

**RESOLUTION NO. 2025-157R**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SAN MARCOS, TEXAS APPROVING A CONTRACT WITH KNIGHT OFFICE SOLUTIONS, INC., THROUGH THE TEXAS DEPARTMENT OF INFORMATION RESOURCES COOPERATIVE, FOR THE PROCUREMENT OF MULTI-FUNCTION PRINTER AND SCANNER SERVICES TO INCLUDE MAINTENANCE AND RELATED EQUIPMENT, SUPPLIES, AND SERVICES FOR A ONE-YEAR TERM IN THE AMOUNT OF \$76,771.20 WITH THE OPTION OF UP TO FOUR RENEWALS THAT INCLUDE PROJECTED YEARLY INCREASES BASED ON CURRENT USAGE AND POTENTIAL ECONOMIC CHANGES, FOR A TOTAL CONTRACT AMOUNT OF \$395,566.61; AUTHORIZING THE CITY MANAGER, OR HER DESIGNEE, TO EXECUTE THE CONTRACT AND ANY RENEWALS ON BEHALF OF THE CITY; AND DECLARING AN EFFECTIVE DATE.**

**BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF SAN MARCOS, TEXAS:**

**PART 1.** A contract with Knight Office Solutions, Inc., through the Texas Department of Information Resources cooperative (Contract No. DIR-CPO-4435), for the procurement of multi-function printer and scanner services to include maintenance and related equipment, supplies, and services for a one (1) year term in the amount of \$76,771.20 with the option of four (4) renewals that include projected yearly increases based on current usage and potential economic changes, for a total contract amount of \$395,566.61 is approved.

**PART 2.** The City Manager, or her designee, is authorized to execute the contract and any renewals on behalf of the City.

**PART 3.** This resolution will be in full force and effect immediately from and after its passage.

**ADOPTED** on September 2, 2025.

Jane Hughson  
Mayor

Attest:

Elizabeth Trevino  
City Clerk