violent crime and youth as victims of violent crime (60% higher during peak hours)
- Lack of supervision for adolescents has been linked to:
 - Lower GPA and achievement test scores
 - Decreased social competence
- Unsupervised youth during peak hours increases risk of teenage pregnancy.

Benefits of After-School Program

- After-school programs meet the needs of their communities by serving the youth who are primarily of low income. They allow access to meals, resources for families, and provide an additional safe and supervised learning environment.
- According to studies, afterschool programs promote positive academic, social, and emotional development.
 - Higher grades (in math, English, and science) and GPAs for students in after school programs.
- Research shows that what students do during out-of-school hours can affect their success during the school day. Those in an after-school program show higher rates of school attendance.



To Whom It May Concern,

My name is Isabel Rocha, and I am a 19-year-old student at Texas State University majoring in Social Work. My journey with the Youth Service Bureau (YSB) began as a requirement for my introductory social work course, which asked each student to complete 50 hours of volunteer work in a social services setting. At the time, I chose YSB mostly out of convenience. I needed to find an organization quickly, and YSB was available. What I never could have anticipated was how deeply this experience would impact me, both personally and professionally.

Before volunteering with YSB, I often told myself that I wasn't cut out to work with children or youth. I didn't think I had the patience or the temperament. But everything changed the moment I walked through YSB's doors and met the spirited, resilient, and unforgettable kids they serve. From that point on, I began to see things differently. I've come to realize that working with youth, especially those considered "at-risk", is not only something I can do, but something I'm passionate about.

YSB does so much more than offer a safe space. Through activities, field trips, and consistent support, this organization gives kids the structure, love, and attention they may not receive elsewhere. I've witnessed how just showing up and listening can make a world of difference. Whether it's bonding with Zane over classic rock, seeing Angel's passion for art, hearing about Addison's time in the ROTC, or listening to stories about their favorite and least favorite teachers, these little moments of connection are what make YSB so special.

What has truly inspired me is how YSB, led by Julie Hollar, meets every child with compassion and patience, regardless of their behavior, background, or how long they stay. That same approach rubbed off on me. I've found myself caring deeply for each child I've encountered, regardless of if they were cooperative or challenging. My perspective on social work has shifted entirely. I now understand the value of simply being present, offering kindness, and providing a space where these young people feel seen and heard.

As the new school year approaches, I will be dedicating more time to my studies, which means I won't be able to volunteer with YSB as frequently as I'd like. But even as I step back physically, I know I'm leaving a part of my heart with this organization and the kids it serves.

YSB is more than a nonprofit. It is a lifeline for youth who need a second chance, a safe space, and a little encouragement to see their own potential. I am beyond grateful for the opportunity to have been a small part of their journey, and I wholeheartedly support the ongoing mission of this incredible organization.

Sincerely,

Isabel Rocha

Texas State University Social Work Student



A handwritten signature in cursive script that reads "Isabel Rocha".

April 23, 2025

To whom it may concern,

Hello, my name is Jaelyn Robertson and I am a student at Texas State University currently majoring in Social Work.

This Spring I have had the opportunity to volunteer at the San Marcos Youth Service Bureau (YSB) to gain experience for one of my classes. While volunteering, I got to meet the students that go here after school. I helped in many different ways including tutoring and mentoring the students while also teaching them valuable knowledge by answering any appropriate questions they had.

I think that YSB should continue helping students both high school and college as it's benefits are helpful to the students that come here. The tutoring provided by the college students helps the high school students keep up their grades and even improve over the year. The questions that the college students answer help guide the younger ones down the right path to help finish high school and may even motivate them to go to college. The benefits for the college students are that they gain valuable knowledge while pursuing their education that may potentially lead to a fulfilling career.

Thank you for your time and consideration in helping the San Marcos Youth Service Bureau continue it's journey in helping students on their academic journey.

Thank you,

Jaelyn Robertson



Social Work Major

Texas State University

A handwritten signature in black ink, consisting of stylized, overlapping loops and a horizontal line extending to the right.

My name is Addison Soto, a member of the YSB family. I'm writing this letter to explain how YSB is a great place for kids and the community. We do volunteer work for the public and community. We also learn how to make new friends, and meet new people and kids. The volunteers are really funny, kind, and nice. This is my second summer here. Another ~~reason~~^{reason} why I like YSB, is it gives me a reason and something to look forward to after school.

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