

CONDITIONAL USE PERMIT APPLICATION (ALCOHOL OUTSIDE CBA)

Updated: August, 2024



CONTACT INFORMATION

Applicant's Name	Frank Chen	Property Owner	Ruoshu Chen and Sharon Zhao
Company	TA Hampton Group 2 LLC	Company	TA Hampton Group 2 LLC
Applicant's Mailing Address		Owner's Mailing Address	
Applicant's Phone #		Owner's Phone #	
Applicant's Email		Owner's Email	

PROPERTY INFORMATION

Subject Property Address: 1250 North Interstate 35
Zoning District: "GC" Tax ID #: R 88-4005549
Legal Description: Lot 1C Block N/A Subdivision Dennis P McCoy Memorial Subd
Number of Parking Spaces: 118
Is property more than 300' from church, school, hospital, or residential district? ☒ Y ☐ N

DESCRIPTION OF REQUEST

Business Name: Fairfield Inn & Suites - Austin San Marcos ☐ Restaurant ☐ Bar ☒ Other: Hotel
☐ NEW ☐ RENEWAL/AMENDMENT ☐ Mixed Beverage ☒ Beer & Wine ☐ Late Hours
Hours of Operation(ex. Mon 12pm-1am): Mon 7AM - 12AM Tue 7AM - 12AM Wed 7AM - 12AM
Thurs 7AM - 12AM Fri 7AM - 12AM Sat 7AM - 12AM Sun 7AM - 12AM
Indoor Seating Capacity: _____ Outdoor Seating Capacity: _____ Gross Floor Area: _____

AUTHORIZATION

I certify that the information on this application is complete and accurate. I understand the fees and the process for this application. I understand my responsibility, as the applicant, to be present at meetings regarding this request.

Initial Filing Fee 1,000*	Technology Fee \$15	<u>TOTAL COST \$1,015</u>
Renewal/Amendment Filing Fee \$750*	Technology Fee \$15	<u>TOTAL COST \$765</u>

Submittal of this digital Application shall constitute as acknowledgment and authorization to process this request.

APPLY ONLINE – WWW.MYGOVERNMENTONLINE.ORG

PROPERTY OWNER AUTHORIZATION

I, Ruoshu Chen (owner name) on behalf of

TA Hampton Group 2 LLC(DBA Fairfield Inn & Suites Austin San Marcos) (company, if applicable) acknowledge that I/we

am/are the rightful owner of the property located at
1250 North Interstate 35, San Marcos TX 78666 (address).

I hereby authorize Frank Chen (agent name) on behalf of

TA Hampton Group 2 LLC(DBA Fairfield Inn & Suites Austin San Marcos) (agent company) to file this application for

Conditional Use Permit (outside CBA) (application type), and, if necessary, to work with
the Responsible Official / Department on my behalf throughout the process.

Signature of Owner: Ruoshu Chen Digitally signed by Ruoshu Chen
Date: 2025.06.12 12:45:53 -05'00' Date: June 12, 2025

Printed Name, Title: Ruoshu Chen, Owner

Signature of Agent: Frank Chen Digitally signed by Frank Chen
Date: 2025.06.12 12:46:08 -05'00' Date: June 12, 2025

Printed Name, Title: Frank Chen, Principal

Form Updated October, 2019

AGREEMENT TO THE PLACEMENT OF NOTIFICATION SIGNS AND ACKNOWLEDGEMENT OF NOTIFICATION REQUIREMENTS

The City of San Marcos Development Code requires public notification in the form of notification signs on the subject property, published notice, and / or personal notice based on the type of application presented to the Planning Commission and / or City Council.

- Notification Signs: if required by code, staff shall place notification signs on each street adjacent to the subject property and must be placed in a visible, unobstructed location near the property line. It is unlawful for a person to alter any notification sign, or to remove it while the request is pending. However, any removal or alteration that is beyond the control of the applicant shall not constitute a failure to meet notification requirements. ***It shall be the responsibility of the applicant to periodically check sign locations to verify that the signs remain in place had have not been vandalized or removed. The applicant shall immediately notify the responsible official of any missing or defective signs. It is unlawful for a person to alter any notification sign, or to remove it while the case is pending; however, any removal or alteration that is beyond the control of the applicant shall not constitute a failure to meet notification requirements.***
- Published Notice: if required by code, staff shall publish a notice in a newspaper of general circulation in accordance with City Codes and the Texas Local Government Code. ***If, for any reason, more than one notice is required to be published it may be at the expense of the applicant. The renotification fee shall be \$150 plus a \$15 technology fee.***
- Personal Notice: if required by code, staff shall mail personal notice in accordance with City Codes and the Texas Local Government Code. ***If, for any reason, more than one notice is required to be mailed it may be at the expense of the applicant. The renotification fee shall be \$150 plus a \$15 technology fee.***

I have read the above statements and agree to the required public notification, as required, based on the attached application. The City's Planning and Development Services Department staff has my permission to place signs, as required, on the property and I will notify City staff if the sign(s) is/are damaged, moved or removed. I understand the process of notification and public hearing and hereby submit the attached application for review by the City.

Signature: Frank Chen
Digitally signed by Frank Chen
Date: 2025.06.12 12:46:29 -05'00'

Date: June 12, 2025

Print Name: Frank Chen

Form Updated March, 2023