

Krupinsky, DerryAnn

From: Hernandez,Noemi (DSHS) <Noemi.Hernandez@dshs.state.tx.us>
Sent: Tuesday, May 31, 2016 10:20 AM
To: Krupinsky, DerryAnn
Cc: Lehman,Debbie (DSHS); Brown,Sandra (DSHS); Rankine,Lisa (DSHS); Edwards,Rachel (DSHS); Ellis,Shirley (DSHS); Rodriguez,Elsa (DSHS); Hovis,Amanda (DSHS); Wilson,Rob (DSHS); Brooks,Cindy (DSHS)
Subject: Correction Update: Approval to relocate Seguin location (036-05)

Ms. Krupinsky,

The approval for the Seguin relocation is updated to reflect the change in the total square footage of the new space as 2,930 sq. ft. and the monthly cost as \$2,793.27 per month.

Please maintain this email for purposes of an audit or fiscal monitoring review.

Thank you,

Noemi Hernandez, MBA, RD, LD, IBCLC
Quality Assurance Coordinator
WIC Program-Clinic Services Branch
Texas Department of State Health Services
Office: 512-341-4531
Fax: 512-341-4419
Noemi.hernandez@dshs.state.tx.us



From: Hernandez,Noemi (DSHS)
Sent: Friday, May 20, 2016 8:15 AM
To: 'dkrupinsky@sanmarcostx.gov' <dkrupinsky@sanmarcostx.gov>
Cc: Rankine,Lisa (DSHS) <Lisa.Rankine@dshs.state.tx.us>; Rodriguez,Elsa (DSHS) <Elsa.Rodriguez@dshs.state.tx.us>; Edwards,Rachel (DSHS) <Rachel.Edwards@dshs.state.tx.us>; Ellis,Shirley (DSHS) <Shirley.Ellis@dshs.state.tx.us>; Hovis,Amanda (DSHS) <amanda.Hovis@dshs.state.tx.us>; Wilson,Rob (DSHS) <Rob.Wilson@dshs.state.tx.us>; Brooks,Cindy (DSHS) <Cindy.Brooks@dshs.state.tx.us>; Lehman,Debbie (DSHS) <Debbie.Lehman@dshs.state.tx.us>; Brown,Sandra (DSHS) <Sandra.Brown@dshs.state.tx.us>
Subject: Approval to relocate Seguin location (036-05)

Ms. Krupinsky,

The City of San Marcos WIC program has State Agency approval to relocate the Seguin location (Site 036-05) to 550 N Hwy 123 Bypass, Seguin, Texas 78155. The current lease ends on September 30, 2016.

The total square footage of the new space is 3,290 sq. ft. and the monthly cost is \$2,791.00 per month. The length of the lease will be for 60 months. The approximate move in date is September 30, 2016. The State Agency will be notified if the space utilized or monthly charge changes in any way. Material increases in monthly cost require the solicitation of new bids as stated in Policy AC:12.0.

Please complete the applicable request to Move, Change & Add a site found at <http://www.dshs.state.tx.us/wichd/hd/chg-req.shtm> at least 45 days prior to the clinic opening to arrange system data connectivity. Connectivity is required for all clinics as stated in Automation Policy AUT: 04.0. If an EBT site is without connectivity; sending and receiving data, including client transfers and participation data will not be possible.

Please notify Rob Wilson at (512) 341-4450 or rob.wilson@dshs.state.tx.us 30 days in advance if a mass transfer will need to be completed to move client data from an existing clinic to the new clinic.

This approval is granted with the stipulation that sufficient earned funds are available. It does not constitute blanket approval nor does it relieve you of the responsibility to seek State Agency approval for expenses incurred above a specific dollar threshold, if State Policy requires it.

Any purchase must be in compliance with WIC policies and the Uniform Grant Guidance. Please maintain all proper documentation for purposes of an audit or fiscal monitoring review. The FY 2016 WIC Program funds must be legally obligated (usually this means a contract has been awarded) no later than September 30, 2016. The funds must be expended by November 14, 2016.

If you have any questions, or require additional information, please let me know.

Thank you,

Noemi Hernandez, MBA, RD, LD, IBCLC
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