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March 7, 2016

Mr. Michael J. Cosentino
City Attorney
City of San Marcos
630 East Hopkins
San Marcos, Texas 78666

Email to: MCosentino@sanmarcostx.gov

**RE: Proposal for Legal Services
City of San Marcos**

Dear Michael:

I am pleased to have this opportunity to submit this proposal on behalf of Davidson Troilo Ream & Garza, a Professional Corporation, to provide legal services to the City of San Marcos regarding a request for an ethics advisory opinion requested by Councilman Scott Gregson. Davidson Troilo Ream & Garza has focused primarily on the public sector and our firm has a long history of successful collaborative effort in the representation of municipalities. As such, we are well qualified to provide legal services to the City of San Marcos.

Davidson Troilo Ream & Garza is prepared with extensive experience in handling all legal issues associated with the ethics advisory opinion. Our firm clearly understands the needs of cities to have effective legal assistance while also keeping those costs down. Our firm has assisted the following cities with ethics matters, including opinions for the following cities: Balcones Heights, Bulverde, Helotes, Karnes City, Kyle, Live Oak, Olmos Park, Poteet, and San Antonio.

I propose to have the City's team led by Lea Ream and me. Our fees for professional services are charged at hourly rates ranging from \$210.00 to \$350.00. Services that I and Lea Ream will perform will be at the reduced rate of \$210.00 per hour and our associate Ashley White at \$175.00 per hour. The services for our paralegal personnel, who assist our attorneys by performing many technical services under their supervision, are charged at \$90.00 an hour. **The firm's fees shall not exceed \$5,000.00 without City Council approval.**

If selected, our firm will bill the City monthly for services rendered and for any support expenses (copying, special mailing, out of town travel, etc.) incurred in its behalf. Our statements are payable within thirty (30) days upon receipt. Since I am familiar with the requirements of most cities, our statements will include a description and a

Mr. Michael J. Cosentino

March 7, 2016

Page 2

breakdown of each of my entries for each day, the amount of time expended and the dollar figure charged for each entry. There is no expectation for any billable hours per attorney and only anticipate payment for actual services provided.

To the best of our knowledge, our firm does not represent any person, company or entity that would create a conflict of interest with the City of San Marcos. It is our firm's policy not to represent any client against any of our governmental entity clients. If we represent any entity that seeks services from the City of San Marcos, our firm will represent the City and not the private entity.

If you have any questions regarding this submission, please contact me at (210) 349-6484. Thank you for your consideration and I look forward to hearing from you.

Sincerely,

A handwritten signature in black ink, appearing to read "F J Garza". The signature is fluid and cursive, with the first and last names being more prominent than the middle initial.

Frank J. Garza

Davidson Troilo Ream & Garza

A Professional Corporation

FJG/am