

AUTHORIZATION OF CHANGE IN SERVICE

CONTRACT NUMBER / CONTRACT NAME:	218-175 State Legislative Consulting Services	
CITY REPRESENTATIVE:	Kristy Stark, Communications Director, Intergovernmental Relations	
CONTRACTOR:	Bickerstaff Heath Delgado Acosta, LLP	
CONTRACT EFFECTIVE DATE:	October 1, 2018	City Council Res. 2018-179R
THIS AUTHORIZATION DATE:	September 30, 2020	AUTHORIZATION NO.: 1

DESCRIPTION OF WORK TO BE ADDED TO OR DELETED FROM SCOPE OF SERVICES:

The City hereby amends this Agreement to include the Scope of Services and Deliverables set forth in Exhibit 1 updated July 2020, attached hereto for all purposes. The Agreement term is extended an additional 24-months or until October 1, 2022.

Original Contract Amount:	\$60,000	For Initial 24-month Term
Previous Increases/Decreases in Contact Amount:	0.00	
This Increase/Decrease in Contract Amount:	\$60,000	September 30, 2020 to October 1, 2022
Revised Contract Amount:	\$120,000	

CONTRACTOR: Bickerstaff Heath Delgado Acosta, LLP

Signature

Date

Print Full Name / Title (if not in individual capacity)

CITY:

Signature

Date

Bert Lumbreras, City Manager

Print Name/Title

City Department Use Only Below This Line (PM, etc.).

Account Number(s):	Amount	Date
#	\$	
#	\$	
#	\$	

EXHIBIT 1 - SCOPE OF SERVICES AND DELIVERABLES

Updated July 2020

Bickerstaff Heath Delgado Acosta LLP (Bickerstaff) agrees to provide the City of San Marcos (City) with the following state government relations services in the scope of this agreement:

- Assist and meet with staff and City Council prior to the Texas Legislative Session and as needed to develop a legislative agenda that addresses state issues and supports our federal legislative agenda.
- Support state initiatives and develop and participate in strategic coalitions that advance the interests and legislative agenda of the City.
- Support the City in any post-COVID 19 related response/recovery/stimulus efforts at the state level. This includes assisting with the implementation of state and federal funds secured via Congressional legislation such as the CARES Act. It also includes positioning the City to successfully pursue additional streams of state funding that may arise throughout the course of the current crisis while also keeping our State Congressional delegation apprised of any situations on which they may be of assistance.
- Identify, develop, and evaluate strategies; monitor and advocate on legislative measures, including, but not limited to: the state budget, sales tax initiatives, funding opportunities for the San Marcos Regional Airport infrastructure, initiatives to promote diverse, affordable housing choices for the local work force, economic development, sustainability and other measures proposed during the legislative session that impact or potentially impact City interests.
- Identify state grant opportunities; advise and assist the City as appropriate to enhance the City's submission and chances of approval for funding or grant requests
- Monitor regulatory developments and advise of opportunities for San Marcos to submit comments on proposed rule changes and their impacts; draft and manage legislation; provide copies of bills, amendments, committee reports, and other information.
- Prepare and provide staff and Council timely updates on the legislative environment, bills that relate to city interests, critical anticipated issues, challenges and opportunities.
- Promote the City's interests on policy matters to elected officials, their staff and other decision makers through personal contact and written correspondence; coordinate and attend hearings and meetings to promote the City's interests.
- Facilitate meetings between the City and state elected officials, their staff and decision makers in state agencies, both in Austin and throughout Texas. This will include at least one annual City visit to the State Capitol – circumstances permitting.
- Prepare monthly reports to highlight efforts underway on behalf of the City, detail successes, list upcoming events and provide a compilation of pending applicable grant solicitations that may of interest to the City; this would include a year-end annual report for presentation to City Council.
- Ensure that the City has an ongoing presence at the State Capitol.