



**SOLE SOURCE EXEMPTION FORM**  
**Goods/Services/Technology Purchases**

Please complete all sections, obtain your Department Director's signature, and attach to the Requisition for Goods or Smartsheet Intake Form for Services/Technology.

Expenditure is \$100,000 or less

Expenditure is more than \$100,000  
(requires City Council approval)

Description of Procurement Need

Provide a clear statement of the procurement need (attach scope of work/quote, cost proposal, etc.):  
See attachment A - Scope of Work for Wholesale Power and Utility Consulting Professional Services

Description of Vendor Qualifications

Provide a clear statement why the goods/services/technology qualifies as a sole source and why no other goods/services/technology can provide the functions needed:

McCamant provides very specialized consulting services related to the electric power market, regulatory developments, formal market pricing, etc.

Description of Market Research

Describe market research completed to verify sole source:  
n/a

***NOTE:** Texas State Law specifically allows for the following exemptions to competition for a procurement of items that are available from only one source:*

*Local Government Code, Sec. 252.022: GENERAL EXEMPTIONS.*

The undersigned certify that this expenditure qualifies as personal/professional/planning services exemption.

**EMPLOYEE REQUESTING EXEMPTION:**

**Holley Molina** Digitally signed by Holley Molina  
Date: 2026.04.23 15:09:42 -05'00'

Signature

Date

**DEPARTMENT DIRECTOR APPROVAL:**

*Brian McHenry*

Brian McHenry (Apr 24, 2026 07:56:27 CDT)

Signature

4/24/26

Date








# MCCAMANT\_Sole Source Exemption Form\_draft

Final Audit Report

2026-04-24

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