



Request for City Manager Signature

(After Council Approval, \$50,000 and higher)

Project Name/Contract Number:	Wood Grinding Services	#221-131
Department Contact / Department Name:	Amy Thomaides	Neighborhood Enhancement
Date of City Council Approval: (Past or Recent)	June 1, 2021	Resolution 2021-98R
Return Signed Document to:	Connie Singleton	Ext:

Background/Purpose: This ACIS is for renewal of contract for 2024-25.

Funding:

Project Number	Fund	Phase	GL Account	Amount
			NTE	\$26,000

Reviewed / Approved:

User Department Director: Greg Carr		Date:	
Purchasing / Contracting POC:	Connie Singleton	Date:	3-22-24
Finance Director: (CDBG-DR)		Date:	
Purchasing Manager:		Date:	
Other Depts. as needed			

EXHIBIT B
AUTHORIZATION OF CHANGE IN SERVICE

CONTRACT NAME:	Wood Grinding Services	NUMBER:	221-131
CONTRACTOR:	Austin Wood Recycling, Inc.		
ORIG. CONTRACT DATE:	June 6, 2022	RESOLUTION:	2021-390R
CITY REPRESENTATIVE:	April	DEPT:	Resource Recovery
DATE:	March 22, 2024	ACIS NO.:	3

DESCRIPTION OF WORK TO BE ADDED TO OR DELETED FROM SCOPE OF SERVICES:

Pursuant to the terms of the contract the City of San Marcos chooses to extend this contract for a one (1) year renewal term that begins **June 6, 2024** and continues through **June 5, 2025**.

Due to recent increase in tree recycling from freezing weather, the City is also modifying the estimated annual amount to **\$26,000**. All remaining terms and conditions of the original contract will remain in full force and effect for the duration of this agreement.

Austin Wood Recycling, Inc. agrees to maintain **insurance** for the duration of the renewal period in compliance with the requirements of the original contract. To complete the renewal process, **please email a current Certificate of Insurance to: CSingleton@sanmarcostx.gov**

Parties agree to be bound by the Standard Terms and Conditions found: sanmarcostx.gov/StandardTermsandConditions

Original Contract Amount:		\$26,000
Previous Increases in Contract Amount:		\$78,000
CURRENT CONTRACT AMOUNT:		\$104,000
This Increase in Contract Amount:	NTE	\$26,000
REVISED CONTRACT AMOUNT:		\$130,000

CONTRACTOR: Austin Wood Recycling, Inc.

Signature

Date

Print Full Name / Title (if not in individual capacity)

CITY:

Signature

Date

Stephanie Reyes, City Manager

Print Name / Title

City Department Use Only Below This Line (PM, POC, etc.).

Account Number(s):	Amount	Date
#Not to Exceed	\$26,000	
#	\$	
#	\$	