



MEMO

TO: PLANNING AND ZONING COMMISSION
FROM: AMANDA HERNANDEZ, DEVELOPMENT SERVICES MANAGER &
ELIZABETH EHLERS, PERMIT CENTER MANAGER
DATE: MAY 9, 2019
RE: 2018 YEAR IN REVIEW REPORT

2018 was full of activity for the Planning & Development Services team. The number and complexity of planning cases continues to increase, and the Department reviewed a record number of permits. We are eager to share the highlights and accomplishments of 2018:

Presentation Highlights:

- According to staff estimates, the City's population as of January 1, 2019 is 65,234. This estimate is based on a, State Demographer approved, methodology which uses building permits and occupancy rate data.
- The Department's GIS team continues to increase efficiency, reviewing over 600 items every year in My Permit Now. In 2019 staff created a 9-1-1 Addressing Team tasked with thorough review and issuance of addresses for new projects.
- Long Range Planning Achievements included the notable adoption of CodeSMTX, the City's New Development Code, as well as initiation of various Council Strategic Initiatives.
- 168 planning cases were submitted and 109 of these were presented to the Commission. The rest were either administratively approved or withdrawn.
- Approximately 867.5 acres were rezoned, including the +/-734 acre Smart Terminal.
- 205 predevelopment meetings were held
- 716 Building Permits Issued (\$336 million value) – 557 of these permits were Single-Family Residential
- 22,179 Building, Site & Right-of-Way Inspections scheduled through MyPermitNow
- 85% of all applications were submitted online through My Permit Now.
- Almost \$3 million in permit fees were collected.
- One new position was approved in FY2018-2019 for a Senior Planner. This position was filled internally and the Department was able to bring in a new Planner to assist with Case Management.
- **New Certifications:**
 - 1 – Residential Mechanical Inspector
 - 1 – Commercial Plumbing Inspector
 - 1 – Plumbing Inspector
 - 1 – State of Texas Plumbing Inspector License
 - 1 – Fire Plans Examiner
 - 1 – Housing and Zoning Code Specialist
 - 1 – ICC Permit Technician