



Cover Memo

To:	City Council
From:	Planning & Development Services – Will Parrish, CNU-A, Planner
Date:	September 25, 2018
Re:	(LDC-18-02)

At their regular meeting on LDC-18-02, 2018 the Planning and Zoning Commission considered this item during a Public Hearing.

Public Notification:

Notice for the September 25 Planning and Zoning Meeting was posted September 12 on the City of San Marcos Website and sent to the Application Notice email recipients list.

Notice for the October 16, 2018 City Council Meeting was published in the September 31, 2018 San Marcos Daily Record.

Correspondence:

None

Citizen Comment:

For: *Camille Phillips*

Against: *None*

Public Hearing:

For: *Paul Murray*

Against: *None*

Planning & Zoning Commission *draft* meeting minutes:

LDC-18-02 (Amending the Neighborhood Presentation Meeting Process) Hold a public hearing and consider a Development Code amendment to add standards for Neighborhood Presentation Meetings required by Table 2.1 of the San Marcos Land Development Code. (W. Parrish)

Chairman Garber opened the public hearing.

Will Parrish, Planner, gave an overview of the request.

A motion was made by Commissioner Porterfield, seconded by Commissioner Dillion, that LDC-18-01 be approved.

Chairman Garber proposed an amendment, seconded by Commissioner Rand, that the meeting be held within appropriate facilities.

Chairman Garber withdrew the proposed amendment, and Commissioner Rand withdrew her second.

Vice Chair Gleason proposed an amendment, seconded by Commissioner Dillion, that the applicant shall purchase a notification sign from the City, which they must post 5 business days prior to the neighborhood meeting. The Amendment carried by the following vote:

For: 8 – Chairman Garber, Vice Chair Gleason, Commissioner Ramirez, Commissioner Haverland, Commissioner Rand, Commissioner Dillion, and Commissioner Baker
Commissioner McCarty and Commissioner Porterfield

Against: 0

Absent: 1

The main motion carried by the following vote:

For: 8 – Chairman Garber, Vice Chair Gleason, Commissioner Ramirez, Commissioner Haverland, Commissioner Rand, Commissioner Dillion, and Commissioner Baker
Commissioner McCarty and Commissioner Porterfield

Against: 0

Absent: 1